



## City of Columbia Heights

590 40<sup>th</sup> Avenue NE, Columbia Heights, MN 55421-3878 (763) 706-3600 TDD (763) 706-3692

Visit our website at: [www.columbiaheightsmn.gov](http://www.columbiaheightsmn.gov)

### **Mayor**

*Donna Schmitt*

### **Councilmembers**

*Robert A. Williams*

*John Murzyn, Jr.*

*Connie Buesgens*

*Nick Novitsky*

### **City Manager**

*Walter R. Fehst*

The following is the agenda for the regular meeting of the City Council to be held at 7:00 PM on Monday, May 22, 2017 in the City Council Chambers, City Hall, 590 40th Avenue N.E., Columbia Heights, Minnesota.

The City of Columbia Heights does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its services, programs, or activities. Upon request, accommodation will be provided to allow individuals with disabilities to participate in all City of Columbia Heights' services, programs, and activities. Auxiliary aids for disabled persons are available upon request when the request is made at least 96 hours in advance. Please call the City Clerk at 763-706-3611, to make arrangements. (TDD/706-3692 for deaf or hearing impaired only.)

### **1. CALL TO ORDER**

### **2. ROLL CALL**

### **3. INVOCATION**

Invocation provided by Bill Hugo, St Matthew Church

### **4. PLEDGE OF ALLEGIANCE**

### **5. ADDITIONS/DELETIONS TO MEETING AGENDA**

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items brought to the attention of the Council under the Citizen Forum or items submitted after the agenda preparation deadline.)

### **6. PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**

1. Public Works Week Proclamation
2. Max Richter proclamation
3. Boy Scout Troop 167- 50<sup>th</sup> Anniversary Celebration
4. Anoka County Recycling Recognition

pg 5

pg 6

### **7. CONSENT AGENDA**

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

#### **A. Approve Minutes of the City Council**

pg 7

MOTION: Move to approve the minutes of the City Council meeting of May 8, 2017

#### **B. Accept Board and Commission Meeting Minutes**

MOTION: Move to accept the Library Board minutes from April 5, 2017

pg 14

**C. Annual declaration that the City of Columbia Heights does NOT waive the monetary limits on the Municipal Tort Liability under Minnesota Statutes, Section 466.04.** pg 16

MOTION: Move to declare that the City of Columbia Heights does NOT waive the monetary limits on municipal tort liability under Minnesota Statutes, section 466.04.

pg 18

**D. Final Payment for Central Avenue Median Closure, Project No. 1410**

MOTION: Move to accept the work for Central Avenue (TH 65) Median Closure for Columbia Heights Public Library, Project No. 1410, and authorize final payment of \$3,695.25 to Midwest Asphalt Corporation of Hopkins, Minnesota.

pg 20

**E. Public Hearing Request for Proposed Establishment of the 47th and Grand TIF District**

MOTION: Move to waive the reading of Resolution 2017-51, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2017-51, a resolution calling for a public hearing by the City Council on the proposed modification to the Downtown Central Business District (CBD) Revitalization Plan for the Downtown CBD Redevelopment Project and the establishment of the 47th and Grand Tax Increment Financing District.

**F. Consideration of approval of attached list of rental housing applications.** pg 25

MOTION: Move to approve the items listed for rental housing license applications for May 22, 2017, in that they have met the requirements of the Property Maintenance Code.

**G. Approve Business License Applications** pg 35

MOTION: Move to approve the items as listed on the business license agenda for May 22, 2017.

**H. Payment of Bills** pg 37

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8, the City Council has received the list of claims paid covering check number 165720 through 165912 in the amount of \$858,572.45.

MOTION: Move to approve the Consent Agenda items.

**8. PUBLIC HEARINGS**

**A. Adopt Resolution for Emergency Abatement - 4329 Main St NE** pg 46

MOTION: Move to close the public hearing and to waive the reading of Resolution 2017-45, there being ample copies available to the public.

MOTION: Move to adopt Resolution Number 2017-45, being resolution of the City Council of the City of Columbia Heights declaring the property listed a nuisance and approving the emergency abatement of violations from the property pursuant to City Code section 8.206.

pg 49

**B. Consideration of declaration of a nuisance and abatement of violations within the City of Columbia Heights is requested regarding the property at 726 40th Avenue NE and 4240 Stinson Blvd. NE for failure to meet the requirements of the Residential Maintenance Code.**

MOTION: Move to close the public hearing and to waive the reading of Resolution Numbers 2017-46 and 2017-47, there being ample copies available to the public.

MOTION: Move to adopt Resolution Number 2017-46, being resolution of the City Council of the City of Columbia Heights declaring the property listed a nuisance and approving the abatement of violations from the property pursuant to City Code section 8.206.

MOTION: Move to adopt Resolution Number 2017-47, being resolution of the City Council of the City of Columbia Heights declaring the property listed a nuisance and approving the abatement of violations from the property pursuant to City Code section 8.206.

**C. Consideration of revocation of the license to operate a rental unit within the City of Columbia Heights is requested against the rental properties at 3804 5th Street NE, 4653 Tyler Street NE and 5050 Mulcare Drive NE for failure to meet the requirements of the Residential Maintenance Codes.**

pg 54

MOTION: Move to close the public hearing and to waive the reading of Resolution Numbers 2017-48, 49 and 50 being ample copies available to the public.

MOTION: Move to adopt Resolution Number 2017-48, being Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

MOTION: Move to adopt Resolution Number 2017-49, being Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

MOTION: Move to adopt Resolution Number 2017-50, being Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

**9. ITEMS FOR CONSIDERATION**

**A. Other Ordinances and Resolutions**

pg 61

**1. First Reading Ordinance No. 1640 – Proposed Bar Close at 2:00 a.m.**

MOTION: Move to waive the reading of Ordinance No. 2017-1640, there being ample copies available to the public.

MOTION: Move to set the second reading of Ordinance No. 2017-1640, being an ordinance related to allowing liquor sales to occur until 2:00 am, to June 12, 2017.

pg 65

**2. First Reading of Ordinance No. 1641 - Adult Day Care Facilities Outdoor Space Requirements**

MOTION: Move to waive the reading of Ordinance No. 2017-1641, there being ample copies available to the public.

MOTION: Move to set the second reading of Ordinance No. 2017-1641, amending Section 9.107(C)(16)(d) regarding adult day care facility outdoor space requirements, to June 12, 2017.

**B. Bid Considerations**

**C. New Business and Reports**

**10. ADMINISTRATIVE REPORTS**

Report of the City Council  
Report of the City Manager  
Report of the City Attorney

**11. CITIZENS FORUM**

At this time, citizens have an opportunity to discuss with the Council items not on the regular agenda. Citizens are requested to limit their comments to five minutes. Anyone who would like to speak shall state his/her name and address for the record.

**12. ADJOURNMENT**

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Walt Fehst, City Manager





## NATIONAL PUBLIC WORKS WEEK

### *Proclamation*

WHEREAS, Public Works services provided in our community are an integral part of our citizen's everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of Public Works systems and programs such as water, sewer, streets and highways, parks, public buildings, solid waste collection, and snow removal; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff Public Works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform,

NOW, THEREFORE, I, Donna Schmitt, Mayor of the City of Columbia Heights, do hereby proclaim the week of May 21 through May 27, 2017 as

### "NATIONAL PUBLIC WORKS WEEK"

in the City of Columbia Heights, and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which Public Works officials make every day to our health, safety, comfort and quality of life.

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Mayor Donna Schmitt

(Seal)

**PROCLAMATION**

**DECLARING JUNE 4, 2017 AS PASTOR MAX RICHTER DAY  
IN THE CITY OF COLUMBIA HEIGHTS**

**WHEREAS, Pastor Max Richter has been an active member of our community while serving at Community United Methodist Church since 2011, and**

**WHEREAS, Pastor Max has prayed regularly at the City Council meetings, has shared his vocal talents with the community at Ecumenical services, and has been actively involved in the Columbia Heights ministerium.**

**WHEREAS, Pastor Max has reached out to the people of this community and his congregation in times of joy and sorrow, bringing and them together through faith, compassion, love and laughter, and**

**WHEREAS, Pastor Max's compassionate heart for his vocation has been a benefit not just to Community United Methodist Church, but also to the City of Columbia Heights,**

**NOW, THEREFORE, BE IT DECLARED, that I, Donna Schmitt, do hereby proclaim June 4, 2017, as**

***Pastor Max Richter Day***

**in the City of Columbia Heights, Minnesota**

Seal

Signed \_\_\_\_\_  
Mayor Donna Schmitt, City of Columbia Heights

**OFFICIAL PROCEEDINGS  
CITY OF COLUMBIA HEIGHTS  
CITY COUNCIL MEETING  
MAY 8, 2017**

The following are the minutes for the regular meeting of the City Council held at 7:00 PM on Monday May 8, 2017 in the City Council Chambers, City Hall, 590 40th Ave. N.E., Columbia Heights, Minnesota

**1. CALL TO ORDER**

Mayor Schmitt called the meeting to order at 7:03 p.m.

**2. ROLL CALL**

Present: Mayor Schmitt, Councilmember Williams, Councilmember Murzyn, Jr., Councilmember Buesgens and Councilmember Novitsky

Also Present: Walt Fehst; City Manager, Jim Hoeft; City Attorney, Joe Kloiber; Finance Director, Kevin Hansen, Public Works Director, and Katie Bruno; City Clerk/Council Secretary

**3. INVOCATION**

Invocation provided by Max Richter, Community United Methodist Church.

Mayor Schmitt announced Pastor Richter would be transferring to a church in a different city, and thanked him for his service over the years.

**4. PLEDGE OF ALLEGIANCE**

**5. ADDITIONS/DELETIONS TO MEETING AGENDA**

**(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items brought to the attention of the Council under the Citizen Forum or items submitted after the agenda preparation deadline.)**

City Clerk Katie Bruno indicated there was a change to be made to the minutes of April 24, 2017. Page 3, item F to be changed as follows:

*Finance Director Joe Kloiber explained that the City is expected to save approximately \$2,000,000 (\$1,600,000 net ~~of issuance cost~~ present value) as a result of refinancing two outstanding bond issues.*

*Motion by Councilmember Buesgens, seconded by Councilmember Murzyn, Jr. to approve the agenda as presented, noting the change in the City Council minutes from April 24, 2017.  
All Ayes, Motion Carried.*

**6. PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**

Jerry Wegscheid, VFW Post 230 announced the Annual Memorial Day program will take place at 11:00 AM at City Hall on May 29<sup>th</sup>.

## **7. CONSENT AGENDA**

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

### **A. Approve Minutes of the City Council**

MOTION: Move to approve the minutes of the City Council meeting of April 27, 2017

MOTION: Move to approve the minutes of the City Council worksession of May 1, 2017

MOTION: Move to approve the minutes of the City Council Public Improvement Hearing May 1, 2017

### **B. Accept Board and Commission Meeting Minutes**

MOTION: Move to accept the EDA Commission minutes from April 3, 2017

MOTION: Move to accept the Planning & Zoning Commission minutes from April 4, 2017

### **C. Appointment to vacant EDA position.**

MOTION: Move to approve the mayor's appointment of Nick Novitsky to the vacant EDA position.

### **D. Appointment of Council Liaisons and Staff Assignments to City Boards & Commissions and External Boards.**

MOTION: To approve the recommended listing of Council/Staff Assignments.

### **E. Remove Stop Sign on 43½ Avenue at Pierce Street**

MOTION: Move to remove the remaining "Stop" sign for eastbound traffic on 43-1/2 Avenue at Pierce Street and to not replace the stop sign for westbound traffic on 43-1/2 Avenue, as recommended by the Traffic Commission.

### **F. Approve Permits for the 2017 Jamboree**

MOTION: Move to authorize staff to close Huset Parkway for the time period from Tuesday afternoon, June 20, through Sunday, June 25, 2017.

MOTION: Move to authorize the Police Department to issue a parade permit for the Jamboree Parade to be held on Friday, June 23, 2017 beginning at 6:00 p.m. for the following streets: Central Avenue from 45<sup>th</sup> Avenue to 40<sup>th</sup> Avenue, west on 40<sup>th</sup> Avenue to 5<sup>th</sup> Street and 5<sup>th</sup> Street to Mill Street.

MOTION: Move to authorize fireworks at dusk on Saturday, June 24, 2017 and to waive the Fire Department fireworks display permit fee.

### **G. Adopt Resolution 2017-44 being a Resolution Accepting Bids and Awarding A Contract for the 2017 Miscellaneous Concrete Repairs and Installations, City Project 1700**

MOTION: Move to waive the reading of Resolution 2017-44, there being ample copies available to the public.



MOTION: Move to adopt Resolution 2017-44 being a resolution accepting bids and awarding the 2017 Miscellaneous Concrete Repairs and Installations, City Project No. 1700, to Create Construction, based upon their low, qualified, responsible bid in the amount of \$107,916.05 from Fund 415-51700-4000; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

#### **H. Approve Business License Applications**

MOTION: Move to approve the items as listed on the business license agenda for May 8, 2017.

#### **I. Payment of Bills**

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8, the City Council has received the list of claims paid covering check number 165554 through 165719 in the amount of \$679,155.80.

*Motion by Councilmember Williams, seconded by Councilmember Novitsky to approve the Consent Agenda items as presented. All Ayes, Motion Carried.*

### **8. PUBLIC HEARINGS**

#### **9. ITEMS FOR CONSIDERATION**

##### **A. Other Ordinances and Resolutions**

##### **1. SECOND READING of Ordinance 1639, Providing For the Issuance and Sale Of General Obligation Refunding Bonds, Series 2017A, in the Maximum Aggregate Principal Amt Of \$3,375,000.**

Councilmember Williams commented that the City will be saving over \$2,000,000 with the refunding (refinancing) of two bond issues.

*Motion by Councilmember Murzyn, Jr., seconded by Councilmember Williams to waive the reading of Ordinance 1639, there being ample copies available to the public. All Ayes, Motion Carried.*

*Motion by Councilmember Buesgens, seconded by Councilmember Williams to adopt Ordinance 1639, providing for the issuance and sale of General Obligation Refunding Bonds Series 2017A in the maximum aggregate principal amount of \$3,375,000. All Ayes, Motion Carried.*

##### **B. Bid Considerations**

##### **1. Adopt Resolution 2017-43 being a Resolution Accepting Bids and Awarding a Contract for the 2017 Water Main Construction, City Projects 1703 and 1710**

Director of Public Works Kevin Hansen reported the proposed work is being done prior to the scheduled mill and overlay on Main Street from 40th Avenue to 44th Avenue by Anoka County. In addition, the operation of hydrants and water main valves are evaluated during the annual flushing program and while isolating water main break locations.

