

**CITY OF COLUMBIA HEIGHTS
PARK & RECREATION COMMISSION AGENDA
KEYE ROOM, JOHN P. MURZYN HALL
WEDNESDAY, APRIL 27, 2011
5:30 P.M.**

1. ROLL CALL

2. CONSENT AGENDA

These items listed are considered to be routine by the Park & Recreation Commission and will be enacted as part of the consent agenda by one motion.

- A. Approval of February 23, 2011 Minutes
- B. Approval Payment of Bills

3. LETTERS AND REQUESTS

A. Letter of request for an open bar reception on August 12, 2011 for approximately 150 guests. Attached is a letter of request from the bride for a rental on August 12, 2011, who is from Columbia Heights and works at Tasty Pizza.

B. Letter of request for an open bar reception on May 6, 2011 for approximately 160 guests. Attached is a letter of request from the father of the groom with details.

4. OLD BUSINESS

A. Ramsdell Park bid results
Hansen will discuss bids and give an update on the progress of Ramsdell Park plans.

B. Huset Park West signs
Hansen will discuss the signs to be installed at Huset Park West regarding the donations of the playground equipment and memorial plaque for Commission Member Jerry Foss.

C. Park clean up
Hansen will discuss future options for public involvement during park clean up times.

5. NEW BUSINESS

A. Jamboree 2011 Fireworks
Windschitl will discuss and present information regarding proposals for the Jamboree Fireworks on Saturday, June 26, 2011.

6. REPORTS

- A. Recreation Director
- B. Public Works Director/City Engineer
- C. Commission Members

7. ADJOURNMENT

The City of Columbia Heights does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its services, programs or activities. Upon request, accommodation will be provided to allow individuals with disabilities to participate in all City of Columbia Heights' services, programs and activities. Auxiliary aids for handicapped persons are available upon request when the request is made at least 96 hours in advance. Please call the City Council Secretary at 706-3611, to make arrangements. (TDD/706-3692 for deaf only).

**City of Columbia Heights
Park and Recreation Commission
February 23, 2011**

Eileen Evans called the meeting to order at 5:30 p.m.

ROLL CALL

Members present: Eileen Evans; Justin Grussing; Kevin McDonald; David Payne;
Marsha Stroik

Staff Present: Kevin Hansen, Public Works Director/City Engineer; Keith
Windschitl, Recreation Director; Deanna Saefke, Secretary; Gary
Peterson, Mayor

APPROVAL CONSENT AGENDA

Motion by Stroik, second by McDonald, to approve the consent agenda. Upon vote: All ayes. **Motion Carried.**

LETTERS AND REQUESTS

A. Letter of request for a discounted rental rate of Murzyn Hall for the Anoka County Historical Society.

Evans asked if the people involved are from Columbia Heights. Peterson indicated that the Historical Society is a 501C3 group. Windschitl replied that there will be a charge for this event, there will not be a full meal but some kind of snacks or appetizers. There will need to be cleaning after the event as there is a rental the next day. Stroik asked if the group is asking for a free rental. Evans responded that we always charge for an entry fee and staff time. Windschitl replied that the \$50 entry fee and the \$20 per hour fee will cover staff costs. Stroik asked if by having an event like this we would be providing employment for a City staff person who otherwise would not have a job that evening. Windschitl replied that yes there would be a staff person for the event. When there are not any events in the evening we do not have staff on, however if this event was not taking place there could be a possible full rental that would also require staff. Stroik responded that by some times allowing these types of events we are supplying some kind of income to an employee of ours. McDonald indicated that with this date so far out it could possibly be rented for a full event. Stroik asked if we could include additional hours on an event like this for cleaning time following the event. Windschitl replied yes.

Motion by McDonald, second by Grussing, to allow the Anoka County Historical Society to use Murzyn Hall on Friday, October 7, 2011 with the requirement that they leave the facility in good condition, clean after the event and pay a fee of a \$50 entry fee and a rate of \$20 per hour of use. Additional charges may be added if cleanup is needed the following day. Upon vote: All ayes. **Motion Carried.**

B. Letter of request for a late rental time of 2:00 a.m. on Friday, April 22, 2011.

Windschitl indicated this group is renting both Friday and Saturday and will not have any alcohol during either event. In the past we have allowed rentals past 1:00 a.m. when there has not been any alcohol being served. Stroik indicated that if they want to stay

until 2:00 a.m. we should have a security officer on duty. Windschitl replied that the security company requires a four hour minimum.

