



Mayor
Donna Schmitt
Councilmembers
Robert A. Williams
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
City Manager
Kelli Bourgeois

AGENDA
CITY COUNCIL MEETING
CITY HALL – COUNCIL CHAMBERS
590 40th AVE NE
MONDAY, MARCH 9, 2020
7 PM

- 1. CALL TO ORDER/ROLL CALL**
- 2. INVOCATION-** Invocation provided by Bill Hugo, St. Matthew Lutheran Church
- 3. PLEDGE OF ALLEGIANCE**
- 4. MISSION STATEMENT**
Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively address changing citizen and community needs in a fiscally-responsible manner.
- 5. APPROVAL OF AGENDA**
(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items brought to the attention of the Council under the Citizen Forum or items submitted after the agenda preparation deadline.)
- 6. PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**
 - A. Tibet Day Proclamation**
- 7. CONSENT AGENDA**
(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)
 - A. Approve Minutes of the City Council**
MOTION: Move to approve the minutes of the City Council Meeting of February 24, 2020
 - B. Accept Board and Commission Meeting Minutes**
MOTION: Move to accept the minutes of the Planning Commission Meeting of February 4, 2020
MOTION: Move to accept the minutes of the Library Board Meeting of February 5, 2020
 - C. Approve a Point-of-Sale Software Agreement with Retail Information Technology Enterprises for the Municipal Liquor Stores, Including Initial Set-Up, Training, and Data Migration for \$11,700 and One-Year of Subscription Cloud Services for \$7,500.**
MOTION: Motion to approve a point-of-sale software agreement with retail information technology enterprises for the municipal liquor stores, including initial set-up, training, and data migration for \$11,700, and one-year of subscription cloud services for \$7,500.

D. Approve Resolution 2020-27, Accepting the City of Columbia Heights Update Pandemic Influenza Preparedness Plan

MOTION: Move to waive the reading of Resolution 2020-27, there being ample copies available to the public.

MOTION: Move to approve Resolution 2020-27, Authorizing the City of Columbia Heights to Accept the Pandemic Influenza Preparedness Plan so that it can be implemented as needed by City Staff.

E. Approve the Modified Medical Response Model for the Fire Department

MOTION: Move to modify the Fire Department's medical response model to eliminate the minor medicals and eliminate the Fire department responses to specific calls at assisted care facilities in the City.

F. Authorization to Purchase UAV Package

MOTION: Move to authorize the purchase of a UAV system from Maverick Drone Systems, with funding to come from 431.42100.5180, in the amount of \$44,400 and that the Mayor and City Manager are authorized to enter into a contract for same.

MOTION: Move to authorize the police department to expend up to \$2,800 from capital for the training and licensing of pilots for the system from all three departments.

G. Adopt Resolution 2020-28 Approving the Preferred Ash Tree Program for Private Trees and Eliminating the 25% City Cost Share for Private Tree Removals

MOTION: Move to waive the reading of Resolution 2020-28, there being ample copies available to the public

MOTION: Move to adopt Resolution 2020-28 approving the Preferred Ash Tree Program for Private Trees and eliminating the 25% City cost share for private tree removals.

H. Approve Resolution 2020-29 Being a Resolution for an Environmental Assistance Climate Adaptation Grant.

MOTION: Move to waive the reading of Resolution No. 2020-29, there being ample copies available to the public.

MOTION: Move to adopt Resolution No. 2020-29 authorizing the Urban Forestry Specialist to submit a grant application to the Minnesota Pollution Control Agency for \$28,000 in eligible funds with a required 25% City match (combination of cash and in-kind) to create a comprehensive GIS inventory of publicly owned trees. Move to designate the Urban Forestry Specialist as the primary contact for the program.

I. Approve Business License Applications

MOTION: Move to approve the items as listed on the business license agenda for March 9, 2020 as presented.

J. Review of Bills

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$831,816.16.

MOTION: Move to approve the Consent Agenda items.

8. PUBLIC HEARINGS

A. First Reading of Ordinance No. 1661, an Ordinance amending the City Code of 2001 relating to accessory structure wall height, building height, and structure height within the City of Columbia Heights.