Hansen reported Northdale Construction Company, Inc. submitted the low base bid of \$393,924.72.

*Motion by Councilmember Buesgens, seconded by Councilmember Murzyn, Jr. to waive the reading of Resolution 2017-43, there being ample copies available to the public. All Ayes, Motion Carried.*

*Motion by Councilmember Novitsky, seconded by Councilmember Williams to adopt Resolution 2017-43 being a resolution accepting bids and awarding the 2017 Water Main Construction, City Project No. 1703, and 2017 Hydrant and Gate Valve Construction, City Project No. 1710, to Northdale Construction Company, Inc. of Albertville, Minnesota, based upon their low, qualified, responsible bid in the amount of \$393,924.72 with \$331,732.60 from Fund 651-51703-5185 and \$62,192.12 from Fund 651-51710-4000; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same. All Ayes, Motion Carried.*

## **C. New Business and Reports**

### **10. ADMINISTRATIVE REPORTS**

#### **Report of the City Council**

Councilmember Buesgens reported she attended the Comp Plan kickoff meeting, volunteered with MWMO and volunteered at United Methodist Church free dinner event.

Councilmember Williams reported the library will be serving lunches to children and adults this summer. Columbia Heights teacher Erin Edwardson Stern was named the 2017 Columbia Heights Public Schools' Local 710 Teacher of the Year. Congratulations were expressed to Chief Scott Nadeau, recently named 2017 Big Brother of the year by Big Brother Big Sisters of the Twin Cities.

Councilmember Murzyn, Jr. reported there was one applicant at the recent Planning & Zoning Commission meeting. Renaissance Fireworks requested an Interim Use Permit to allow for the sale of fireworks at 4005 Central Ave NE. The commission approved the request.

Councilmember Novitsky reported the High School's drama production; Little Shop of Horrors, was very well done. Novitsky has been working on various Jamboree events.

Mayor Schmitt attended the annual Mayors Conference the end of April. Schmitt is working on a Mayor's Exchange with the Mayor of Rushford, MN. She attended the "Love Somalia Event". The group is organizing a Feed my Starving Children event for Somalia.

She also attended the Valley View Fun Run, and St Matthews's production of "Beauty & the Beast."

The Community Prayer Breakfast was announced. Gratitude was expressed to Romans Café, who will be providing breakfast.

#### **Report of the City Manager**

City Manager Walt Fehst attended the MCMA Annual conference.

## 11. CITIZENS FORUM

Frost Simula-1700 49th Ave NE asked the council members how much time they devote to reading their meeting packets.

Councilmember Buesgens indicated she spends anywhere from 3-4 hours. Councilmember Novitsky said he spends at least 2 hours. Councilmember Murzyn, Jr. said he spends 2-3 hours. Councilmember Williams said it varies.

## 12. ADJOURNMENT

*Motion by Councilmember Murzyn, Jr., seconded by Councilmember Buesgens to adjourn. All Ayes, Motion Carried.*

Meeting adjourned at 7:29 p.m.

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Respectively Submitted,  
Katie Bruno, Council Secretary/City Clerk

### RESOLUTION NO. 2017-43

A resolution of the City Council for the City of Columbia Heights, Minnesota,

WHEREAS, pursuant to an advertisement for bids for City Project Nos. 1703 and 1710, 2017 Water Main Construction and 2017 Hydrant and Gate Valve Construction, bids were received, opened and tabulated according to law.

Now therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of Columbia Heights makes the following:

### FINDINGS OF FACT

The following bids were received complying with the advertisement.

| <u>Bidder</u>                    | <u>Base Bid</u> |
|----------------------------------|-----------------|
| Northdale Construction Co., Inc. | \$393,924.72    |
| Pete's Water & Sewer             | \$426,755.39    |

It appears that Northdale Construction Co., 9760 71st Street NE, Albertville, Minnesota is the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA HEIGHTS, MINNESOTA

1. The Mayor and City Manager are hereby authorized and directed to enter into a contract with Northdale Construction Co., Inc. in the name of the City of Columbia Heights, for the 2017 Water

Main Construction and 2017 Hydrant and Gate Valve Construction, City Project Nos. 1703 and 1710, for a bid amount of \$393,924.72 according to plans and specifications therefore approved by the Council.

2. The City Engineer is hereby authorized and directed to retain the deposit of the successful bidder and the next lowest bidder until the contract has been signed.

3. City Project Nos. 1703 and 1710 shall be funded with \$331,732.60 from Fund 651-51703-5185 and \$62,192.12 from Fund 651-51710-4000.

RESOLUTION NO. 2017-44

A resolution of the City Council for the City of Columbia Heights, Minnesota,

**WHEREAS**, pursuant to an advertisement for bids for City Project No. 1700, Miscellaneous Concrete Repairs and Installations, bids were received, opened and tabulated according to law.

Now therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of Columbia Heights makes the following:

**FINDINGS OF FACT**

The following bids were received complying with the advertisement:

| <u>Bidder</u>              | <u>Base Bid</u> |
|----------------------------|-----------------|
| Create Construction        | \$ 107,916.05   |
| New Look Contracting, Inc. | \$ 156,615.00   |

It appears that Create Construction, 18517 100<sup>th</sup> Avenue N., Maple Grove, Minnesota is the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA HEIGHTS, MINNESOTA

1.The Mayor and City Manager are hereby authorized and directed to enter into a contract with Create Construction in the name of the City of Columbia Heights, for the 2017 Miscellaneous Concrete Repairs and Installations, City Project No. 1700, for a bid amount of \$107,916.05 according to plans and specifications therefore approved by the Council.

2.The City Engineer is hereby authorized and directed to retain the deposit of the successful bidder and the next lowest bidder until the contract has been signed.

3.City Project No. 1700 shall be funded from Fund 415-51700-4000.

Ordinance 1639

**BEING AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF  
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017A,  
IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$3,375,000**

The City of Columbia Heights does ordain:

Section 1. It is hereby determined that:

(a) On September 19, 2007, the Columbia Heights Economic Development Authority (the "EDA") issued its Public Facility Lease Revenue Bonds, Series 2007B (Municipal Liquor Stores Project) (the "Series 2007B Bonds"), in the original aggregate principal amount of \$5,040,000. The Series 2007B Bonds were issued under the terms of a Mortgage and Security Agreement and Trust Indenture, dated as of September 1, 2007 (the "Indenture"), between the EDA and U.S. Bank National Association (the "Trustee"). Pursuant to a Ground Lease, dated as of September 1, 2007, the EDA leases certain land (the "Sites") from the City of Columbia Heights, Minnesota (the "City"). Pursuant to a Lease-Purchase Agreement, dated as of September 1, 2007, the Authority leases to the City, with the option to purchase by the City, the Sites and the facilities constructed thereon, including the municipal liquor store (the "Facilities").

(b) Pursuant to Section 3.01(b) of the Indenture, the Series 2007B Bonds maturing on or after February 1, 2018, are subject to optional redemption, at the election of the City, on February 1, 2017, and any date thereafter, at a price of par plus accrued interest. The City has proposed to exercise its option to redeem the outstanding Series 2007B Bonds and acquire the Sites and the Facilities from the EDA. The Series 2007B Bonds are currently outstanding in the aggregate principal amount of \$3,700,000.

(c) The City is authorized by Minnesota Statutes, Section 475.67, subdivision 3 to issue and sell its general obligation bonds to refund obligations and the interest thereon before the due date of the obligations, if consistent with covenants made with the holders thereof, when determined by the City Council to be necessary or desirable for the reduction of debt service costs to the City or for the extension or adjustment of maturities in relation to the resources available for their payment.

(d) The City has determined that it is necessary and desirable for the reduction of debt service costs to the City to issue its General Obligation Refunding Bonds, Series 2017A (the "Bonds"), in the maximum aggregate principal amount of \$3,375,000, pursuant to the home rule charter of the City (the "City Charter") and Minnesota Statutes, Section 475.67, subdivision 3, to redeem and prepay the outstanding Series 2007B Bonds and acquire the Sites and the Facilities from the EDA.

Section 2. Ehlers & Associates, Inc. is authorized to negotiate the sale of the Bonds in the maximum aggregate principal amount specified in Section 1(d) hereof, in accordance with terms of proposal approved by the Finance Director of the City. The City Council will meet on Monday, June 12, 2017, or such other date specified by the City Manager in accordance with the City Charter, to consider the sale of the Bonds and take any other appropriate action with respect to the Bonds.

Section 3. The EDA is authorized and directed to provide to the Trustee written notice of the City's election to redeem the outstanding Series 2007B Bonds in accordance with the terms provided in Section 3.02 of the Indenture.

Section 4. This ordinance shall be in full force and effect from and after thirty (30) days after its passage.



**COLUMBIA HEIGHTS PUBLIC LIBRARY**  
3939 Central Ave NE, Columbia Heights, MN 55421  
**BOARD OF TRUSTEES: MEETING MINUTES**  
Wednesday, April 5<sup>th</sup>, 2017

Approved  
5/3/2017

The meeting was called to order in the Community Room by Chair, Patricia Sowada, at 5:32pm. Members present were: Patricia Sowada, Catherine Vesley, Stephen D. Smith, and Bobby Williams. Also present was Library Director Renee Dougherty, and Recording Secretary Nick Olberding.

- The **Minutes** of the March 1<sup>st</sup>, 2016 Board Meeting were **approved**.
- The Bill List dated **March 1<sup>st</sup>, 2017** was reviewed. It was moved, seconded, and **passed** that the bills be paid.
- The Bill List dated **March 15<sup>th</sup>, 2017** was reviewed. It was moved, seconded, and **passed** that the bills be paid.
- The Bill List dated **March 29<sup>th</sup>, 2017** was reviewed. It was moved, seconded, and **passed** that the bills be paid.
- The **Accounting Sheet** as of April was reviewed, and **approved**.
- Questions and discussions from Bills and Accounting:
  - Cengage = **Large Print Books**. There is a strong demand for large print; mostly for memoirs and popular titles. Most lesser known books are not released in a Large Print Edition
  - Midwest Tape/Blackstone = **Audio Books**. These are quite popular, especially with travelers.
  - **New York Times**. We just get the Sunday Edition. Every day delivery would cost too much.
  - **Copiers/Printers Overage**: Costs should be recouped by public printing fees.
  - **Orkin**: No problems so far, but we do have regular inspections as part of a contract for all city owned buildings.
  - **Electric**: From February 6-March 8<sup>th</sup> we received a credit for energy generated by the solar panels. Overall they should generate 60-80% of our energy consumption.
  - **Gas**: Should be low during upcoming months. Not much boiler or fireplace usage in summer months. Over winter the fireplace was on regularly, but mostly by request during the spring.
  - Build/Maint Burden = **Custodial costs**
  - **Credit Card Fees**: Put in the budget for the possibility of future credit card processing.

**Old Business:** N/A

**New Business:**

- **Staffing Update:** On March 6<sup>th</sup> Barb Kondrick announced her retirement; effective April 7<sup>th</sup>. A posting has already been released, and has garnered 30 Applications, which Human Resources will evaluate and narrow the selection down to around 8 candidates to interview (Kelli Bourgeois does a very nice job of structuring the hiring process and making it a comfortable process for both the department and the applicant). Estimated start date of new librarian will be the beginning of June.
- **Art Display Policy:** CHPL already has an Art Policy for acquiring artwork (adopted in 2016), but this new policy lays out the process for person's/entity's requests to exhibit artwork in the library. Included is an Application to Exhibit, and an Exhibit Space Contract (based on similar documents adopted by ACL, HCL, and United Theological Seminary). The need for this Policy is because of interest by the Columbia Heights School District to display student artwork, and the Master Water Steward's Water Art Competition that is being hosted at the library.
  - **Approved:** Motioned by Catherine Vesley, and seconded by Stephen Smith.

- **State Annual Report:** Has been signed off by Pat Sowada, and submitted to the state.
- **Change to Procedure for Handling Damaged Items:** Prompted by a complaint by a patron who attempted to pay for a damaged Columbia Heights item at an ACL branch.

**Items from the Floor:**

- **MN Trustee Handbook:** There is a new state Trustee Handbook that has been published. Renee will send each member a PDF copy of the document.
- Renee will soon have her Annual Performance Review with Walt Fehst.
- At the April 10<sup>th</sup> Council Meeting there will be a proclamation for **National Library Week**...this year's theme "Libraries Transform"; Catherine Velsey will be in attendance on behalf of the Board and the Library.

**There being no further business, the meeting was adjourned at 6:30pm by Patricia Sowada, and seconded.**

Respectfully submitted,



Nicholas P. Olberding  
Recording Secretary, Library Board of Trustees



|                |              |
|----------------|--------------|
| AGENDA SECTION | CONSENT      |
| ITEM NO.       | 7C           |
| MEETING DATE   | MAY 22, 2017 |

### CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

|             |   |                          |  |
|-------------|---|--------------------------|--|
| ITEM:       | Annual declaration that the City of Columbia Heights does NOT waive the monetary limits on the Municipal Tort Liability under Minnesota Statutes, Section 466.04. |                          |  |
| DEPARTMENT: | Finance   | CITY MANAGER'S APPROVAL: |  |
| BY/DATE:    | Joseph Kloiber/May 17, 2017   | BY/DATE:                 |  |

#### BACKGROUND:

For many years, the City has purchased its property and liability insurance from the League of Minnesota Cities Insurance Trust (LMCIT). Staff is currently preparing the renewal application for this policy for the period June 1, 2017 through May 31, 2018.

When providing liability insurance to member cities, the LMCIT has always required that member cities document whether or not they waive the tort liability limits established for municipalities by Minnesota Statutes, Section 466.04. Previously, this action only had to be taken once. Beginning in 2015, the LMCIT requires member cities to document this decision annually as a condition of renewing the insurance policy.

The tort liability limits established by Minnesota Statutes, Section 466.04, cap the dollar amount that the City could be liable for under certain types of liability claims. Waiving the limits would not provide any additional protection to the City or its taxpayers. Waiving the limits only increases the potential benefits for claimants. Staff estimates that waiving the limits would increase annual premiums by approximately \$15,000. The City's insurance agent, Brian Lundquist of Nesbit Agencies, advises that no Minnesota City currently waives these limits.

#### RECOMMENDED MOTION(S):

Move to declare that the City of Columbia Heights does NOT waive the monetary limits on municipal tort liability under Minnesota Statutes, section 466.04.