Motion by Grussing, second by Payne, to allow the group to stay until 2:00 a.m. with the renter covering the cost for a 4 hour minimum security officer or if they do not want to pay for that they must be done by 1:00 a.m. Upon vote: All ayes. **Motion Carried.**

C. Letter of request for an open bar reception on Friday, September 30, 2011.

Windschitl indicated this will be a responsible bar with a guest list under the 275 maximum, using responsible bartenders to serve the alcohol.

Motion by McDonald, second by Stroik, to accept the request and allow an open bar for Friday, September 30, 2011. Upon vote: All ayes. **Motion Carried.**

D. Letter of request for a discounted rental rate of Murzyn Hall for a fundraising event on a Friday evening in April 2011 from 6:00 p.m. until 11:00 p.m.

Windschitl explained this is a request to hold a fundraiser at a reduced rate to fund a documentary project following a World War II veteran's return to France and the story of his life while fighting in France. The documentary "As promised" will follow this veteran's journey back to France sixty-seven years after experiencing victory in war, but defeat in love. He indicated that this request does not involve a resident of Columbia Heights and that they do not appear to be a non-profit group. He suggested offering another day of the week like a Wednesday night when the main hall is empty at a reduced rate. Stroik suggested offering the resident discount rate on the Friday evening due to the shorter time of use for the event.

Motion by Payne, second by Grussing, to offer the resident discount of 25% off the rental rate on the Friday evening or the \$50 entry fee and \$20 per hour of use if used on a week night where the hall is available. Upon vote: All ayes. **Motion Carried.**

E. Request for a discounted rental of Murzyn Hall for a fundraiser on a Sunday afternoon.

Peterson informed the Commission that Marine Corporal Derek Goodrich, a graduate of Columbia Heights High School and employee of Jeff, Bobby & Steve's was injured in the line of duty. Goodrich lost his right arm and suffered extensive injuries to both legs. The fundraiser would be on May 1st from 1:00 - 8:00 p.m. Windschitl replied that the fee could be waived or reduced as long as the group cleans after the event. Evans asked if JPM staff would be needed during the event. Windschitl replied yes. Payne indicated approval for waiving the rental fee but feels that the staffing costs should be covered. Stroik and Evans agree with covering the cost for staff.

Motion by Payne, second by McDonald, to waive the rental fee but to charge for staff time during the event. Upon vote: All ayes. **Motion Carried.**

OLD BUSINESS

A. Ramsdell Park: Final Plans

Hansen stated that he attended the Columbia Heights School Board Meeting presenting the elements and funding costs for the Ramsdell Park improvements. Superintendent, Kathy Kelly, indicated that they have budgeted money for items such as expanding the parking lot, complete ball field fencing, bleachers, score board, a drinking fountain and a few other possible items.

Hansen indicated the parking situation on Johnson Street has been reworked from the original plans to provide more reaction space when backing out of the parking stall. The stalls will be 30 feet deep and cars will not need to back into the other lane of traffic. He stated the park building will not be removed. Evans asked if the proposed increased use of the field for the School District athletic programs would interfere with the Recreation program use. Windschitl replied that by having the School District use Ramsdell Park it would free up a field at Huset Park so it would not interfere. It would be a win – win situation for both the City and the CH School District.

Windschitl asked if the increased parking stalls would affect the field size. Hansen replied no and that there would be 32 additional parking stalls.

Peterson indicated that Superintendent Kelly complimented Hansen on a job well done during the presentation to the School Board. The School District is happy to get another home sports field.

Motion by Stroik, second by Payne, to recommend for the City Council to approve the Ramsdell Park Final Plans and for approval to seek bids. Upon vote: All ayes. **Motion Carried.**

NEW BUSINESS

None at this time.

REPORTS

A. Recreation Director

Windschitl indicated that since the Murzyn Hall roof has been cleared of snow there have not been any new leaks. The preschool teachers that teach at Murzyn Hall are retiring at the end of this school year and the School District has indicated that they will be moving the preschool program out of the building. The District feels that having preschool programs at North Park and the Family Center will better accommodate families within the area. Windschitl indicated the City Manager would like to look into renting the space out that is currently used by the District's preschool program.