MOTION: Move to close the public hearing and waive the reading of Ordinance 1661, there being ample copies available to the public.

MOTION: Move to set the second reading of Ordinance 1661, an Ordinance amending the City Code of 2001 relating to accessory structure wall height, building height, and structure height within the City of Columbia Heights, for March 23, 2020, at approximately 7:00 p.m. in the City Council Chambers.

9. ITEMS FOR CONSIDERATION

- A. Other Ordinances and Resolutions
- B. Bid Considerations

- a. Adopt Resolution 2020-30 Being a Resolution Accepting Bids and Awarding a Contract for the 2020 Infrastructure Program, City Projects 1903, 1909, and 1802.**

- MOTION: Move to waive the reading of Resolution 2020-30, there being ample copies available to the public.

- MOTION: Move to adopt Resolution 2020-30 being a resolution accepting bids and awarding the 2020 Columbia Heights Infrastructure Program, consisting of Bid A: 2020 Water Main Improvements, Project 1903; Bid B: Polk Street Sanitary Sewer Construction, Project 1909; Bid D: Street Rehabilitation Program – Zone 4A, Project 1802 and Alternate 1: Residential Construction, to Northdale Construction Company, Inc. of Albertville, Minnesota, based upon their low, qualified, responsible bid in the amount of \$1,845,959.68, with \$1,102,837.64 from Fund 651-51903, \$99,948.51 from Fund 652-51909, \$633,906.63 from Fund 415-51802, and \$9,266.90 from respective funds; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

- b. Adopt Resolution 2020-31 Being a Resolution Accepting Bids and Awarding the Contract for 2020 Sanitary Sewer Lining, City Project No. 2004.**

- MOTION: Move to waive the reading of Resolution 2020-31, there being ample copies available to the public.

- MOTION: Move to adopt Resolution 2020-31, being a resolution accepting bids and awarding the contract for 2020 Sanitary Sewer Lining, City Project No. 2004, including Alternate 1 for installation of main to service lateral connection liners to Insituform Technologies USA, LLC based upon their low, qualified, responsible base bid for lining in the amount of \$129,995.50 and \$58,270 for Alternate 1, with funds to be appropriated from Fund 652-52004-5185; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

- c. Adopt Resolution 2020-32 Being a Resolution Accepting Bids and Awarding the Contract for Silver Lake Boat Landing and Site Improvement, City Projects 1912 and 2008.**

- MOTION: Move to waive the reading of Resolution 2020-32, there being ample copies available to the public.

- MOTION: Move to adopt Resolution 2020-32, being a resolution accepting bids and awarding the contract for Silver Lake Boat Landing and Site Improvement, City Projects 1912 and 2008, to Lametti & Sons, Inc. of Hugo, Minnesota based upon their low, qualified, responsible base bid in the amount of \$804,661.50 with funds to be appropriated from Funds 412-51912-5185 and 652-52008-5185; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

- d. Accept Bids and Award Contract for Pump Station 3 Upgrades, Project No. 2010**

- MOTION: Move to award the contract for Pump Station 3 Upgrades, Project 2010, to NAC Mechanical & Electrical Services of Vadnais Heights, Minnesota based upon their low, qualified, responsible base bid in the amount of \$414,800.00 and accepting Alternate 1 for a deduct of \$5,000 for a contract award of \$409,800 with funds to be appropriated from Fund 651-52010-5185; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

- C. New Business and Reports
 - a. Library Facility Use Policy**

10. CITY COUNCIL AND ADMINISTRATIVE REPORTS

- Report of the City Council
- Report of the City Manager
- Report of the City Attorney

11. COMMUNITY FORUM

At this time, individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium, sign their name and address on the form for the Council Secretary's record, and limit their comments to five minutes. Individuals are asked to state their name for the record. The City Council will listen to the brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting in which they are raised.

12. ADJOURNMENT



Kelli Bourgeois, City Manager

Auxiliary aids or other accommodations for disabled persons are available upon request when the request is made at least 48 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.