#### ATTACHMENTS:

Liability Coverage-Waiver Form





CONNECTING & INNOVATING  
SINCE 1913

## LIABILITY COVERAGE – WAIVER FORM

**LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to [ptech@lmc.org](mailto:ptech@lmc.org)**

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

City of Columbia Heights

LMCIT Member Name

*Check one:*

- ☒ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.
- ☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting \_\_\_\_\_

Signature \_\_\_\_\_ Position \_\_\_\_\_



|                |              |
|----------------|--------------|
| AGENDA SECTION | CONSENT      |
| ITEM NO.       | 7D           |
| MEETING DATE   | MAY 22, 2017 |

### CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

|             |   |                          |  |
|-------------|---|--------------------------|--|
| ITEM:       | FINAL PAYMENT FOR CENTRAL AVENUE MEDIAN CLOSURE, PROJECT NO. 1410 |                          |  |
| DEPARTMENT: | Public Works  | CITY MANAGER'S APPROVAL: |  |
| BY/DATE:    | Kevin Hansen / May 17, 2017                                       | BY/DATE:                 |  |

**BACKGROUND:** The contractor has completed the Central Avenue median closure and extension of the left turn lane at 39<sup>th</sup> Avenue for the Library. The work consisted of removal of existing median and pavement, construction of concrete median, and restoration of adjacent bituminous surface.

**STAFF RECOMMENDATION:** Staff recommends approval of the final payment to Midwest Asphalt Corporation and acceptance of the work. The Engineer's Report of Final Acceptance is attached.

**RECOMMENDED MOTION(S):** Move to accept the work for Central Avenue (TH 65) Median Closure for the Columbia Heights Public Library, Project No. 1410, and authorize final payment of \$3,695.25 to Midwest Asphalt Corporation of Hopkins, Minnesota.

**ATTACHMENT(S):** Engineer's Report of Final Acceptance

**CITY OF COLUMBIA HEIGHTS  
ANOKA COUNTY, MINNESOTA**

**ENGINEER'S REPORT OF FINAL ACCEPTANCE**

**CENTRAL AVENUE (TH 65) MEDIAN CLOSURE  
FOR THE COLUMBIA HEIGHTS PUBLIC LIBRARY  
CITY PROJECT NUMBER 1410**

May 18, 2017

**TO THE CITY COUNCIL  
COLUMBIA HEIGHTS, MINNESOTA**

**HONORABLE MAYOR AND CITY COUNCIL MEMBERS:**

This is to advise you that I have reviewed the work under contract to Midwest Asphalt Corporation to close the Central Avenue median across from the Library and to extend the left turn lane for 39<sup>th</sup> Avenue. The work consisted of removal of existing median and pavement, construction of concrete median, and restoration of adjacent bituminous surface. The contractor has completed the project in accordance with the contract.

It is recommended; herewith, that final payment be made for said improvements to the contractor in the amount as follows:

|                                |                              |
|--------------------------------|------------------------------|
| <b>ORIGINAL CONTRACT PRICE</b> | <b>\$ 81,210.00</b>          |
| <b>CHANGE ORDERS</b>           | <b><u>\$ 0.00</u></b>        |
| <b>FINAL CONTRACT AMOUNT</b>   | <b>\$ 81,210.00</b>          |
| <br>                           |                              |
| <b>FINAL WORK APPROVED</b>     | <b>\$ 73,905.00</b>          |
| <b>ALL PRIOR PAYMENTS</b>      | <b><u>(\$ 70,209.75)</u></b> |
| <br>                           |                              |
| <b>BALANCE DUE</b>             | <b>\$ 3,695.25</b>           |

Sincerely,

CITY OF COLUMBIA HEIGHTS

Kevin R. Hansen  
City Engineer



| AGENDA SECTION | CONSENT      |
|----------------|--------------|
| ITEM NO.       | 7E           |
| MEETING DATE   | MAY 22, 2017 |

## CITY OF COLUMBIA HEIGHTS – CITY COUNCIL

|  |  |                                 |  |
|--|--|---------------------------------|--|
| <b>ITEM:</b>                               | Public Hearing Request for Proposed Establishment of the 47th and Grand TIF District |                                 |  |
| <b>DEPARTMENT:</b> Community Development   |  | <b>CITY MANAGER'S APPROVAL:</b> |  |
| <b>BY/DATE:</b> Keith M Dahl, May 17, 2017 |  | <b>BY/DATE:</b>                 |  |

### BACKGROUND:

Dominium has requested public financial assistance from the Columbia Heights Economic Development Authority (EDA) for the redevelopment of the property located at the corner of 47th and Grand Avenue NE. In Columbia Heights, the EDA is the authority authorized to exercise Tax Increment Financing (TIF) powers, however the EDA may not exercise any TIF powers without prior approval from the City Council. Thus, in order to consider establishment of a TIF District, certain events must occur that are outlined on the attached Schedule of Events. As part of that process and more of a formality, the EDA must formally request that the City Council call for a public hearing to consider the proposed establishment of a TIF district.

Earlier tonight, the EDA formally considered Resolution 2017-11, a resolution requesting that the City Council call for a public hearing on July 10, 2017 for the modification to the Central Business District revitalization plan and for the establishment of the 47th and Grand TIF District.

### STAFF RECOMMENDATION:

Staff recommends adopting Resolution 2017-51, a resolution calling for a public hearing by the City Council on the proposed modification of the downtown central business district revitalization plan and the proposed establishment of the 47th and Grand TIF district.

### RECOMMENDED MOTION(S):

**Motion:** Move to waive the reading of Resolution 2017-51, there being ample copies available to the public.

**Motion:** Move to adopt Resolution 2017-51, a resolution calling for a public hearing by the City Council on the proposed modification to the Downtown Central Business District (CBD) Revitalization Plan for the Downtown CBD Redevelopment Project and the establishment of the 47th and Grand Tax Increment Financing District.

### ATTACHMENTS:

1. Resolution 2017-51 (1Page)
2. EDA Resolution 2017-11 (1 Page)
3. Schedule of Events (2 Pages)

CITY OF COLUMBIA HEIGHTS  
ANOKA COUNTY  
STATE OF MINNESOTA

RESOLUTION NO. 2017-51

**RESOLUTION CALLING FOR A PUBLIC HEARING ON THE PROPOSED  
MODIFICATION OF THE DOWNTOWN CENTRAL BUSINESS DISTRICT  
(CBD) REVITALIZATION PLAN FOR THE DOWNTOWN CBD  
REDEVELOPMENT PROJECT AND THE PROPOSED ESTABLISHMENT OF  
THE 47<sup>th</sup> AND GRAND TAX INCREMENT FINANCING DISTRICT THEREIN  
AND THE ADOPTION OF THE TIF PLAN THEREFOR.**

BE IT RESOLVED by the City Council (the "Council") for the City of Columbia Heights, Minnesota (the "City"), as follows:

Section 1. Public Hearing. This Council shall meet on July 10, 2017, at approximately 7:00 P.M., to hold a public hearing on the proposed modification of the Downtown Central Business District (CBD) Revitalization Plan for the Downtown CBD Redevelopment Project (the "Modification"), the proposed establishment of the 47<sup>th</sup> and Grand Tax Increment Financing District (a housing district), and the proposed adoption of a Tax Increment Financing Plan ("TIF Plan") therefor, all pursuant to Minnesota Statutes, Sections 469.090 through 469.1082, and Sections 469.174 to 469.1794, inclusive, as amended, in an effort to encourage the development and redevelopment of certain designated areas within the City.

Section 2. Notice of Public Hearing, Filing of Plans. City staff is authorized and directed to work with the City's consultants to prepare the Modification and TIF Plan and to forward the Modification and TIF Plan to the appropriate taxing jurisdictions, including Anoka County and Independent School District No. 13. The City Clerk is authorized and directed to cause notice of the public hearing, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30, days prior to July 10, 2017, and to place a copy of the Modification and TIF Plan on file in the Deputy Clerk's office at City Hall and to make such documents available for inspection by the public.

Dated: May 22, 2017

Adopted:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**COLUMBIA HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY  
CITY OF COLUMBIA HEIGHTS  
ANOKA COUNTY, MINNESOTA**

**RESOLUTION NO. 2017-11**

**RESOLUTION REQUESTING A PUBLIC HEARING ON THE MODIFICATION OF THE  
DOWNTOWN CBD REVITALIZATION PLAN FOR THE DOWNTOWN CBD  
REDEVELOPMENT PROJECT AND THE ESTABLISHMENT OF THE 47<sup>th</sup> AND GRAND  
TAX INCREMENT FINANCING DISTRICT (A HOUSING DISTRICT).**

BE IT RESOLVED, by the Board of Commissioners (the "Board") of the Columbia Heights Economic Development Authority, Minnesota (the "EDA") as follows:

WHEREAS, the City Council (the "Council") of the City of Columbia Heights, Minnesota (the "City") and the Housing and Redevelopment Authority in and for the City previously established the Downtown CBD Redevelopment Project (the "Project") pursuant to Minnesota Statutes, Sections 469.001 to 469.047 and predecessor statutes, in an effort to encourage the development and redevelopment of certain designated areas within the City, and the City transferred the authority and operation of the Project to the EDA by a resolution of the Council pursuant to Minnesota Statutes, Section 469.094, as amended; and

WHEREAS, the EDA is proposing the modification of the Downtown CBD Revitalization Plan for the Project and the establishment of the 47<sup>th</sup> and Grand Tax Increment Financing District therein, pursuant to Minnesota Statutes, Sections 469.174 to 469.1794 and Sections 469.090 through 469.1082, inclusive, as amended;

NOW, THEREFORE BE IT RESOLVED by the Board as follows:

1. The EDA hereby requests that the Council call for a public hearing on July 10, 2017 to consider the proposed modification of the Downtown CBD Revitalization Plan for the Project and the proposed adoption of a Tax Increment Financing Plan for the 47<sup>th</sup> and Grand Tax Increment Financing District (collectively, the "Plans") and cause notice of said public hearing to be given as required by law.
2. The EDA directs the Executive Director to transmit copies of the Plans to the Planning Commission of the City and requests the Planning Commission's written opinion indicating whether the proposed Plans are in accordance with the Comprehensive Plan of the City, prior to the date of the public hearing.
3. The Executive Director of the EDA is hereby directed to submit a copy of the Plans to the Council for its approval.
4. The EDA directs the Executive Director to transmit the Plans to the County and the School District in which the 47<sup>th</sup> and Grand Tax Increment Financing District is located not later than June 9, 2017.
5. Staff and consultants are authorized and directed to take all steps necessary to prepare the Plans and related documents and to undertake other actions necessary to bring the Plans before the Council.

Approved by the Board on May 22, 2017.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_

## **SCHEDULE OF EVENTS**

### **COLUMBIA HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY AND THE CITY OF COLUMBIA HEIGHTS ANOKA COUNTY, MINNESOTA**

#### **MODIFICATION TO THE DOWNTOWN CBD REVITALIZATION PLAN FOR THE DOWNTOWN CENTRAL BUSINESS DISTRICT (CBD) REDEVELOPMENT PROJECT**

#### **AND THE ESTABLISHMENT OF THE 47<sup>th</sup> AND GRAND TAX INCREMENT FINANCING DISTRICT (a housing district)**

*(as of May 16, 2017)*

|               |  |
|---------------|--|
| May 22, 2017  | EDA Requests that the City Council calls for a public hearing on the Modification to the Downtown CBD Revitalization Plan for the CBD Redevelopment Project and the Establishment of the 47th and Grand Tax Increment Financing District.  |
| May 22, 2017  | City Council calls for a public hearing on a Modification to the Downtown CBD Revitalization Plan for the CBD Redevelopment Project and the Establishment of the 47 <sup>th</sup> and Grand Tax Increment Financing District.  |
| May 26, 2017  | Project information (property identification numbers for proposed property to be purchased, project description, and maps) for drafting necessary documentation sent to Ehlers.  |
| N/A*          | Project information submitted to the County Board for review of county road impacts <i>if necessary</i> * (at least 45 days prior to public hearing). *The County Board, by law, has 45 days to review the TIF Plan to determine if any county roads will be impacted by the development. Because City staff believes that the proposed tax increment financing district will not require unplanned county road improvements, the TIF Plan was not forwarded to the County Board 45 days prior to the public hearing. Please be aware that the County Board could claim that tax increment should be used for county roads, even after the public hearing. |
| May 31, 2017  | Letter received by County Commissioner giving notice of potential housing tax increment financing district (at least 30 days prior to publication of public hearing notice.) <i>[Ehlers will fax and mail on or before May 31, 2017.]</i>  |
| June 9, 2017  | Fiscal/economic implications received by School Board Clerk and County Auditor (at least 30 days prior to public hearing). <i>[Ehlers will fax &amp; mail on or before June 9, 2017]</i>   |
| June 19, 2017 | Ehlers conducts internal review of the Plans.  |

## SCHEDULE OF EVENTS – PAGE TWO

### COLUMBIA HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY AND THE CITY OF COLUMBIA HEIGHTS ANOKA COUNTY, MINNESOTA

#### MODIFICATION TO THE DOWNTOWN CBD REVITALIZATION PLAN FOR THE DOWNTOWN CENTRAL BUSINESS DISTRICT (CBD) REDEVELOPMENT PROJECT

#### AND THE ESTABLISHMENT OF THE 47<sup>th</sup> AND GRAND TAX INCREMENT FINANCING DISTRICT (a housing district)

- |               |  |
|---------------|--|
| June 30, 2017 | Date of publication of hearing notice and map (at least 10 days but not more than 30 days prior to hearing). <i>[Sun Focus publication deadline June 26, 2017 by 11:00 A.M. – Ehlers will submit notice &amp; map on or before June 26, 2017.]</i>   |
| July 3, 2017  | EDA adopts a resolution approving a Modification to the Downtown CBD Revitalization Plan for the CBD Redevelopment Project and the Establishment of the 47 <sup>th</sup> and Grand Tax Increment Financing District.<br><br>EDA passes a resolution decertifying parcels from the K-Mart/Central Avenue Tax Increment Financing District for inclusion in the 47 <sup>th</sup> and Grand Tax Increment Financing District.   |
| July 5, 2017  | Planning Commission reviews the Plans to determine if they are in compliance with City's comprehensive plan and adopts a resolution approving the Plans.   |
| July 10, 2017 | City Council holds a public hearing at 7:00 P.M. on the Modification to the Downtown CBD Revitalization Plan for the CBD Redevelopment Project and the Establishment of the 47 <sup>th</sup> and Grand Tax Increment Financing District and passes resolution approving the Plans. <i>[Ehlers will email Council packet information to the City on or before July 3, 2017.]</i><br><br>City Council approves an Interfund Loan in connection with the 47 <sup>th</sup> and Grand Tax Increment Financing District. |
| _____         | Ehlers files the Plans with the MN Department of Revenue, Office of the State Auditor, and Anoka County.   |





|                |              |
|----------------|--------------|
| AGENDA SECTION | CONSENT      |
| ITEM NO.       | 7F           |
| MEETING DATE   | MAY 22, 2017 |

### CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

|             |                         |                          |  |
|-------------|-------------------------|--------------------------|--|
| ITEM:       | Rental Housing Licenses |                          |  |
| DEPARTMENT: | Fire                    | CITY MANAGER'S APPROVAL: |  |
| BY/DATE:    | Gary Gorman             | BY/DATE:                 |  |

#### STAFF RECOMMENDATION:

Approval of attached list of rental housing applications.