Windschitl stated that the State Elevator Inspector noted several deficiencies throughout the City during a recent inspection. Staff is working on getting prices for repairs and is also seeing what work can be done internally.

B. Public Works Director/City Engineer

Hansen reported that the pedestrian bridge is near completion. The lighting should be up next week along with the remade panels and railings.

Hansen stated the skating rinks have closed for the season.

C. Commission Members

Payne asked on the status of the memorial plaque for Jerry Foss. Hansen replied that the plaque is in; it looks very nice and is waiting for warmer weather to install the sign. Windschitl has been trying to get in contact with the Foss family.

Evans asked what the City budget is for snow plowing. Hansen replied that December was a rough month, overtime hours were used and lots of salt for the roads. Evans gave credit to the Public Works Staff because the streets have looked great. Payne gave thanks to Staff as well for the good work they have done on the streets. Hansen replied that the Street Foreman and Public Works Superintendent do a really good job.

ADJOURNMENT

Evans adjourned the meeting at 6:25 p.m.

Deanna Saefke, Recreation Clerk Typist II

FEBRUARY EXPENSES - MURZYN HALL - 2011				
Date	Vendor	Item	Amount	Account
02/02/11	Windschitl, Keith	lighters for oven, needle & thread	21.17	2171
02/14/11	Twin City Hardware Inc	door handle JPM	68.58	2171
02/14/11	Menards	heat shrink, wire	13.61	2171
02/14/11	Genuine Parts/Napa Auto	wire connector JPM	4.26	2171
02/28/11	Menards	tile, paint, cord, phone	194.44	2171
02/14/11	Shamrock	pop, CO2	66.05	2990
02/14/11	G4S Secure Solutions	security JPM 1-22-11	112.65	3050
02/28/11	G4S Secure Solutions	security JPM 2-5-11	117.55	3050
02/02/11	Qwest	phones	90.77	3210
02/23/11	Qwest	phones	76.66	3210
02/28/11	11 Pop & Liab Ins Alloc	2011 budgeted transfers	593.08	3600
02/14/11	G & K Services Inc	dust mops, wet mops	15.63	4020
02/14/11	Orkin Inc	pest control JPM January	105.00	4020
02/14/11	G & K Services Inc	linens, napkins, wet, dry mops	212.31	4100
02/28/11	G & K Services Inc	wet & dry mops, dust mops	32.46	4100
02/28/11	CC Fees 2/11	credit card fees	131.87	4310
02/14/11	Alcohol & Gamblin Enfor	2011 consumption permit	250.00	4390
02/28/11	MN Dept of Labor & Indus	elevator oper permit JPM	300.00	4390

Total =	\$ 2,406.09
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MARCH EXPENSES - MURZYN HALL - 2011				
Date	Vendor	Item	Amount	Account
03/28/11	Menards	paint, terro, brush	\$49.34	2171
03/28/11	Batteries Plus	security system battery	\$23.50	2171
03/28/11	Shamrock Group	pop for JPM bar	\$46.20	2990
03/14/11	G4S Secure Solutions	security 2/26/11	\$117.54	3050
03/28/11	G4S Secure Solutions	security 3/5/11	\$127.34	3050
03/09/11	MN Dept of Administration	telephone	\$153.88	3210
03/09/11	Qwest	telephone	\$12.50	3210
03/31/11	11 Prop & Liab Ins Alloc	2011 budgeted ttransfers	\$593.08	3600
03/02/11	Xcel Energy	electric	\$1,270.60	3810
03/31/11	City U/B Mar 2011	utilities Dec, Jan, Feb	\$193.40	3820
03/02/11	Center Point Energy	gas	\$1,479.00	3830
03/31/11	City U/B Mar 2011	sewer	\$436.58	3850
03/14/11	NSI Mechanical Contracti	JPM maint 0211-0511	\$1,958.25	4020
03/14/11	Orkin Inc	pest control JPM 022211	\$105.00	4020
03/14/11	Firenet Systems, Inc	2011 fire alarm monitoring	\$282.15	4020
03/28/11	G & K Services Inc	mops, dust mops	\$31.26	4020
03/28/11	General Parts LLC	warmer heater, credit freight	\$64.53	4020

