

**MOTOR VEHICLE SALES  
LICENSE APPLICATION  
CITY OF COLUMBIA HEIGHTS**

FEE: \$300 \_\_\_\_\_

\_\_\_\_\_ Date Received

\_\_\_\_\_ Receipt #

\_\_\_\_\_ License #

CITY OF COLUMBIA HEIGHTS  
590 40<sup>TH</sup> AVENUE NE, COLUMBIA HEIGHTS, MN 55421  
PHONE (763) 706-3678

In conjunction with this application the following documents must be submitted:

- Certificate of Compliance per the Minnesota Workers Compensation Law (if a business)
- Dept. of Public Safety License copy
- If business is a partnership, corporation, or other form of organization, attach a list of each partner or officer along with applicable information (full legal name, date of birth, officer title or position, home address, city, state, zip, home phone, drivers license #, social security #.

**BUSINESS  
INFORMATION**

EFFECTIVE DATE OF LICENSE: \_\_\_\_\_  
DEPT. OF PUBLIC SAFETY LICENSE # \_\_\_\_\_ EXP. DATE: \_\_\_\_\_  
ADDRESS OF LOCATION TO BE LICENSED: \_\_\_\_\_  
OWNERSHIP IS: \_\_\_\_\_ INDIVIDUAL \_\_\_\_\_ PARTNERSHIP \_\_\_\_\_ CORPORATION  
COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
FED TAX ID: \_\_\_\_\_ MN TAX ID#: \_\_\_\_\_

**APPLICANT**

NAME \_\_\_\_\_  
(FIRST) (MIDDLE) (LAST)  
ADDRESS \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_  
HOME PHONE #: \_\_\_\_\_ BUSINESS PHONE #: \_\_\_\_\_  
BIRTHDATE: \_\_\_\_\_ MN SALES TAX NO. \_\_\_\_\_  
SOCIAL SECURITY # \_\_\_\_\_ DRIVERS LICENSE # \_\_\_\_\_  
HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_ HAIR COLOR: \_\_\_\_\_ EYE COLOR: \_\_\_\_\_  
1. ADDRESS FOR THE LAST 5 YEARS:  
\_\_\_\_\_  
\_\_\_\_\_  
2. STATE APPLICANTS BUSINESS ADDRESS FOR THE LAST 5 YEARS:  
\_\_\_\_\_  
\_\_\_\_\_

As applicant, it is my understanding that falsification of any item on this application is sufficient reason upon which to base a denial of said license. Such license shall be valid for the calendar year in which issued and must be renewed at the commencement of each subsequent calendar year.

APPLICANTS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

WITNESS: \_\_\_\_\_ TITLE: \_\_\_\_\_

**CERTIFICATION OF COMPLIANCE  
MINNESOTA WORKERS COMPENSATION LAW**

**Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirements of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.**

**This information is required by law, and license and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.**

Insurance Co Name \_\_\_\_\_  
NOT the Insurance Agent

Policy Number \_\_\_\_\_

Date of Coverage \_\_\_\_\_ to \_\_\_\_\_

I am not required to have workers compensation liability coverage because:

( ) I have no employees

( ) I have no employees who are covered by the workers compensation law (these include Spouse, Parents, Children, and certain farm employees).

I certify that the information provided above is accurate and complete and that a valid workers compensation policy will be kept in effect at all times as required by law.

Name \_\_\_\_\_

Doing Business as \_\_\_\_\_  
Business name if different than your name

Business Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**NOTICE**

The data requested of you will be used in considering your application for said license and will be disseminated to the public. You are not legally required to allow the City of Columbia Heights to obtain the data, however, failure to supply said data may result in disapproval of your application. Further, the City of Columbia Heights may receive from other governmental agencies, including but not limited to the Bureau of Criminal Apprehension, Minnesota Department of Public Safety, data relating to the consideration of your application. Said data may be classified pursuant to Minnesota Statute #15.162 et. seq. as private and therefore, cannot be released to the public without your written consent.

**WAIVER**

I have read the above and understand that any data concerning my application, which is classified as private pursuant to Minnesota Statute #15.162, et. seq. may not be released to the public without my permission. I also understand that said data must be considered by the Columbia Heights City Council at a public meeting in considering my license application and, accordingly, will be publicly disseminated. Therefore, I hereby authorize the release of all of said data by the Columbia Heights City Council or agents or employees thereof at any City Council meeting at which my license application is considered. Said information shall not be released if I withdraw my license application by personally serving written notice of said withdrawal upon the Columbia Heights City Manager prior to said Council meeting.

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

Witness Signature: \_\_\_\_\_