#### RECOMMENDED MOTION(S):

Move to approve the items listed for rental housing license applications for **May 22, 2017**, in that they have met the requirements of the Property Maintenance Code.

#### ATTACHMENTS:

Rental Licenses to Approve (TIFF)



# COLUMBIA HEIGHTS

## FIRE DEPARTMENT

### INSPECTION DIVISION

Print Rental Licenses to approve  
by CC\_2017

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|       |                        |   |                     |
|-------|------------------------|---|---------------------|
| 10007 | 3919 POLK ST NE        | Dettman, Alex<br>3654 6th Street N<br>Minneapolis, MN 55412                 | F16727<br>\$ 175.00 |
| 10015 | 4850 4TH ST NE         | Castano, Elisa<br>1561 Dana Court NE<br>Fridley, MN 55432                   | F16736<br>\$ 175.00 |
| 10023 | 4932 4TH ST NE         | Miller, David<br>3155 Pierce Street<br>Minneapolis, MN 55418                | F15981<br>\$ 175.00 |
| 10024 | 4131 JEFFERSON ST NE   | MSRI Assets<br>8300 N Mopac Expressway #200<br>Austin, TX 78759             | F16624<br>\$ 175.00 |
| 10039 | 3858 TYLER ST NE       | Fairfield Investments<br>2817 Anthony Lane S. #203<br>St. Anthony, MN 55418 | F16517<br>\$ 175.00 |
| 10041 | 4044 RESERVOIR BLVD NE | Donnelly, Mike<br>33 Demont Avenue W<br>Little Canada, MN 55117             | F16669<br>\$ 175.00 |
| 10056 | 1002 GOULD AVE NE      | Koolmo, Rosalyn<br>6220 Doffing Ave.<br>Inver Grove Heights, MN 55076       | F15941<br>\$ 175.00 |
| 10057 | 1308 45 1/2 AVE NE     | Reichow, Charles<br>11671 Alder St NW<br>Coon Rapids, MN 55448              | F16627<br>\$ 175.00 |
| 10069 | 5055 6TH ST NE         | Binczik, Anne<br>5054 6th Street N.E.<br>Columbia Heights, MN 55421         | F16701<br>\$ 175.00 |
| 10071 | 672 48TH AVE NE        | CEL Monton, LLC<br>1845 Stinson Parkway #212<br>Minneapolis, MN 55418       | F16719<br>\$ 175.00 |
| 10075 | 4701 UNIVERSITY AVE NE | Ahmed, Adam<br>6546 Willow Lane<br>Brooklyn Center, MN 55430                | F16707<br>\$ 175.00 |
| 10076 | 1400 PARKVIEW LN NE    | Boujnikh, Lahoucine<br>977 118th Avenue NE<br>Blaine, MN 55434              | F16569<br>\$ 175.00 |



# COLUMBIA HEIGHTS

## FIRE DEPARTMENT

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|          |                     |  |                      |
|----------|---------------------|--|----------------------|
| 10095    | 1020 44TH AVE NE    | Boujnikh, Lahoucine<br>977 118th Ave NE<br>Blaine, MN 55434            | F16573B<br>\$ 175.00 |
| 10110    | 4643 7TH ST NE      | Abdullahi, Ahmed<br>4637 7th ST NE<br>Columbia Heights, MN 55421       | F16004<br>\$ 175.00  |
| 10130    | 3974 HAYES ST NE    | Seubert, LLC<br>3988 Hayes Street NE<br>Columbia Heights, MN 55421     | F15970<br>\$ 175.00  |
| 10142    | 1012 45TH AVE NE    | Moden, Tanya<br>5509 25th Avenue S<br>Minneapolis, MN 55417            | F15997<br>\$ 175.00  |
| 10146    | 604 SULLIVAN DR NE  | Johnson, Kirk<br>5900 Oxford St #7<br>St Louis Park, MN 55416          | F16023<br>\$ 175.00  |
| 10166-RY | 3850 LABELLE ST NE  | Egal, Asli<br>3858 Labelle St<br>Columbia Heights, MN 55421            | F15975<br>\$ 175.00  |
| 10188    | 4541 4TH ST NE      | Coppicus, Clinton & Karen<br>256 Mercury Drive NE<br>Fridley, MN 55432 | F16011<br>\$ 175.00  |
| 10264    | 4207 FILLMORE ST NE | Rezide, LLC<br>4333 Glenwood Avenue<br>Minneapolis, MN 55422           | F16565<br>\$ 175.00  |
| 10267    | 1041 43 1/2 AVE NE  | Gilbert, Brandon<br>2400 Ives Lane<br>Plymouth, MN 55441               | F16729<br>\$ 175.00  |
| 10268    | 4725 4TH ST NE      | Tainter, James<br>PO BOX 68092<br>Minneapolis, MN 55418                | F16613<br>\$ 175.00  |
| 10269    | 3920 POLK ST NE     | Crouch, JoAnne<br>12220 Maycheck Lane<br>Bowie, MD 20715               | F16684<br>\$ 175.00  |
| 10288    | 3741 TYLER ST NE    | Kian, Gholam<br>3817 Beard Ave. S.<br>Minneapolis, MN 55410-1040       | F16516<br>\$ 175.00  |



# COLUMBIA HEIGHTS

## FIRE DEPARTMENT

### INSPECTION DIVISION

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|       |                        |   |                      |
|-------|------------------------|---|----------------------|
| 10297 | 5128 4TH ST NE         | Marquette, Joel<br>4300 Reservoir Blvd<br>Columbia Heights, MN 55421    | F16679<br>\$ 175.00  |
| 10299 | 1200 43 1/2 AVE NE     | Cordova, Clever<br>4221 University Ave NE<br>Columbia Heights, MN 55421 | F16596<br>\$ 175.00  |
| 10314 | 4034 QUINCY ST NE      | Knutson, Marta<br>3501 12th Ave S<br>Minneapolis, MN 55407              | F15947<br>\$ 175.00  |
| 10323 | 3708 JACKSON ST NE     | Driver, Ken<br>792 A Piedmont Ave NE<br>Atlanta, GA 30308               | F16672<br>\$ 175.00  |
| 10333 | 5060 MULCARE DR NE     | Seawell, Dave<br>8201 Pleasant View Ct<br>Mounds View, MN 55112         | F16552<br>\$ 175.00  |
| 10367 | 4040 MADISON ST NE     | Gammada, Urgessa<br>1730 HOLLYWOOD AVE NE<br>Minneapolis, MN 55418      | F16638<br>\$ 175.00  |
| 10378 | 3801 MAIN ST NE        | Alvarado, Fanny Y<br>4345 4th St<br>Columbia Heights, MN 55421          | F16571<br>\$ 175.00  |
| 10380 | 4516 5TH ST NE         | MSRI<br>8300 N Mopac Expressway #200<br>Austin, TX 78759                | F16624F<br>\$ 175.00 |
| 10384 | 1114 40TH AVE NE       | Banwell, James<br>1698 Brickhouse Bar Court<br>Annapolis, MD 21401      | F16671<br>\$ 175.00  |
| 10386 | 3934 HAYES ST NE       | Schoolcraft, Garry<br>140 Sylvan Lane NE<br>Fridley, MN 55432           | F16680<br>\$ 175.00  |
| 10410 | 3941 RESERVOIR BLVD NE | 4800 C Heights LLC<br>10409 Indiana Ave N<br>Brooklyn Park, MN 55443    | F15966A<br>\$ 175.00 |
| 10427 | 1409 PARKVIEW LN NE    | Moosai, Shiva P<br>6141 Gettysburg Ave N<br>New Hope, MN 55428          | F15993<br>\$ 175.00  |



# COLUMBIA HEIGHTS

## FIRE DEPARTMENT

### INSPECTION DIVISION

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|       |                        |   |                      |
|-------|------------------------|---|----------------------|
| 10431 | 4337 ROYCE ST NE       | IH2 Property Illinois, LP<br>1270 Eagan Industrial Road #160<br>Eagan, MN 55121 | F15960C<br>\$ 175.00 |
| 10432 | 979 44 1/2 AVE NE      | IH2 Property Illinois, LP<br>1270 Eagan Industrial Road #160<br>Eagan, MN 55121 | F15961<br>\$ 175.00  |
| 10436 | 4036 RESERVOIR BLVD NE | Lish, Heidie<br>225 Sheridan Ave S<br>Minneapolis, MN 55405                     | F16528<br>\$ 175.00  |
| 10437 | 1234 44TH AVE NE       | RHA 3, LLC<br>1611 County Rd B West #104<br>Roseville, MN 55113                 | F16573<br>\$ 175.00  |
| 10438 | 3809 RESERVOIR BLVD NE | RHA 3, LLC<br>1611 County Road B West #104<br>Roseville, MN 55113               | F16573A<br>\$ 175.00 |
| 12006 | 3879 POLK ST NE        | Brockway, Charles<br>3881 Polk Street NE<br>Columbia Heights, MN 55421          | F16581<br>\$ 175.00  |
| 12007 | 4608 4TH ST NE         | Latzka, Alan<br>38643 Hwy 71 S<br>Sauk Centre, MN 56378                         | F14997<br>\$ 175.00  |
| 12025 | 3906 RESERVOIR BLVD NE | Samaha, Mohamed<br>3906 Reservoir BLVD NE<br>Columbia Heights, MN 55421         | F16673<br>\$ 175.00  |
| 12027 | 4602 FILLMORE ST NE    | Halek, Jane<br>4602 Fillmore Street<br>Columbia Heights, MN 55421               | F16618<br>\$ 175.00  |
| 12037 | 4056 5TH ST NE         | Ahmed, Mohamed<br>4058 5th St NE<br>Columbia Heights, MN 55421                  | F16734<br>\$ 175.00  |
| 12073 | 4909 JACKSON ST NE     | Westman, William<br>4909 NE Jackson Street<br>Columbia Heights, MN 55421        | F6633A<br>\$ 175.00  |
| 12078 | 5031 JACKSON ST NE     | Johnson, Jane<br>5031 Jackson Street<br>Columbia Heights, MN 55421              | F16014<br>\$ 175.00  |



# COLUMBIA HEIGHTS

## FIRE DEPARTMENT

### INSPECTION DIVISION

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|       |                        |  |                      |
|-------|------------------------|--|----------------------|
| 12119 | 1403 42 1/2 AVE NE     | Tipanluisa Jami, Angel<br>1403 42 1/2 Ave NE<br>Columbia Heights, MN 55421 | F16646<br>\$ 175.00  |
| 12208 | 3727 RESERVOIR BLVD NE | Quass, Timothy<br>3727 Reservoir Blvd<br>Columbia Heights, MN 55421        | F16720<br>\$ 175.00  |
| 15001 | 4328 5TH ST NE         | Mueller, Glen<br>8671 Jewel Lane S<br>Cottage Grove, MN 55016              | F16022<br>\$ 55.00   |
| 15007 | 3747 2ND ST NE         | Lee, Stephanie<br>3747 2nd Street<br>Columbia Heights, MN 55421            | F16685<br>\$ 55.00   |
| 15015 | 1703 37TH AVE NE       | McCoy, Carol<br>1701 37th Avenue<br>Columbia Heights, MN 55421             | F16024<br>\$ 55.00   |
| 15019 | 3914 MAIN ST NE        | Diggs, Sarah<br>1898 Huasna Road<br>Arroyo Grande, CA 93420                | F16035<br>\$ 55.00   |
| 15021 | 5032 WASHINGTON ST NE  | Czichray, Hildegard<br>5038 NE WASHINGTON ST<br>Columbia Heights, MN 55421 | F16632A<br>\$ 55.00  |
| 15024 | 4600 JEFFERSON ST NE   | Picken, Jennifer<br>4600 Jefferson Street<br>Columbia Heights, MN 55421    | F16738<br>\$ 55.00   |
| 15030 | 1070 GRANDVIEW CT NE   | JTD Holdings, LLC<br>5125 Saint Moritz Dr NE<br>Columbia Heights, MN 55421 | FE-16709<br>\$ 55.00 |
| 15032 | 1620 INNSBRUCK PKWY NE | Ali, Faduma<br>4337 Rolling Ridge St SE<br>Rochester, MN 55904             | F15530<br>\$ 55.00   |
| 15040 | 1052 49TH AVE NE       | Johnson, Richard<br>9599 Downing Way S<br>Mobile, AL 36695                 | FE-16726<br>\$ 55.00 |
| 15050 | 3855 RESERVOIR BLVD NE | Struzyk, Jennifer<br>1109 Gould Avenue NE<br>Columbia Heights, MN 55421    | F16597<br>\$ 55.00   |



# COLUMBIA HEIGHTS

## FIRE DEPARTMENT

### INSPECTION DIVISION

Print Rental Licenses to approve  
by CC\_2017

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|       |                        |   |                     |
|-------|------------------------|---|---------------------|
| 15053 | 4742 STINSON BLVD NE   | Eliason, John<br>2740 Forest Dale Rd<br>New Brighton, MN 55112                  | F16636A<br>\$ 55.00 |
| 15061 | 4118 MONROE ST NE      | Bauer, Robert<br>1222 5th St NE<br>Minneapolis, MN 55413                        | F16533<br>\$ 55.00  |
| 20016 | 3976 VAN BUREN ST NE   | Clem, Bryan<br>4436 Manchester Lane<br>Mound, MN 55364                          | F16731<br>\$ 175.00 |
| 20036 | 4319 3RD ST NE         | Hassan, Diaa<br>1202 Hathaway Lane NE<br>Fridley, MN 55432                      | F16636<br>\$ 175.00 |
| 20048 | 500 40TH AVE NE        | Landi, Maria<br>920 96TH LN NE<br>Blaine, MN 55434                              | F16689<br>\$ 175.00 |
| 20057 | 3861 EDGEMOOR PL NE    | Amanavicius, Evaldas<br>3861 Edgemoor Pl. NE #1<br>Columbia Heights, MN 55421   | F16008<br>\$ 175.00 |
| 20061 | 1164 CHEERY LN NE      | Shorewood Enterprises, LLC<br>2817 Anthony Lane S #203<br>St. Anthony, MN 55418 | F15895<br>\$ 175.00 |
| 20064 | 4417 2 1/2 ST NE       | Henke, Kenneth<br>4239 Pillsbury St<br>Pequot Lakes, MN 56472                   | F16584<br>\$ 175.00 |
| 20066 | 4433 2 1/2 ST NE       | Henke, Kenneth<br>4239 Pillsbury St.<br>Pequot Lakes, MN 56472                  | F16687<br>\$ 175.00 |
| 20077 | 4237 UNIVERSITY AVE NE | Demirovic, Senija<br>4239 University Avenue N.E.<br>Columbia Heights, MN 55421  | F16704<br>\$ 175.00 |
| 20081 | 3833 RESERVOIR BLVD NE | Hilton, Garrett<br>1512 125th Avenue NE #111<br>Blaine, MN 55449                | F16650<br>\$ 175.00 |
| 20097 | 4606 FILLMORE ST NE    | Chintamaneni, Amy<br>2322 130th Lane NW<br>Coon Rapids, MN 55448                | F16633<br>\$ 175.00 |