Total	\$6,944.15
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DATE	VENDOR	AMOUNT	DESCRIPTION	ACCOUNT	CODE
21411	OFFICE DEPOT	7.28	PAPER,PENS,PAPER CLIPS	101-45200	2000
21411	INNOVATIVE OFFICE	11.71	WRITING PADS,FILE FOLDER	101-45200	2000
21411	OFFICE DEPOT	12.13	PAPER,TAPE,CREAMER	101-45200	2000
22811	STAPLES ADVANTAGE	7.06	GRAY PAPER,HIGHLIGHTERS	101-45200	2000
22811	ANCOM COMMUNICAT	246.40	REMOTE MICROPHONE,SPEAKR	101-45200	2010
21411	RAPID GRAPHICS & M	8.19	RETURN ADDRESS LABELS	101-45200	2030
21411	VACKER SIGNS INC	1581.75	HUSET PARK SIGN	101-45200	2171
21411	GAME TIME	767.60	*10* HUSET PARK SIGN POS	101-45200	2171
21411	GAME TIME	-1.79	*10* 6.875% STATE TAX AD	101-45200	2171
21411	GAME TIME	-767.60	*10* HUSET PARK SIGN POS	101-45200	2171
21411	GAME TIME	1.79	*10* 6.875% STATE TAX AD	101-45200	2171
21411	G & K SERVICES INC	36.22	UNIFORM RENTAL	101-45200	2172
21411	G & K SERVICES INC	36.22	UNIFORM RENTAL	101-45200	2172
22811	FEB 2011 GARAGE AL	725.71	PARKS PARTS	101-45200	2280
22811	FEB 2011 FUEL ALLO	923.96	PARK FUEL	101-45200	2282
21411	BRAUER & ASSOCIATE	5020.50	*10* RAMSDELL PK DESIGN	101-45200	3050
21411	BRAUER & ASSOCIATE	-5020.50	*10* RAMSDELL PK DESIGN	101-45200	3050
20911	SPECIALTY TURF & A	25.00	TURF MAINT TRAINING LUND	101-45200	3105
20911	JRK SEED & TURF SU	30.00	TURF & TREE CONF LUND	101-45200	3105
20911	JRK SEED & TURF SU	20.00	TURF & TREE CONF KLINE	101-45200	3105
21411	INTEGRATED LOSS CC	63.00	020111 SFTY,ENVIR SVC	101-45200	3105
22811	INTEGRATED LOSS CC	63.00	030111 SFTY/ENVIR SVC	101-45200	3105
21411	T-MOBILE INC	20.87	012011 563706899	101-45200	3105
21411	T-MOBILE INC	20.87	012011 563706594	101-45200	3211
22811	11 PROP & LIAB INS	1610.67	2011 BUDGETED TRANSFERS	101-45200	3600
20211	XCEL ENERGY (N	154.43	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	37.74	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	20.76	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	96.60	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	112.89	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	32.19	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	9.24	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	36.75	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	52.69	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	102.03	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	9.24	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	61.45	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	25.62	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	67.26	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	46.69	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	63.80	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	-154.43	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	-37.74	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	-20.76	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	-96.60	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	-112.89	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	-32.19	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	-9.24	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	-36.75	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	-52.69	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	-102.03	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	-9.24	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	-61.45	*10* 011211 51-4159573-1	101-45200	3810
20211	XCEL ENERGY (N	-25.62	*10* 011211 51-4159573-1	101-45200	3810