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|       |                             |   |                      |
|-------|-----------------------------|---|----------------------|
| 20108 | 3736 3RD ST NE              | Klick, Wade<br>17003 Weaver Lake Drive<br>Maple Grove, MN 55311                 | F16551<br>\$ 175.00  |
| 20109 | 4333 WASHINGTON ST NE       | Fairfield Investments Inc<br>2817 Anthony Lane S. #203<br>St. Anthony, MN 55418 | F15890<br>\$ 175.00  |
| 20120 | 679 46TH AVE NE             | SAR Investments, LLC<br>7260 University Avenue NE #340<br>Fridley, MN 55432     | F16665<br>\$ 175.00  |
| 20133 | 4975 TYLER ST NE            | Cornelius, Chris<br>7890 Queensland Ln. N<br>Maple Grove, MN 55311              | F16728<br>\$ 175.00  |
| 20136 | 4040 CLEVELAND ST NE        | DH Properties LLC<br>8555 1st Ave NE<br>Rice, MN 56367                          | F16612<br>\$ 175.00  |
| 20148 | 4512 WASHINGTON ST NE       | JPS Homes LLC,<br>5229 Duncraig Road<br>Edina, MN 55436                         | F16715<br>\$ 175.00  |
| 20155 | 4624 WASHINGTON ST NE       | Cole, Teri<br>19855 154th St NW<br>Elk River, MN 55330                          | F16599<br>\$ 175.00  |
| 20172 | 1214 CHEERY LN NE           | Moseychuk, John<br>1033 44-1/2 Avenue N.E.<br>Columbia Heights, MN 55421        | F16662<br>\$ 175.00  |
| 20180 | 5106 7TH ST NE              | Campoverde, Nicole<br>5045 7th St NE<br>Columbia Heights, MN 55421              | F16695<br>\$ 175.00  |
| 20186 | 1232 CIRCLE TERRACE BLVD NE | Tohey, Joseph<br>544 Summit Street N.E.<br>Columbia Heights, MN 55421           | F16700A<br>\$ 175.00 |
| 20188 | 4215 2ND ST NE              | Schloesser, Ronald<br>3234 Innsbruck Drive N.<br>New Brighton, MN 55112         | F16714<br>\$ 175.00  |
| 20243 | 3816 3RD ST NE              | Youngren, Mark<br>2430 154th Ave NW<br>Andover, MN 55304                        | F16506<br>\$ 175.00  |





# COLUMBIA HEIGHTS

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|       |                             |  |                     |
|-------|-----------------------------|--|---------------------|
| 20246 | 1260 CIRCLE TERRACE BLVD NE | Dziedzic, Stephen<br>2346 Stinson Blvd<br>Minneapolis, MN 55418                | F16737<br>\$ 175.00 |
| 20260 | 4951 JACKSON ST NE          | Roder, John<br>6200 Zane Avenue N<br>Brooklyn Park, MN 55429                   | F16711<br>\$ 175.00 |
| 20277 | 4512 MONROE ST NE           | Sternberg, Anthony<br>1615 Madison St NE #1<br>Minneapolis, MN 55413           | F16013<br>\$ 175.00 |
| 20321 | 3951 POLK ST NE             | Wrobel, Lisa<br>3946 Polk Street<br>Columbia Heights, MN 55421                 | F16000<br>\$ 175.00 |
| 20393 | 1008 GOULD AVE NE           | Chu, Josh<br>1327 66th AVE NE<br>Fridley, MN 55432                             | F16566<br>\$ 175.00 |
| 20418 | 1233 CIRCLE TERRACE BLVD NE | Malark, Robert<br>11650 Arnold Palmer Drive NE<br>Blaine, MN 55449             | F16572<br>\$ 175.00 |
| 30001 | 4255 MAIN ST NE             | For Gods Glory LLC 6-UNIT<br>PO Box 369<br>Maple Lake, MN 55358                | F15985<br>\$ 211.00 |
| 30026 | 3969 5TH ST NE              | Frlj, Nedim<br>8401 Center Drive NE<br>Spring Lake Park, MN 55432              | F16545<br>\$ 286.00 |
| 30040 | 965 40TH AVE NE             | Parkview Ltd Partnership<br>965 40th Ave<br>Columbia Heights, MN 55421         | F16563<br>\$2245.00 |
| 30054 | 950 47TH AVE NE             | Demetriou, Demetrios 11 unit<br>11159 Holland Circle<br>Eden Prairie, MN 55347 | F16656<br>\$ 286.00 |
| 30056 | 1450 47TH AVE NE            | Wang, Wu<br>16448 Holbrook Avenue<br>Lakeville, MN 55044                       | F15965<br>\$ 475.00 |
| 30057 | 1480 47TH AVE NE            | Zhou, Julia<br>16448 Holbrook Ave<br>Lakeville, MN 55044                       | F15964<br>\$ 475.00 |



# COLUMBIA HEIGHTS

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|       |                        |  |                     |
|-------|------------------------|--|---------------------|
| 30067 | 3709 JACKSON ST NE     | Mikre, Samuel<br>55 Heller Way<br>Montclair, NJ 07043                                | F15951<br>\$ 412.00 |
| 30073 | 3923 LOOKOUT PL NE     | Twin City Rent-A-Home, LLC<br>13033 Ridgedale Dr. Suite #167<br>Minnetonka, MN 55305 | F15948<br>\$ 286.00 |
| 30074 | 4534 MADISON ST NE     | Sinchi, Luis<br>1806 10th Avenue S<br>Minneapolis, MN 55404-2001                     | F16579<br>\$ 185.00 |
| 30075 | 4544 MADISON ST NE     | Smith, Wilton<br>4544 Madison St NE #4<br>Columbia Heights, MN 55421                 | F16733<br>\$ 185.00 |
| 30103 | 4557 MADISON ST NE     | Hassan, Mohamed<br>8850 184th Ave NW<br>Elk River, MN 55330                          | F16708<br>\$ 185.00 |
| 30111 | 4625 TYLER ST NE       | Cantlin Lake Properties, LLC<br>28551 127th St NW<br>Zimmerman, MN 55398             | F15934<br>\$ 185.00 |
| 30112 | 4357 TYLER PL NE       | Sekizovic, Muamer<br>PO Box 21314<br>Columbia Heights, MN 55421                      | F16735<br>\$ 185.00 |
| 30146 | 4032 VAN BUREN ST NE   | Owens, Scott<br>P.O. Box 582299<br>Minneapolis, MN 55458                             | F16649<br>\$ 211.00 |
| 30158 | 4616 TYLER ST NE       | Dani, Sandeep<br>9699 Marshall Road<br>Eden Prairie, MN 55347                        | F15989<br>\$ 237.00 |
| 30176 | 4927 UNIVERSITY AVE NE | Cullen, William<br>5100 Eden Ave #102C<br>Edina, MN 55436                            | F16017<br>\$ 286.00 |

Total # of Licenses: 106



|                |                |
|----------------|----------------|
| AGENDA SECTION | CONSENT AGENDA |
| ITEM NO.       | 7G             |
| MEETING DATE   | MAY 22, 2017   |

### CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

|             |                       |                          |  |
|-------------|-----------------------|--------------------------|--|
| ITEM:       | LICENSE AGENDA        |                          |  |
| DEPARTMENT: | Community Development | CITY MANAGER'S APPROVAL: |  |
| BY/Date:    | May 22, 2017          | BY/Date:                 |  |

#### **BACKGROUND/ANALYSIS**

Attached is the business license agenda for the May 22, 2017 Council meeting. This agenda consists of applications for 2017 Contractor Licenses.

At the top of the license agenda you will notice a phrase stating \*Signed Waiver Form Accompanied Application. This means that the data privacy form has been submitted as required. If not submitted, certain information cannot be released to the public.

#### **RECOMMENDED MOTION:**

Move to approve the items as listed on the business license agenda for May 22, 2017 as presented.

---

TO CITY COUNCIL May 22, 2017

\*Signed Waiver Form Accompanied Application

**CONTRACTOR'S LICENSES-2017**

|      |                          |                                  |      |
|------|--------------------------|----------------------------------|------|
| BLDG | *Mickman Bros Inc        | 14630 Highway 65, Ham Lake       | \$60 |
|      | BWS Plumbing & Htg       | 7251 Washington Ave S, Edina     | \$60 |
|      | *Ron's Heating & A/C     | 2747 Garfield St NE, Mpls        | \$60 |
|      | *Farr Plumb & Htg        | 2525 Nevada Ave N, Golden Valley | \$60 |
|      | *Hage Construction Co    | 7380 Ohms Lane, Edina            | \$60 |
|      | *Z's Plumbing LLC        | 6645 Anoka St NE, Fridley        | \$60 |
|      | *Thomas Const. & Remodel | 5443 Riverwood Dr, Savage        | \$60 |

CITY OF COLUMBIA HEIGHTS

FINANCE DEPARTMENT

|                |              |
|----------------|--------------|
| AGENDA SECTION | CONSENT      |
| ITEM NO.       | 7H           |
| MEETING DATE   | MAY 22, 2017 |

COUNCIL MEETING OF: May 22, 2017.

STATE OF MINNESOTA

COUNTY OF ANOKA

CITY OF COLUMBIA HEIGHTS

Motion: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the list of claims paid covering check number 165720 through 165912 in the amount of \$ 858,572.45.

These checks have been examined and found to be legal charges against the CITY OF COLUMBIA HEIGHTS, and are hereby recommended for payment.

```
*****
*               * * *   L   E   A   N   N   O   * * *   *
*               * * *   L   E   A   N   N   O   * * *   *
*               * * *   L   E   A   N   N   O   * * *   *
*               * * *   L   E   A   N   N   O   * * *   *
*****
```

Report Selection:

Optional Report Title.....05/22/2017 COUNCIL LISTING

INCLUSIONS:

|                                 |        |             |
|---------------------------------|--------|-------------|
| Fund & Account.                 |        | thru        |
| Check Date.....                 |        | thru        |
| Source Codes.....               |        | thru        |
| Journal Entry Dates.....        |        | thru        |
| Journal Entry Ids.....          |        | thru        |
| Check Number.....               | 165720 | thru 165912 |
| Project.....                    |        | thru        |
| Vendor.....                     |        | thru        |
| Invoice.....                    |        | thru        |
| Purchase Order.....             |        | thru        |
| Bank.....                       |        | thru        |
| Voucher .....                   |        | thru        |
| Released Date.....              |        | thru        |
| Cleared Date.....               |        | thru        |
| Include Exp/Rev Closing Entries | N      |             |
| Create Excel file & Download    | N      |             |

Run Instructions:

|             |             |         |            |     |       |     |    |    |    |
|-------------|-------------|---------|------------|-----|-------|-----|----|----|----|
| Jobq Banner | Copies Form | Printer | Hold Space | LPI | Lines | CPI | CP | SP | RT |
| L LEANNO    | 01          | PRT04   | Y S        | 6   | 066   | 10  | Y  | Y  |    |

| BANK                  | VENDOR                   | CHECK# | CHECK DATE | AMOUNT    |
|-----------------------|--------------------------|--------|------------|-----------|
| BANK CHECKING ACCOUNT |                          |        |            |           |
|                       | AARP                     | 165720 | 05/10/17   | 300.00    |
|                       | ACE HARDWARE             | 165721 | 05/10/17   | 19.57     |
|                       | AID ELECTRIC SERVICE INC | 165722 | 05/10/17   | 619.72    |
|                       | ALEXANDRIA TECHNICAL COL | 165723 | 05/10/17   | 1,200.00  |
|                       | AMERICAN BOTTLING COMPAN | 165724 | 05/10/17   | 490.11    |
|                       | AMERICAN ELECTRIC POWER  | 165725 | 05/10/17   | 4,828.57  |
|                       | AMERIPRIDE LINEN INC     | 165726 | 05/10/17   | 332.08    |
|                       | ANOKA COUNTY PROPERTY RE | 165727 | 05/10/17   | 892.47    |
|                       | ANOKA COUNTY TREASURER   | 165728 | 05/10/17   | 112.50    |
|                       | ANOKA CTY - CENTRAL COMM | 165729 | 05/10/17   | 67.98     |
|                       | ARTISAN BEER COMPANY     | 165730 | 05/10/17   | 1,710.70  |
|                       | BAKER & TAYLOR           | 165731 | 05/10/17   | 1,373.39  |
|                       | BARNA GUZY & STEFFEN LTD | 165732 | 05/10/17   | 77.00     |
|                       | BELLBOY BAR SUPPLY       | 165733 | 05/10/17   | 701.85    |
|                       | BELLBOY CORPORATION      | 165734 | 05/10/17   | 261.95    |
|                       | BERNICK'S WINE           | 165735 | 05/10/17   | 2,185.44  |
|                       | BLUME BRAUHAUS LLC       | 165736 | 05/10/17   | 66.60     |
|                       | BREAKTHRU BEVERAGE MN BE | 165737 | 05/10/17   | 22,831.01 |
|                       | BREAKTHRU BEVERAGE MN W& | 165738 | 05/10/17   | 3,360.75  |
|                       | CANNON RIVER WINERY      | 165739 | 05/10/17   | 384.00    |
|                       | CAPITOL BEVERAGE SALES L | 165740 | 05/10/17   | 18,228.70 |
|                       | CCH INCORPORATED         | 165741 | 05/10/17   | 105.55    |
|                       | CENTURY COLLEGE          | 165742 | 05/10/17   | 10.00     |
|                       | CENTURYLINK              | 165743 | 05/10/17   | 178.30    |
|                       | CHAMBERLAIN OIL COMPANY  | 165744 | 05/10/17   | 307.00    |
|                       | CITY PAGES               | 165745 | 05/10/17   | 990.00    |
|                       | COMCAST                  | 165746 | 05/10/17   | 1,915.00  |
|                       | CRYSTAL SPRINGS ICE LLC  | 165747 | 05/10/17   | 758.17    |
|                       | DALCO ENTERPRISES INC    | 165748 | 05/10/17   | 104.51    |
|                       | DAVES SPORT SHOP         | 165749 | 05/10/17   | 96.00     |
|                       | ECM PUBLISHERS INC       | 165750 | 05/10/17   | 411.07    |
|                       | EMC SERVICES INC         | 165751 | 05/10/17   | 380.00    |
|                       | FARAH/MOHAMMED           | 165752 | 05/10/17   | 41.13     |
|                       | FISCHER/TED              | 165753 | 05/10/17   | 27.88     |
|                       | FLEETPRIDE INC           | 165754 | 05/10/17   | 29.04     |
|                       | G & K SERVICES INC       | 165755 | 05/10/17   | 189.15    |
|                       | GENUINE PARTS/NAPA AUTO  | 165756 | 05/10/17   | 219.98    |
|                       | GREAT LAKES COCA-COLA DI | 165757 | 05/10/17   | 1,426.41  |
|                       | GROVE NURSERY            | 165758 | 05/10/17   | 188.00    |
|                       | G4S SECURE SOLUTIONS USA | 165759 | 05/10/17   | 193.31    |
|                       | HANSON/ERIC              | 165760 | 05/10/17   | 59.28     |
|                       | HEIGHTS BAKERY           | 165761 | 05/10/17   | 23.00     |
|                       | HERRINGER/GERRY          | 165762 | 05/10/17   | 70.00     |
|                       | HOHENSTEINS INC          | 165763 | 05/10/17   | 5,242.10  |
|                       | HOME DEPOT #2802         | 165764 | 05/10/17   | 41.62     |
|                       | HORWITZ INC              | 165765 | 05/10/17   | 2,415.00  |
|                       | INDEED BREWING COMPANY L | 165766 | 05/10/17   | 245.20    |