20211 XCEL ENERGY (N	-67.26 *10* 011211 51-4159573-1	101-45200	3810
20211 XCEL ENERGY (N	-46.69 *10* 011211 51-4159573-1	101-45200	3810
20211 XCEL ENERGY (N	-63.80 *10* 011211 51-4159573-1	101-45200	3810
22811 CITY U/B FEB 2011	91.92 UTILITIES-NOV,DEC,JAN	101-45200	3820
22811 CITY U/B FEB 2011	5.88 UTILITIES-NOV,DEC,JAN	101-45200	3820
20211 CENTER POINT ENER(222.52 *10* 011711 8000014661-5	101-45200	3830
20211 CENTER POINT ENER(60.75 *10* 011711 8000014661-5	101-45200	3830
20211 CENTER POINT ENER(148.56 *10* 011711 8000014661-5	101-45200	3830
20211 CENTER POINT ENER(198.00 *10* 011711 8000014661-5	101-45200	3830
20211 CENTER POINT ENER(232.12 *10* 011711 8000014661-5	101-45200	3830
20211 CENTER POINT ENER(-222.52 *10* 011711 8000014661-5	101-45200	3830
20211 CENTER POINT ENER(-60.75 *10* 011711 8000014661-5	101-45200	3830
20211 CENTER POINT ENER(-148.56 *10* 011711 8000014661-5	101-45200	3830
20211 CENTER POINT ENER(-198.00 *10* 011711 8000014661-5	101-45200	3830
20211 CENTER POINT ENER(-232.12 *10* 011711 8000014661-5	101-45200	3830
22811 CITY U/B FEB 2011	37.56 UTILITIES-NOV,DEC,JAN	101-45200	3850
21411 MARCO, INC	3.78 MAINT 122810-012711	101-45200	4000
21411 MARCO, INC	3.78 MAINT 012811-022711	101-45200	4000
22811 AID ELECTRIC SERVI	116.00 AERATOR REPAIR SILVER LK	101-45200	4000
22811 FEB 2011 GARAGE AL	1426.50 PARKS LABOR	101-45200	4050
21411 ON SITE SANITATION	128.25 SAT RENT 01/11 SULLIVAN	101-45200	4100
21411 ON SITE SANITATION	49.16 SAT RENT 01/11 HUSET	101-45200	4100
21411 ON SITE SANITATION	49.16 SAT RENT 01/11 MCKENNA	101-45200	4100
21411 ON SITE SANITATION	49.16 SAT RENT 01/11 KEYES	101-45200	4100
21411 ON SITE SANITATION	49.16 SAT RENT 01/11 LABELLE	101-45200	4100
22811 11 GARAGE SPACE AL	5394.25 2011 BUDGETED TRANSFERS	101-45200	4100
22811 MN REC & PK ASSOC	209.00 2011 MEMBERSHIP K.HANSEN	101-45200	4330
	13063.60	101-45200 Total	
22811 11 PROP & LIAB INS	125.42 2011 BUDGETED TRANSFERS	412-45200	3600
	125.42	412-45200 Total	
21411 ISANTI COUNTY EQUI	21379.28 JOHN DEERE XUV 625I	431-45200	5180
	<u>21379.28</u>	<u>431-45200 Total</u>	
	34568.30	Grand Total	