| BANK                  | VENDOR                   | CHECK# | CHECK DATE | AMOUNT    |
|-----------------------|--------------------------|--------|------------|-----------|
| BANK CHECKING ACCOUNT |                          |        |            |           |
|                       | INDEPENDENT SCHOOL DIST  | 165767 | 05/10/17   | 42,713.12 |
|                       | INNOVATIVE OFFICE SOLUTN | 165768 | 05/10/17   | 139.66    |
|                       | INSITE CONTRACTING INC   | 165769 | 05/10/17   | 196.20    |
|                       | JEFFERSON FIRE & SAFETY  | 165770 | 05/10/17   | 1,214.21  |
|                       | JJ TAYLOR DIST OF MN     | 165771 | 05/10/17   | 15,700.19 |
|                       | JOHNSON BROS. LIQUOR CO. | 165772 | 05/10/17   | 17,231.03 |
|                       | JOHNSTON/ERIK            | 165773 | 05/10/17   | 25.00     |
|                       | KENNEDY & GRAVEN         | 165774 | 05/10/17   | 3,977.04  |
|                       | KLEIN/TRACY              | 165775 | 05/10/17   | 29.69     |
|                       | LEWIS/CHAD               | 165776 | 05/10/17   | 100.00    |
|                       | LOFFLER COMPANIES INC    | 165777 | 05/10/17   | 809.79    |
|                       | LOW VOLTAGE CONTRACTORS  | 165778 | 05/10/17   | 864.80    |
|                       | MAIN STREET BEER LLC     | 165779 | 05/10/17   | 380.00    |
|                       | MARCO, INC               | 165780 | 05/10/17   | 47.90     |
|                       | MBE INC                  | 165781 | 05/10/17   | 157.50    |
|                       | MCPA-MN CRIME WATCH      | 165782 | 05/10/17   | 265.00    |
|                       | MENARDS CASHWAY LUMBER-F | 165783 | 05/10/17   | 270.82    |
|                       | METRO COUNCIL ENVIROMENT | 165784 | 05/10/17   | 54,123.30 |
|                       | METROPOLITAN COUNCIL WAS | 165785 | 05/10/17   | 87,776.46 |
|                       | MIDWAY FORD              | 165786 | 05/10/17   | 1,167.31  |
|                       | MINNESOTA AMBULANCE ASSO | 165787 | 05/10/17   | 75.00     |
|                       | MN DEPT OF ADMINISTRATIO | 165788 | 05/10/17   | 55.00     |
|                       | MN POLLUTION CONTROL AGE | 165789 | 05/10/17   | 750.00    |
|                       | MODIST BREWING CO LLC    | 165790 | 05/10/17   | 238.34    |
|                       | NADEAU/SCOTT             | 165791 | 05/10/17   | 19.89     |
|                       | NEEDHAM DISTRIBUTING CO  | 165792 | 05/10/17   | 212.00    |
|                       | O'BRIEN/DANIEL           | 165793 | 05/10/17   | 179.82    |
|                       | OFFICE DEPOT             | 165794 | 05/10/17   | 174.13    |
|                       | OFFICE DEPOT             | 165795 | 05/10/17   | 139.30    |
|                       | OMNIGRAPHICS, INC        | 165796 | 05/10/17   | 203.30    |
|                       | ON SITE SANITATION INC   | 165797 | 05/10/17   | 1,394.00  |
|                       | PARK SUPPLY INC          | 165798 | 05/10/17   | 143.61    |
|                       | PHILLIPS WINE & SPIRITS  | 165799 | 05/10/17   | 2,709.38  |
|                       | POLISH AMERICAN JOURNAL  | 165800 | 05/10/17   | 22.00     |
|                       | PRAIRIE RESTORATIONS INC | 165801 | 05/10/17   | 250.01    |
|                       | PREMIUM WATERS INC       | 165802 | 05/10/17   | 114.40    |
|                       | RAPID GRAPHICS & MAILING | 165803 | 05/10/17   | 45.00     |
|                       | RED BULL DISTRIBUTION CO | 165804 | 05/10/17   | 193.00    |
|                       | RELIABLE RACING SUPPLY I | 165805 | 05/10/17   | 2,375.00  |
|                       | ROSENBAUER MINNESOTA LLC | 165806 | 05/10/17   | 478.00    |
|                       | SAM'S CLUB               | 165807 | 05/10/17   | 44.94     |
|                       | SBSI INC                 | 165808 | 05/10/17   | 120.00    |
|                       | SEMLAK/DONNA             | 165809 | 05/10/17   | 364.00    |
|                       | SHI INC                  | 165810 | 05/10/17   | 610.00    |
|                       | SMALL LOT MN             | 165811 | 05/10/17   | 532.38    |
|                       | SOUTHERN GLAZER'S        | 165812 | 05/10/17   | 20,372.25 |
|                       | STAPLES ADVANTAGE        | 165813 | 05/10/17   | 84.49     |



| BANK                  | VENDOR                   | CHECK# | CHECK DATE | AMOUNT     |
|-----------------------|--------------------------|--------|------------|------------|
| BANK CHECKING ACCOUNT |                          |        |            |            |
|                       | SZUREK/MARLAINE          | 165814 | 05/10/17   | 35.00      |
|                       | TAPIA/JICELA CUESTA      | 165815 | 05/10/17   | 489.31     |
|                       | TKO WINES INC            | 165816 | 05/10/17   | 584.00     |
|                       | TRIO SUPPLY COMPANY INC  | 165817 | 05/10/17   | 462.03     |
|                       | TRUGREEN CHEMLAWN        | 165818 | 05/10/17   | 232.75     |
|                       | TWIN CITIES JUNK HAULING | 165819 | 05/10/17   | 129.00     |
|                       | TWIN CITY WATER CLINIC I | 165820 | 05/10/17   | 160.00     |
|                       | ULINE INC                | 165821 | 05/10/17   | 50.74      |
|                       | UNITED STATES POSTAL SER | 165822 | 05/10/17   | 6,000.00   |
|                       | UPPER 90 ENERGY LLC      | 165823 | 05/10/17   | 3,978.60   |
|                       | VERIZON WIRELESS         | 165824 | 05/10/17   | 735.21     |
|                       | VINOCOPIA INC            | 165825 | 05/10/17   | 178.50     |
|                       | VISU-SEWER CLEAN & SEAL  | 165826 | 05/10/17   | 41,800.00  |
|                       | WINE COMPANY/THE         | 165827 | 05/10/17   | 528.40     |
|                       | WINE MERCHANTS           | 165828 | 05/10/17   | 20.92      |
|                       | WOLCYN TREE FARMS & NURS | 165829 | 05/10/17   | 1,690.00   |
|                       | WORKS COMPUTING INC      | 165830 | 05/10/17   | 5,630.92   |
|                       | XCEL ENERGY (N S P)      | 165831 | 05/10/17   | 7,109.68   |
|                       | ACE HARDWARE             | 165832 | 05/17/17   | 20.41      |
|                       | AISLING FITNESS          | 165833 | 05/17/17   | 145,091.25 |
|                       | AMERICAN BOTTLING COMPAN | 165834 | 05/17/17   | 160.48     |
|                       | AMERICAN CYLINDER INC    | 165835 | 05/17/17   | 879.72     |
|                       | AMERIPRIDE LINEN INC     | 165836 | 05/17/17   | 413.13     |
|                       | ARTISAN BEER COMPANY     | 165837 | 05/17/17   | 931.60     |
|                       | BAILEY NURSERIES INC     | 165838 | 05/17/17   | 2,846.00   |
|                       | BARR ENGINEERING CO      | 165839 | 05/17/17   | 5,922.50   |
|                       | BEISSWENGER'S HARDWARE   | 165840 | 05/17/17   | 39.99      |
|                       | BELLBOY BAR SUPPLY       | 165841 | 05/17/17   | 271.62     |
|                       | BELLBOY CORPORATION      | 165842 | 05/17/17   | 1,216.67   |
|                       | BERNICK'S WINE           | 165843 | 05/17/17   | 1,238.48   |
|                       | BRAKE & EQUIPMENT WAREHO | 165844 | 05/17/17   | 220.02     |
|                       | BREAKTHRU BEVERAGE MN BE | 165845 | 05/17/17   | 14,812.15  |
|                       | BREAKTHRU BEVERAGE MN W& | 165846 | 05/17/17   | 9,947.54   |
|                       | CAPITOL BEVERAGE SALES L | 165847 | 05/17/17   | 9,296.96   |
|                       | CENTER POINT ENERGY      | 165848 | 05/17/17   | 503.89     |
|                       | CENTURYLINK              | 165849 | 05/17/17   | 45.61      |
|                       | CITY OF COON RAPIDS      | 165850 | 05/17/17   | 2,192.88   |
|                       | CRYSTAL SPRINGS ICE LLC  | 165851 | 05/17/17   | 169.10     |
|                       | DANIELS/MONET            | 165852 | 05/17/17   | 60.00      |
|                       | DIAMOND VOGEL PAINTS     | 165853 | 05/17/17   | 2,037.60   |
|                       | DIESEL & IMPORT TRUCK SE | 165854 | 05/17/17   | 445.19     |
|                       | ECM PUBLISHERS INC       | 165855 | 05/17/17   | 79.38      |
|                       | ESS BROTHERS & SONS INC  | 165856 | 05/17/17   | 445.00     |
|                       | FARNER-BOCKEN            | 165857 | 05/17/17   | 3,365.48   |
|                       | FLEETPRIDE INC           | 165858 | 05/17/17   | 51.80      |
|                       | G & K SERVICES INC       | 165859 | 05/17/17   | 416.88     |
|                       | GENUINE PARTS/NAPA AUTO  | 165860 | 05/17/17   | 435.65     |

| BANK                  | VENDOR                   | CHECK# | CHECK DATE | AMOUNT     |
|-----------------------|--------------------------|--------|------------|------------|
| BANK CHECKING ACCOUNT |                          |        |            |            |
|                       | GERTENS GREENHOUSE       | 165861 | 05/17/17   | 1,084.40   |
|                       | GOLDEN GOPHER PROPERTIES | 165862 | 05/17/17   | 41.63      |
|                       | GOODIN CO INC            | 165863 | 05/17/17   | 184.14     |
|                       | GOPHER STATE ONE CALL IN | 165864 | 05/17/17   | 282.15     |
|                       | GRIFFIN/JODI             | 165865 | 05/17/17   | 25.40      |
|                       | G4S SECURE SOLUTIONS USA | 165866 | 05/17/17   | 174.90     |
|                       | HEIGHTS BAKERY           | 165867 | 05/17/17   | 23.00      |
|                       | HOHENSTEINS INC          | 165868 | 05/17/17   | 1,297.60   |
|                       | HOME DEPOT #2802         | 165869 | 05/17/17   | 11.24      |
|                       | HORWITZ INC              | 165870 | 05/17/17   | 1,731.84   |
|                       | HYDRO-KLEAN LLC          | 165871 | 05/17/17   | 10,757.00  |
|                       | ICMA MEMBERSHIP RENEWALS | 165872 | 05/17/17   | 200.00     |
|                       | INNOVATIVE OFFICE SOLUTN | 165873 | 05/17/17   | 64.57      |
|                       | JJ TAYLOR DIST OF MN     | 165874 | 05/17/17   | 9,756.42   |
|                       | JOHNSON BROS. LIQUOR CO. | 165875 | 05/17/17   | 27,460.06  |
|                       | MCDONALD DISTRIBUTING CO | 165876 | 05/17/17   | 1,301.20   |
|                       | MENARDS CASHWAY LUMBER-F | 165877 | 05/17/17   | 51.96      |
|                       | METRO UTILITIES INC      | 165878 | 05/17/17   | 2,913.00   |
|                       | MID-AMERICA SALES ASSOCI | 165879 | 05/17/17   | 460.70     |
|                       | MIDWAY FORD              | 165880 | 05/17/17   | 46.75      |
|                       | MINNEAPOLIS FINANCE DEPT | 165881 | 05/17/17   | 110,746.68 |
|                       | MINNESOTA EQUIPMENT INC  | 165882 | 05/17/17   | 7,930.00   |
|                       | MINNESOTA SOCIETY OF CPA | 165883 | 05/17/17   | 195.00     |
|                       | MINNESOTA WISCONSIN PLAY | 165884 | 05/17/17   | 2,341.00   |
|                       | MN DEPT OF LABOR & INDUS | 165885 | 05/17/17   | 10.00      |
|                       | NEEDHAM DISTRIBUTING CO  | 165886 | 05/17/17   | 172.65     |
|                       | NELSON AUTO CENTER INC   | 165887 | 05/17/17   | 24,131.33  |
|                       | OFFICE DEPOT             | 165888 | 05/17/17   | 57.87      |
|                       | PAUSTIS & SONS WINE COMP | 165889 | 05/17/17   | 1,021.00   |
|                       | PHILLIPS WINE & SPIRITS  | 165890 | 05/17/17   | 6,413.46   |
|                       | POPP.COM INC             | 165891 | 05/17/17   | 568.93     |
|                       | POWERFULLY GREEN         | 165892 | 05/17/17   | 100.20     |
|                       | PREMIUM WATERS INC       | 165893 | 05/17/17   | 32.20      |
|                       | RED BULL DISTRIBUTION CO | 165894 | 05/17/17   | 85.00      |
|                       | RESPEC INC               | 165895 | 05/17/17   | 10,401.58  |
|                       | RITE INC                 | 165896 | 05/17/17   | 2,733.65   |
|                       | SETPOINT SYSTEMS CORPORA | 165897 | 05/17/17   | 973.00     |
|                       | SOUTHERN GLAZER'S        | 165898 | 05/17/17   | 13,031.45  |
|                       | SPOK INC                 | 165899 | 05/17/17   | 36.92      |
|                       | STREICHER'S GUN'S INC/DO | 165900 | 05/17/17   | 1,192.00   |
|                       | TERMINAL SUPPLY CO, INC  | 165901 | 05/17/17   | 21.49      |
|                       | THYSSENKRUPP ELEVATOR CO | 165902 | 05/17/17   | 72.54      |
|                       | TIN WHISKERS BREWING CO  | 165903 | 05/17/17   | 309.00     |
|                       | TRENDS, CYCLES & SWINGS  | 165904 | 05/17/17   | 214.20     |
|                       | TRUGREEN CHEMLAWN        | 165905 | 05/17/17   | 54.00      |
|                       | TWIN CITIES JUNK HAULING | 165906 | 05/17/17   | 129.00     |
|                       | TWIN CITY GARAGE DOOR CO | 165907 | 05/17/17   | 6,350.00   |