DATE	VENDOR	AMOUNT	DESCRIPTION	ACCOUNT	CODE
31411	OFFICE DEPOT	6.98	PENS,PAPER,CORR TAPE	101-45200	2000
31411	INNOVATIVE OFFICE	4.61	LASER LABELS	101-45200	2000
32811	ANCOM COMMUNICATIO	143.74	REMOTE MICROPHONE,SPEAK	101-45200	2010
32811	SHERWIN WILLIAMS	2433.34	RED DEVIL PAINT SHAKER	101-45200	2010
32811	SHERWIN WILLIAMS	-5.68	CORRECTION FOR SALES TAX	101-45200	2010
31411	BOUND TREE MEDICAL	15.22	LATEX GLOVES	101-45200	2171
31411	MENARDS CASHWAY LU	35.94	GLOVES,CABLE TIES,BRUSH	101-45200	2171
31411	ACE HARDWARE	7.48	FASTNERS 4400 CENTRAL	101-45200	2171
32811	HOME DEPOT #2802	21.31	SPLICER,PVC BALL,CLAMP	101-45200	2171
32811	HOME DEPOT #2802	14.72	CLAMP,NYLON BARB,FITTING	101-45200	2171
32811	HOME DEPOT #2802	-0.05	6.875% STATE TAX ADJ	101-45200	2171
32811	HOME DEPOT #2802	-0.04	6.875% STATE TAX ADJ	101-45200	2171
31411	G & K SERVICES INC	39.28	UNIFORM RENTAL	101-45200	2172
31411	G & K SERVICES INC	39.28	UNIFORM RENTAL	101-45200	2172
31411	G & K SERVICES INC	39.28	UNIFORM RENTAL	101-45200	2172
31411	G & K SERVICES INC	39.28	UNIFORM RENTAL	101-45200	2172
31411	G & K SERVICES INC	39.28	UNIFORM RENTAL	101-45200	2172
32811	G & K SERVICES INC	39.83	UNIFORM RENTAL	101-45200	2172
32811	G & K SERVICES INC	39.83	UNIFORM RENTAL	101-45200	2172
30211	NORDLUND/JOHN	134.29	BOOT REIMBURSEMENT	101-45200	2173
31411	VIKING INDUSTRIAL	12.05	SFTY GLASSES,PALM GLOVES	101-45200	2173
32811	LEXISNEXIS SCREENI	211.20	SERVICES PER AGREEMENT	101-45200	3050
32811	BRAUER & ASSOCIATE	4335.00	RAMSDELL DESIGN DEVELOP	101-45200	3050
32811	STORK TWIN CITY TE	2865.00	BORINGS RAMSDELL PARK	101-45200	3050
32311	TCALMC	50.00	CUST SERV TRNG LUND	101-45200	3105
32811	INTEGRATED LOSS CO	63.00	040111 SFTY/ENVIR SVC	101-45200	3105
31411	T-MOBILE INC	20.87	022011 563705899	101-45200	3211
31411	T-MOBILE INC	20.87	022011 563706594	101-45200	3211
32811	ANOKA CTY - CENTRA	60.00	2011 MESB USER FEE	101-45200	3250
32811	ANOKA CTY - CENTRA	72.96	2011 RADIO SVC CONTRACT	101-45200	3250
30211	PETTY CASH - SUE S	9.00	NPRA PARKING HANSEN	101-45200	3310
30211	PETTY CASH - SUE S	10.50	SPRA LUNCH HANSEN	101-45200	3310
30211	PETTY CASH - SUE S	7.00	TURF & TREE CONF PARKING	101-45200	3310
33111	11 PROP & LIAB INS	1610.67	2011 BUDGETED TRANSFERS	101-45200	3600
30211	XCEL ENERGY (N	193.44	020811 51-7654903-4	101-45200	3810
30211	XCEL ENERGY (N	10.15	020811 51-7654903-4	101-45200	3810
30211	XCEL ENERGY (N	11.20	020811 51-8042065-3	101-45200	3810
30211	XCEL ENERGY (N	37.19	020811 51-9597586-9	101-45200	3810
30211	XCEL ENERGY (N	106.67	021411 51-5950185-0	101-45200	3810
30211	XCEL ENERGY (N	35.66	021411 51-5950185-0	101-45200	3810
30911	XCEL ENERGY (N	127.91	021111 51-4159573-1	101-45200	3810
30911	XCEL ENERGY (N	37.61	021111 51-4159573-1	101-45200	3810
30911	XCEL ENERGY (N	18.50	021111 51-4159573-1	101-45200	3810
30911	XCEL ENERGY (N	88.12	021111 51-4159573-1	101-45200	3810
30911	XCEL ENERGY (N	133.81	021111 51-4159573-1	101-45200	3810
30911	XCEL ENERGY (N	301.59	021111 51-4159573-1	101-45200	3810
30911	XCEL ENERGY (N	9.82	021111 51-4159573-1	101-45200	3810
30911	XCEL ENERGY (N	30.00	021111 51-4159573-1	101-45200	3810
30911	XCEL ENERGY (N	49.29	021111 51-4159573-1	101-45200	3810
30911	XCEL ENERGY (N	86.79	021111 51-4159573-1	101-45200	3810
30911	XCEL ENERGY (N	9.82	021111 51-4159573-1	101-45200	3810
30911	XCEL ENERGY (N	60.71	021111 51-4159573-1	101-45200	3810
30911	XCEL ENERGY (N	24.62	021111 51-4159573-1	101-45200	3810
30911	XCEL ENERGY (N	10.45	021111 51-4159573-1	101-45200	3810

30911 XCEL ENERGY (N	41.13	021111 51-4159573-1	101-45200	3810
30911 XCEL ENERGY (N	54.89	021111 51-4159573-1	101-45200	3810
33111 CITY U/B MAR 2011	114.90	UTILITIES-DEC,JAN,FEB	101-45200	3820
33111 CITY U/B MAR 2011	7.35	UTILITIES-DEC,JAN,FEB	101-45200	3820
30211 CENTER POINT ENERG	151.55	020711 5452216-4	101-45200	3830
30211 CENTER POINT ENERG	199.75	021511 8000014661-5	101-45200	3830
30211 CENTER POINT ENERG	12.83	021511 8000014661-5	101-45200	3830
30211 CENTER POINT ENERG	140.18	021511 8000014661-5	101-45200	3830
30211 CENTER POINT ENERG	176.51	021511 8000014661-5	101-45200	3830
30211 CENTER POINT ENERG	152.35	021511 8000014661-5	101-45200	3830
33111 CITY U/B MAR 2011	56.34	UTILITIES-DEC,JAN,FEB	101-45200	3850
32811 MARCO, INC	3.78	MAINT 022811-032711	101-45200	4000
31411 NSI MECHANICAL CON	251.32	PARK MAINT 0211-0511	101-45200	4020
32811 ON SITE SANITATION	49.16	SAT RENT MCKENNA 02/11	101-45200	4100
32811 ON SITE SANITATION	128.25	SAT RENT SULLIVAN 02/11	101-45200	4100
32811 ON SITE SANITATION	49.16	SAT RENT KEYES 02/11	101-45200	4100
32811 ON SITE SANITATION	49.16	SAT RENT LABELLE 02/11	101-45200	4100
32811 ON SITE SANITATION	49.16	SAT RENT HUSET 02/11	101-45200	4100
32811 ON SITE SANITATION	49.16	SAT RENT HUSET 02/11	101-45200	4100
32811 ON SITE SANITATION	49.16	SAT RENT MCKENNA 02/11	101-45200	4100
32811 ON SITE SANITATION	128.25	SAT RENT SULLIVAN 02/11	101-45200	4100
32811 ON SITE SANITATION	49.16	SAT RENT KEYES 02/11	101-45200	4100
32811 ON SITE SANITATION	49.16	SAT RENT LABELLE 02/11	101-45200	4100
33111 11 GARAGE SPACE AL	5394.25	2011 BUDGETED TRANSFERS	101-45200	4100
31411 ANOKA COUNTY - ES	750.00	POOL LIC,HST,MKNA,RMS	101-45200	4390
33111 CITY U/B MAR 2011	3.00	UTILITIES-DEC,JAN,FEB	101-45200	4390
	21979.30		101-45200 Total	
33111 11 PROP & LIAB INS	125.42	2011 BUDGETED TRANSFERS	412-45200	3600
	125.42		412-45200 Total	
	22104.72		Grand Total	

I am asking the City to allow me to have an open bar at are wedding? The reason it's important to Corey and I to have an open bar is family tradition. In my family we never ask our guest to pay for anything, they are here to celebrate with us not to pay for drinks or food! I am asking you to allow us permission on August 12th 2011 to serve an open bar? We are having 150 people, all family and very close friends! Thank you so much for your time. If you have any questions or concerns please call Crystal at 763-732-2922 or 763-571-2656.

Thank you, Crystal Jarosz

To,

Ms Dianna Saefke,

Columbia Heights Recreation Department

City of Columbia Heights,

530, Mill Street

Columbia Heights, MN 55421-3878

Dear Dianna,

As per your instructions I am writing you this letter to confirm that on Jay Wahi's wedding we will be serving our own liquor beverages to the guest as part of our serving with no charge to the guests. The beverage will be served by the responsible person while ensuring strict ID check. We expect the total number of guests to be about 160 including children. We promise to ensure proper and acceptable decorum of the place and environment.

Thank you and have a nice day.

Best Regards

Chan Wahi 3/26/11

Chander Wahi Cell # 612-991-5571

7900, International Drive, Suite 45

Bloomington, MN 55425

M E M O

CITY OF COLUMBIA HEIGHTS

TO: Park and Recreation Commission
FROM: Kevin Hansen, Director of Public Works
DATE: April 21, 2011 for Commission meeting of April 27, 2011
SUBJECT: 2011 Ramsdell Park Bid Results

Background:

On November 22, 2010, the City Council authorized staff to prepare construction plans and specifications for capital improvements to Ramsdell Park. Plans and specifications were prepared and advertised for bids in the Focus on March 31st, 2011 and in the Construction Bulletin on April 4th and 11th, 2011. Twenty-five contractors or suppliers requested copies of the bidding documents. Eight bids were received and publicly read aloud at the April 20th, 2011 bid opening. A detailed copy of the complete bid tabulation is available from the City Engineer.