Check History  
05/22/2017 COUNCIL LISTING

| BANK                  | VENDOR                | CHECK# | CHECK DATE | AMOUNT     |
|-----------------------|-----------------------|--------|------------|------------|
| BANK CHECKING ACCOUNT |                       |        |            |            |
|                       | ULTIMATE MARTIAL ARTS | 165908 | 05/17/17   | 1,396.55   |
|                       | VERIZON WIRELESS      | 165909 | 05/17/17   | 985.57     |
|                       | WINE MERCHANTS        | 165910 | 05/17/17   | 696.87     |
|                       | WORKS COMPUTING INC   | 165911 | 05/17/17   | 112.50     |
|                       | XCEL ENERGY (N S P)   | 165912 | 05/17/17   | 17.46      |
|                       |                       |        |            | 858,572.45 |

| BANK           | VENDOR | CHECK# | CHECK DATE | AMOUNT     |
|----------------|--------|--------|------------|------------|
| REPORT TOTALS: |        |        |            | 858,572.45 |

RECORDS PRINTED - 000875

FUND RECAP:

| FUND            | DESCRIPTION                  | DISBURSEMENTS |
|-----------------|------------------------------|---------------|
| ----            | -----                        |               |
| 101             | GENERAL                      | 88,733.05     |
| 201             | PLANNING & INSPECTIONS       | 199.78        |
| 204             | EDA ADMINISTRATION           | 1,303.30      |
| 212             | STATE AID MAINTENANCE        | 250.99        |
| 225             | CABLE TELEVISION             | 530.95        |
| 226             | SPECIAL PROJECT REVENUE      | 59.12         |
| 240             | LIBRARY                      | 6,113.03      |
| 371             | TIF T4: KMART/CENTRAL AVE    | 3,710.22      |
| 376             | TIF DISTRICTS A3/C7/C8       | 76.00         |
| 411             | CAPITAL IMP-GEN GOVT. BLDG   | 161.49        |
| 412             | CAPITAL IMPROVEMENT PARKS    | 79.38         |
| 415             | CAPITAL IMPRVMT - PIR PROJ   | 2,234.60      |
| 420             | CAP IMPROVEMENT-DEVELOPMENT  | 145,841.25    |
| 431             | CAP EQUIP REPLACE-GENERAL    | 32,539.33     |
| 437             | CAP EQUIP REPLACE - INFO SYS | 5,386.52      |
| 601             | WATER UTILITY                | 115,108.69    |
| 602             | SEWER UTILITY                | 94,020.23     |
| 603             | REFUSE FUND                  | 24.03         |
| 604             | STORM SEWER UTILITY          | 5,565.81      |
| 609             | LIQUOR                       | 225,916.62    |
| 651             | WATER CONSTRUCTION FUND      | 500.00        |
| 652             | SEWER CONSTRUCTION FUND      | 41,800.00     |
| 653             | STORM SEWER CONSTRUCT. FUND  | 5,922.50      |
| 701             | CENTRAL GARAGE               | 10,890.90     |
| 705             | BUILDING MAINTENANCE         | 111.96        |
| 720             | INFORMATION SYSTEMS          | 519.07        |
| 875             | FISCAL AGENCY: GIS RANGER    | 10,401.58     |
| 880             | PERMIT SURCHARGE             | 54,126.05     |
| 881             | CONTRIBUTED PROJECTS-REC     | 96.00         |
| 884             | INSURANCE                    | 6,350.00      |
| TOTAL ALL FUNDS |                              | 858,572.45    |

BANK RECAP:

| BANK            | NAME             | DISBURSEMENTS |
|-----------------|------------------|---------------|
| ----            | -----            |               |
| BANK            | CHECKING ACCOUNT | 858,572.45    |
| TOTAL ALL BANKS |                  | 858,572.45    |



|                |                 |
|----------------|-----------------|
| AGENDA SECTION | PUBLIC HEARINGS |
| ITEM NO.       | 8A              |
| MEETING DATE   | MAY 22, 2017    |

### CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

|             |  |                          |  |
|-------------|--|--------------------------|--|
| ITEM:       | Adopt Resolution For Emergency Abatement |                          |  |
| DEPARTMENT: | Fire                                     | CITY MANAGER'S APPROVAL: |  |
| BY/DATE:    | Gary Gorman                              | BY/DATE:                 |  |

#### STAFF RECOMMENDATION:

Adopt Resolution 2017-45, 4329 Main Street N.E., being declarations of nuisance and emergency abatement of violations within the City of Columbia Heights regarding property at:

4329 Main Street N.E.

for ordinance violations pursuant to Chapter 8, Article II, of City Code

#### RECOMMENDED MOTION(S):

Move to close the public hearing and to waive the reading of Resolution 2017-45, there being ample copies available to the public.

Move to adopt Resolution Number 2017-45, being resolution of the City Council of the City of Columbia Heights declaring the property listed a nuisance and approving the emergency abatement of violations from the property pursuant to City Code section 8.206.

#### ATTACHMENTS:

2017-45 City Council Resolution – Emergency Abatement (Secure/Board UP) on 4329 Main Street N.E.

## RESOLUTION 2017-45

Resolution of the City Council for the City of Columbia Heights declaring the property a nuisance and approving emergency abatement of ordinance violations pursuant to Chapter 8, Article II, of City Code, of the property owned by Bart Mady (Hereinafter "Owner of Record").

Whereas, the owner of record is the legal owner of the real property located at 4329 Main Street N.E. Columbia Heights, Minnesota.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights Makes the following:

### FINDINGS OF FACT

1. That on May 4, 2017 the Fire Department responded to a complaint at the address listed above. Inspectors noted that the structure was damaged, open, and unsecured.
2. That on May 4, 2017 the Fire Chief ordered that Advanced Companies secure the structure.
3. That based upon said records of the Fire Department, the following conditions and violations of City Codes(s) were found to exist and have been abated, to wit:
  - A. Approve the emergency abatement of the hazardous situation located at 4329 Main Street N.E.

### CONCLUSIONS OF COUNCIL

1. That the property located at 4329 Main Street N.E. is in violation of the provisions of the Columbia Heights City Code as set forth in the Notice of Abatement.
2. That the emergency abatement of the hazardous situation located at 4329 Main Street N.E. is hereby approved.

ORDER OF COUNCIL

1. The property located at 4329 Main Street N.E. constitutes a nuisance pursuant to City Code.

Passed this \_\_\_\_\_ day of \_\_\_\_\_ 2017

Offered by:

Second by:

Roll Call:

\_\_\_\_\_  
Mayor Donna Schmitt

Attest:

\_\_\_\_\_  
Katie Bruno  
City Clerk/Council Secretary





|                |                 |
|----------------|-----------------|
| AGENDA SECTION | PUBLIC HEARINGS |
| ITEM NO.       | 8B              |
| MEETING DATE   | MAY 22, 2017    |

### CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

|             |                                |                          |  |
|-------------|--------------------------------|--------------------------|--|
| ITEM:       | Adopt Resolution For Abatement |                          |  |
| DEPARTMENT: | Fire                           | CITY MANAGER'S APPROVAL: |  |
| BY/DATE:    | Gary Gorman                    | BY/DATE:                 |  |

#### STAFF RECOMMENDATION:

Declaration of a nuisance and abatement of violations within the City of Columbia Heights is requested regarding the property at:

2017-46 - 726 40<sup>th</sup> Avenue NE  
2017-47 – 4240 Stinson Blvd. NE

for failure to meet the requirements of the Property Maintenance Code.

#### RECOMMENDED MOTION(S):

Move to close the public hearing and to waive the reading of Resolution Numbers 2017-46 and 2017-47, there being ample copies available to the public.

Move to adopt Resolution Numbers 2017-46 and 2017-47, being resolution of the City Council of the City of Columbia Heights declaring the property listed a nuisance and approving the abatement of violations from the properties pursuant to City Code section 8.206.

#### ATTACHMENTS:

2017-46 Res – Nuisance on 726 40<sup>th</sup> Ave.  
2017-47 Res – Nuisance on 4240 Stinson Blvd.

## **RESOLUTION NO. 2017-46**

Resolution of the City Council for the City of Columbia Heights declaring the property a nuisance and approving abatement of ordinance violations pursuant to Chapter 8, Article II, of City Code, of the property owned by Sammy Peters (Hereinafter "Owner of Record").

Whereas, the owner of record is the legal owner of the real property located at 726 40<sup>th</sup> Avenue N.E., Columbia Heights, Minnesota.

And whereas, pursuant to Columbia Heights Code, Chapter 8, Article II, Section 8.206, written notice setting forth the causes and reasons for the proposed council action contained herein was sent via regular mail to the owner of record on April 18, 2017.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

### **FINDINGS OF FACT**

1. That on March 10, 2017, an inspection was conducted on the property listed above. Inspectors found violations. A compliance order was sent via regular mail to the owner at the address.
2. That on April 18, 2017, inspectors re-inspected the property listed above. Inspectors noted that violations remained uncorrected. A compliance order and statement of cause was mailed via regular mail to the owner listed in the property records.
3. That on May 9, 2017, inspectors re-inspected the property and found that violations remained uncorrected.
4. That based upon said records of the Fire Department, the following conditions and violations of City Codes(s) were found to exist, to wit:
  - A. Shall install address numbers on garage.
5. That all parties, including the owner of record and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code Section 8.206(A) and 8.206(B).

### **CONCLUSIONS OF COUNCIL**

1. That the property located at 726 40<sup>th</sup> Avenue N.E. is in violation of the provisions of the Columbia Heights City Code as set forth in the Notice of Abatement.
2. That all relevant parties and parties in interest have been duly served notice of this hearing, and any other hearings relevant to the abatement of violations on the property listed above.
3. That all applicable rights and periods of appeal as relating to the owner of record, occupant, or tenant, as the case may be, have expired, or such rights have been exercised and completed.

**ORDER OF COUNCIL**

1. The property located at 726 40<sup>th</sup> Avenue N.E. constitutes a nuisance pursuant to City Code.
2. That a copy of this order shall be served upon all relevant parties and parties in interest.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2017

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Donna Schmitt, Mayor

Attest:

\_\_\_\_\_  
Katie Bruno, City Clerk/Council Secretary

## **RESOLUTION NO. 2017-47**

Resolution of the City Council for the City of Columbia Heights declaring the property a nuisance and approving abatement of ordinance violations pursuant to Chapter 8, Article II, of City Code, of the property owned by Richard C. Miller (hereinafter "Owner of Record").

Whereas, the owner of record is the legal owner of the real property located at 4240 Stinson Blvd. N.E., Columbia Heights, Minnesota.

And whereas, pursuant to Columbia Heights Code, Chapter 8, Article II, Section 8.206, written notice setting forth the causes and reasons for the proposed council action contained herein was sent via regular mail to the owner of record on May 3, 2017.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

### **FINDINGS OF FACT**

1. That on December 9, 2016, an inspection was conducted on the property listed above. Inspectors found violations. A compliance order was sent via regular mail to the owner at the address.
2. That on May 2, 2017, inspectors re-inspected the property listed above. Inspectors noted that violations remained uncorrected. A compliance order and statement of cause was mailed via regular mail to the owner listed in the property records.
3. That on May 11, 2017, inspectors re-inspected the property and found that violations remained uncorrected.
4. That based upon said records of the Fire Department, the following conditions and violations of City Codes(s) were found to exist, to wit:
  - A. Shall repair/replace hanging soffit/fascia on north and south sides of home.
5. That all parties, including the owner of record and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code Section 8.206(A) and 8.206(B).

### **CONCLUSIONS OF COUNCIL**

1. That the property located at 4240 Stinson Blvd. N.E. is in violation of the provisions of the Columbia Heights City Code as set forth in the Notice of Abatement.
2. That all relevant parties and parties in interest have been duly served notice of this hearing, and any other hearings relevant to the abatement of violations on the property listed above.
3. That all applicable rights and periods of appeal as relating to the owner of record, occupant, or tenant, as the case may be, have expired, or such rights have been exercised and completed.

**ORDER OF COUNCIL**

1. The property located at 4240 Stinson Blvd. N.E. constitutes a nuisance pursuant to City Code.
2. That a copy of this order shall be served upon all relevant parties and parties in interest.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2017

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Donna Schmitt, Mayor

Attest:

\_\_\_\_\_  
Katie Bruno, City Clerk/Council Secretary



|                |                 |
|----------------|-----------------|
| AGENDA SECTION | PUBLIC HEARINGS |
| ITEM NO.       | 8C              |
| MEETING DATE   | MAY 22, 2017    |

### CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

|             |                                   |                          |  |
|-------------|-----------------------------------|--------------------------|--|
| ITEM:       | Adopt Resolutions for Revocations |                          |  |
| DEPARTMENT: | Fire                              | CITY MANAGER'S APPROVAL: |  |
| BY/DATE:    | Gary Gorman                       | BY/DATE:                 |  |

#### STAFF RECOMMENDATION:

Revocation of the license to operate a rental unit within the City of Columbia Heights is requested against rental properties at:

2017-48 – 3804 5<sup>th</sup> Street NE  
2017-49 – 4653 Tyler Street NE  
2017-50 – 5050 Mulcare Drive NE

for failure to meet the requirements of the Property Maintenance Codes.