Analysis/Conclusions:

Based upon the low bid from C. Mogren, Inc **staff is recommending contract award of the base bid with multiple Alternates.** The funding sources are a combination of park development funds, utility funds and ISD 13 funding contribution as shown below:

Park Development Fund:	\$291,560
ISD 13 via agreement*:	\$85,036
City Utility Funds:	\$32,234

The Base Bid work includes:

1. Site Removals/Grading/erosion control/Restoration
2. New athletic field for girls fast pitch softball and boys little league
3. A 8-foot bituminous walking trail
4. New parking area off of Johnson Street
5. A relocated playground area (playground equipment already purchased in 2009)
6. Site Utilities – water main, drainage systems and storm sewer
7. Required surface water treatment areas (bioinfiltration areas)

The Base Bid came in at \$262,711, which is \$85,289 under the Architect's estimate of \$348,000. The Add-Alternates and low bid pricing are described as follows:

A1. Screening Landscaping:	\$4,743	A.10 Concrete Maint. Strip-outfield	\$ 4,937
A.2 24-foot Picnic Shelter:	\$37,089	A.11 Concrete Maint. Strip-batting cage	\$ 1,250
A.3 Outfield Fencing/Warning Track:	\$24,098	A.12 Scoreboard:	omitted
A.4 Batting Cage:	\$11,805	A.13 Playground Rubber Surfacing:	\$9,239
A.5 ISD 13 Parking Lot Expansion:	\$38,102	A.14 Handicap Restroom Enclosure:	\$5,539
A.6 Water Service Line extension:	\$ 2,086	A.15 Soil Corrections	\$25/CY
A.7 Drinking Fountain @ Ball field	\$ 4,842	A.16 Imported Topsoil	\$25/CY
A.8 Ball field Irrigation	\$ 7,124	A.17 Imported Common Borrow	\$25/CY
A.9 Concrete Maint. Strip-foul line	\$ 4,500		

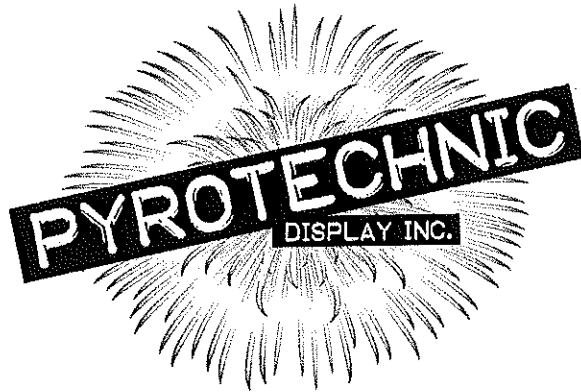
Ramsdell Park Improvements Bid Award

Staff is recommending to the Council add-alternates A1-A11, and A14-A17 in the contract award. The add-alternates shown in *italics* are those that the Columbia Heights School district would be funding. Staff met immediately following the bid award with representatives of ISD 13 who concurred with the alternate selection. A separate agreement will be forwarded to the Council that provides for payment by the School to the City for the identified items and access for the City of Columbia Heights to work on school property.

The Council may want to consider making the bid award for Add-Alternates A3, 4, 5, 7, 10, and 11 contingent on an agreement being executed with the ISD 13 School District for funding and access.

The bid for the Park Shelter is a mirror of the shelter installed at Silver Lake Beach in 2008. The bids came in slightly higher than the engineer's estimate of \$30,000 due to poor soil conditions and required foundation corrections.

KRH:kh
h/kevinh/Parks/Park & Rec mtg/2011/Ramsdell Park_Bid Results



Proposing Entity: Pyrotechnic Display, Inc.

Name of Project: City of Columbia Heights

Date of Proposal: June 25, 2011

Contact Person: Mark Hanson,
Display Sales & Design

Contact Address: 9405 River Road SE
Clear Lake, Minnesota 55319

Contact Telephone: (800) 507-9074

Contact Facsimile: (320) 743-6499

Contact e-mail Address: mhanson@pyrodisplay.com

City of Columbia Heights, MN

Type of Proposal: Electronically Fired

Prepared For: Columbia Heights, Minnesota

Program Length: 15 + Minutes

Type of Pyrotechnic Effect: Aerial up to 4" Shells & Low Level

This Proposal Includes:

Five Million Dollars Public Liability Insurance
Certified Professional Pyrotechnicians
Workers Compensation Insurance
All Fireworks Material Necessary to the Production
All Firing Equipment Necessary to the Production

Proposal Cost: \$6,000.00