#### RECOMMENDED MOTION(S):

Move to close the public hearing and to waive the reading of Resolution Numbers 2017-48, 2017-49, and 2017-50, being ample copies available to the public.

Move to adopt Resolution Numbers 2017-48, 2017-49, and 2017-50, being Resolutions of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental licenses listed.

#### ATTACHMENTS:

2017-48 Res—No App Fee – 3854 5<sup>th</sup> St.  
2017-49 Res—No Lic-No Insp – 4653 Tyler St.  
2017-50 Res—No Reinsp Fee – 5050 Mulcare Dr.

## **RESOLUTION NO. 2017-48**

Resolution of the City Council for the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of that certain property rental license held by Deqa Hussein (Hereinafter "License Holder").

Whereas, license holder is the legal owner of the real property located at 3804 5<sup>th</sup> Street N.E., Columbia Heights, Minnesota,

Whereas, pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(B), written notice setting forth the causes and reasons for the proposed Council action contained herein was given to the License Holder on May 5, 2017 of a public hearing to be held on May 22, 2017.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

### **FINDINGS OF FACT**

1. That on or about March 1, 2017, and April 1, 2017, inspection office staff sent letters requesting the owner of the property submit the rental license application for this property. The letters were mailed by regular mail to the owner at the address listed in the property records.
2. That on May 5, 2017, inspection office staff reviewed the property file and noted that the property remained unlicensed. A Statement of Cause was mailed by regular mail to the owner at the address listed in the property records.
3. That based upon said records of the Enforcement Office, the following conditions and violations of the City's Property Maintenance Code were found to exist, to-wit:
  - a. Failure to submit renewal rental license application and fees.
4. That all parties, including the License Holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 5A, Article III 5A.306 and 5A.303(A).

### **ORDER OF COUNCIL**

1. The rental license belonging to the License Holder described herein and identified by license number F15304 is hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by License Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by License Holder.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2017

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Donna Schmitt, Mayor

Attest:

\_\_\_\_\_  
Katie Bruno, City Clerk/Council Secretary



## **RESOLUTION NO. 2017-49**

Resolution of the City Council for the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of that certain property rental license held by Pyramidgroup LLC (hereinafter "License Holder").

Whereas, license holder is the legal owner of the real property located at 4653 Tyler St. N.E., Columbia Heights, Minnesota,

Whereas, pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(B), written notice setting forth the causes and reasons for the proposed Council action contained herein was given to the License Holder on April 25, 2017 of a public hearing to be held on May 22, 2017.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

### **FINDINGS OF FACT**

1. That on or about April 25, 2017, inspection office staff sent a letter requesting the owner of the property submit the rental license application for this property. The letter was mailed by regular mail to the owner at the address listed in the property records.
2. That on May 9, 2017, inspection office staff reviewed the property file and noted that the property remained unlicensed. A Statement of Cause was mailed by regular mail to the owner at the address listed in the property records.
3. That based upon said records of the Enforcement Office, the following conditions and violations of the City's Property Maintenance Code were found to exist, to-wit:
  - a. Failure to submit renewal rental license application and fees.
  - b. Failure to schedule interior inspection.
4. That all parties, including the License Holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 5A, Article III 5A.306 and 5A.303(A).

### **ORDER OF COUNCIL**

1. The rental license belonging to the License Holder described herein and identified by license number F15408 is hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by License Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by License Holder.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2017

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Donna Schmitt, Mayor

Attest:

\_\_\_\_\_  
Katie Bruno, City Clerk/Council Secretary

## **RESOLUTION NO. 2017-50**

Resolution of the City Council for the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of that certain residential rental license held by 2015-2 IH2 Borrower LP (Hereinafter "License Holder").

Whereas, license holder is the legal owner of the real property located at 5050 Mulcare Drive N.E., Columbia Heights, Minnesota,

Whereas, pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(B), written notice setting forth the causes and reasons for the proposed Council action contained herein was given to the License Holder on May 4, 2017 of a public hearing to be held on May 22, 2017.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

### **FINDINGS OF FACT**

1. That on March 30, 2017, an inspection was conducted on the property listed above. Inspectors found violations. A compliance order was sent via regular mail to the owner at the address.
2. That on May 2, 2017, inspectors re-inspected the property listed above. Inspectors noted that violations remained uncorrected. A compliance order and statement of cause was mailed via regular mail to the owner listed in the property records.
3. That on May 11, 2017, inspectors re-inspected the property and found that violations were finally corrected, and the License Holder was informed that a \$100 reinspection fee was due.
4. That based upon said records of the Fire Department, the following conditions and violations of City Codes(s) were found to exist, to wit:
  - A. License Holder failure to pay reinspection fee.
5. That all parties, including the owner of record and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code Section 8.206(A) and 8.206(B).

### **ORDER OF COUNCIL**

1. The rental license belonging to the License Holder described herein and identified by license number F15962A is hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by License Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order, revoking the license as held by License Holder.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2017

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Donna Schmitt Mayor

Attest:

\_\_\_\_\_  
Katie Bruno, City Clerk/Council Secretary



| AGENDA SECTION | Items for Consideration |
|----------------|-------------------------|
| ITEM NO.       | 9A1                     |
| MEETING DATE   | MAY 22, 2017            |

## CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

|                    |  |                                 |  |
|--------------------|--|---------------------------------|--|
| <b>ITEM:</b>       | First Reading Ordinance No. 1640 – Proposed Bar Close at 2:00 a.m. |                                 |  |
| <b>DEPARTMENT:</b> | Community Development  | <b>CITY MANAGER'S APPROVAL:</b> |  |
| <b>BY/DATE:</b>    | Joe Hogeboom, 04/05/2017   | <b>BY/DATE:</b>                 |  |

### BACKGROUND:

At the May 1, 2017 Council Work Session meeting, the City Council discussed the possibility of allowing establishments the ability to serve alcoholic beverages until 2:00 am. It had been discussed that the neighboring cities of Minneapolis, Fridley and New Brighton all allow alcohol sales to occur until 2:00 am. A local businessperson approached the Council seeking this change to allow Columbia Heights establishments the ability to better compete for late-night customers with neighboring communities.

If this Ordinance is approved and a 2:00 am bar close time were to be established, entities that would desire to remain open until 2:00 am. would need to file for additional approval from the Minnesota Department of Alcohol and Gambling Control. Depending on the gross receipts of the business, the state would charge an additional \$200-\$1,000 in fees (payable to the State).

The City could also impose additional fees that would offset the costs associated with additional application processing and law enforcement. The City proposes to charge an additional \$300 fee per year for establishments wishing to remain open and serve alcohol until 2:00 am to offset anticipated administrative and law enforcement costs. This proposed municipal fee is in-line with what is being charged in various neighboring communities. A resolution to amend the Community Development Fee Schedule and add this fee will be brought before the City Council for consideration coinciding with the Second Consideration of Ordinance No. 1640.

### STAFF RECOMMENDATION:

Staff recommends approval of Ordinance No. 2017-1640 as presented.

### RECOMMENDED MOTION(S):

**Motion:** Move to waive the reading of Ordinance No. 2017-1640, there being ample copies available to the public.

**Motion:** Move to set the second reading of Ordinance No. 2017-1640, being an ordinance related to allowing liquor sales to occur until 2:00 am, to June 12, 2017.

### ATTACHMENTS

1. Letter from Luis Sacta to the City Council, dated March 30, 2017 (1 page)
2. Ordinance No. 1640 (2 pages)

**ORDINANCE NO. 1640**

**BEING AN ORDINANCE AMENDING CITY CODE OF 2005 RELATING TO LIQUOR, BEER AND WINE LICENSES WITHIN THE CITY OF COLUMBIA HEIGHTS**

The City of Columbia Heights does ordain:

**SECTION 1:**

**§ 5.502 3.2% MALT LIQUORS (BEER).**

City Code of 2005, is proposed to include the following addition and shall hereafter read as follows, to wit:

(3) No sale of 3.2% malt liquor (beer) may be made between 21:00 a.m. and 8:00 a.m. on the days of Monday through Saturday, nor between 21:00 a.m. and 12:00 noon on Sunday.

**SECTION 2:**

**§ 5.503 ON-SALE CLUB LIQUOR.**

City Code of 2005, is proposed to include the following addition and shall hereafter read as follows, to wit:

(2) The off-sale of malt liquor shall only be permitted during the same days and hours of Municipal Liquor Stores, and between the hours of 10:00 a.m. on Sundays and 21:00 a.m. on Mondays; and

**SECTION 3:**

**§ 5.504 ON-SALE CLUB LIQUOR.**

City Code of 2005, is proposed to include the following addition and shall hereafter read as follows, to wit:

(1) No sale of ~~any or~~ intoxicating liquor may be made between 21:00 a.m. and 8:00 a.m. on the days of Monday through Saturday, nor between 21:00 a.m. and 12:00 noon on Sunday.

**SECTION 4:**

**§ 5.505 INTOXICATING LIQUOR.**

City Code of 2005, is proposed to include the following addition and shall hereafter read as follows, to wit:

(M) No sale of intoxicating liquor for consumption on a licensed premises may be made between 21:00 a.m. and 8:00 a.m. on the days of Monday through Saturday, nor between 21:00 a.m. and 12:00 noon on Sunday.

**SECTION 5:**

**§ 5.506 ON-SALE WINE LICENSES.**

City Code of 2005, is proposed to include the following addition and shall hereafter read as follows, to wit:

(O) No sale of wine may be made between 2~~1~~:00 a.m. and 8:00 a.m. on the days of Monday through Saturday, nor between 2~~1~~:00 a.m. and 12:00 noon on Sunday.

**SECTION 6:**

**§ 5.508 SUNDAY ON-SALE LIQUOR LICENSES.**

City Code of 2005, is proposed to include the following addition and shall hereafter read as follows, to wit:

(A) Establishments to which on-sale licenses have been issued or hereafter may be issued, pursuant to §§ 5.502 and 5.503 may serve intoxicating liquors between the hours of 10:00 a.m. on Sunday and 2~~1~~:00 a.m. on Mondays in conjunction with the serving of food, provided that such establishment is in conformance with the Minnesota Clean Air Act.

**SECTION 7:**

**§ 5.510 ON-SALE TEMPORARY LIQUOR LICENSES.**

City Code of 2005, is proposed to include the following addition and shall hereafter read as follows, to wit:

(1) No licensee of his agent may sell or permit the sale of intoxicating liquor licensed to be sold under this section between the hours of 2~~1~~:00 a.m. and 8:00 a.m. on days Monday through Saturday, nor between the hours of 2~~1~~:00 a.m. and 12:00 noon on Sunday. No licensee or his agent or any other person shall consume or allow to be consumed on the licensed premises any intoxicating liquor between the hours of 2:00 ~~1:30~~ a.m. and 8:00 a.m. Should the Council decide to additionally restrict the hours of sale in granting the license, no licensee or his or her agent may sell or permit the sale of intoxicating liquor at any time not specifically allowed in such license.

This Ordinance shall be in full force and effect from and after 30 days after its passage.

First reading:

Offered by:

Seconded by:

Roll call:

Second Reading:

Offered by:

Seconded by:  
Roll Call:

Date of Passage:

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Donna Schmitt, Mayor

Attest:

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Katie Bruno, City Clerk/Council Secretary





|                |                         |
|----------------|-------------------------|
| AGENDA SECTION | Items for Consideration |
| ITEM NO.       | 9A2                     |
| MEETING DATE   | MAY 22, 2017            |

### CITY OF COLUMBIA HEIGHTS – CITY COUNCIL

|             |  |                          |  |
|-------------|--|--------------------------|--|
| ITEM:       | First Reading of Ordinance No. 1641 - Adult Day Care Facilities Outdoor Space Requirements |                          |  |
| DEPARTMENT: | Community Development  | CITY MANAGER'S APPROVAL: |  |
| BY/DATE:    | Joe Hogeboom, 04/05/2017   | BY/DATE:                 |  |

**BACKGROUND:**

At the April 3, 2017 City Council Work Session meeting, the City Council discussed regulations for Adult Day Care facilities. The City of Columbia Heights currently requires 150 square feet of outdoor space available on site for each adult at the facility under care. The state of Minnesota, which regulates and provides licensing for adult day care facilities, does not require that outdoor space be provided. Staff polled a number of communities, and discovered that many do not require that outdoor space be provided for adult day care facilities.

The attached Ordinance reduces the amount of required outdoor space to a total of 150 square feet per site, regardless of the number of adults served. If no outdoor space is available at the site, as is sometimes the case, then the Ordinance would require a written plan be submitted that demonstrates how outdoor recreational activities will be provided at the facility.

**STAFF RECOMMENDATION:**

Staff recommends approval of Ordinance No. 2017-1641 as presented.

**RECOMMENDED MOTION(S):**

**Motion:** Move to waive the reading of Ordinance No. 2017-1641, there being ample copies available to the public.

**Motion:** Move to set the second reading of Ordinance No. 2017-1641, amending Section 9.107(C)(16)(d) regarding adult day care facility outdoor space requirements, to Jun 12, 2017.

**ATTACHMENTS:**

1. Ordinance No. 2017-1641 (1 Page)

**ORDINANCE NO. 1641**

**BEING AN ORDINANCE AMENDING CITY CODE OF 2005 RELATING TO ADULT DAY CARE ZONING REGULATIONS**

The City of Columbia Heights does ordain:

**SECTION 1:**

**§ 9.107 SPECIFIC DEVELOPMENT STANDARDS.**

City Code of 2005, is proposed to include the following addition and shall hereafter read as follows, to wit:

(C)(16)(d) For adult day care facilities, at least 150 square feet of outdoor area for seating and exercise shall be provided ~~for each adult under care.~~ If 150 square feet of outdoor is not available on the site, the property owner must submit a written proposal that demonstrates recreational activities for adults under the facility's care will be provided off-site. The City Manager, or his or her designee, is authorized to approve or deny this proposal.

This Ordinance shall be in full force and effect from and after 30 days after its passage.

First reading:

Offered by:

Seconded by:

Roll call:

Second Reading:

Offered by:

Seconded by:

Roll Call:

Date of Passage:

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Donna Schmitt, Mayor

Attest:

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Katie Bruno, City Clerk/Council Secretary