



Mayor
Donna Schmitt
Councilmembers
Robert A. Williams
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
City Manager
Walter R. Fehst

AGENDA
CITY COUNCIL MEETING
CITY HALL-COUNCIL CHAMBERS
590 40th AVE NE
TUESDAY, NOVEMBER 13, 2018
7:00 PM

1. **CALL TO ORDER/ROLL CALL**
2. **INVOCATION**-Invocation provided by Father James Peterson, Immaculate Conception Church
3. **PLEDGE OF ALLEGIANCE**
4. **MISSION STATEMENT**
 Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively address changing citizen and community needs in a fiscally-responsible manner.
5. **APPROVAL OF AGENDA**
 (The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items brought to the attention of the Council under the Citizen Forum or items submitted after the agenda preparation deadline.)
6. **PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**
 - A. Presentation of check to the Recreation Department from the Columbia Heights Athletic Booster Association
7. **CONSENT AGENDA**
 (These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)
 - A. **Approve Minutes of the City Council** pg 3
 MOTION: Move to approve the minutes of the City Council meeting of October 22, 2018
 - B. **Accept Board & Commission Meeting Minutes**
 - MOTION: Move to accept the Traffic Commission minutes from October 1, 2018 pg 7
 - MOTION: Move to accept the Library Board minutes from October 3, 2018 pg 12
 - MOTION: Move to accept the EDA minutes from October 1, 2018 pg 14
 - C. **Designate Approximately 65 Feet of “No Parking” on the East and North Sides of Fairway Drive at the Corner next to 1665 Fairway Drive** pg 18
 MOTION: Move to designate approximately 65 feet of “No Parking” on the east and north sides of Fairway Drive at the corner next to 1665 Fairway Drive, based on the recommendation of the Traffic Commission.
 - D. **Canvass of 2018 General Election Results** pg 26

MOTION: Move to waive the reading of Resolution No. 2018-85 there being ample copies available to the public.

MOTION: Move to adopt Resolution 2018-85 being a Resolution canvassing municipal general election returns and approve the signing of the Abstract.

E. Approve Business License Applications

pg 36

MOTION: Move to approve the items as listed on the business license agenda for November 13, 2018.

F. Review of Bills

pg 39

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$1,235,779.69.

MOTION: Move to approve the Consent Agenda items.

8. PUBLIC HEARINGS

9. ITEMS FOR CONSIDERATION

pg 53

A. Other Ordinances and Resolutions

a. Consideration Of City Of Columbia Heights, Minnesota, Resolution 2018-84 Providing For The Sale Of \$2,100,000 General Obligation Public Facilities Refunding Bonds, Series 2018a

MOTION: Move to waive the reading of Resolution 2018-84, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2018-84, being a resolution providing for the sale of \$2,100,000 General Obligation Public Facilities Refunding Bonds, Series 2018A.

B. Bid Considerations

C. New Business and Reports

10. CITY COUNCIL AND ADMINISTRATIVE REPORTS

11. COMMUNITY FORUM

At this time, individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium, sign their name and address on the form for the Council Secretary's record, and limit their comments to five minutes. Individuals are asked to state their name for the record. The City Council will listen to the brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda.

Generally, the City Council will not take official action on items raised at the Community Forum at the meeting in which they are raised. It has been a long-standing practice that the Community Forum not be used as a platform for campaigning or voicing positions for or against any candidate running for political office.

12. ADJOURNMENT

Walt Fehst, City Manager

Auxiliary aids or other accommodations for disabled persons are available upon request when the request is made at least 48 hours in advance. Please contact the City Clerk at 763-706-3611 or kbruno@columbiaheightsmn.gov, to make arrangements.

**OFFICIAL PROCEEDINGS
CITY OF COLUMBIA HEIGHTS
CITY COUNCIL MEETING
OCTOBER 22, 2018**

The following are the minutes for the regular meeting of the City Council held at 7:00 PM on Monday, October 22, 2018 in the City Council Chambers, City Hall, 590 40th Avenue N.E., Columbia Heights, Minnesota

1. CALL TO ORDER/ROLL CALL

Mayor Schmitt called the meeting to order at 7:05 p.m.

Present: Mayor Schmitt, Councilmember Williams, Councilmember Murzyn, Jr., Councilmember Buesgens, and Councilmember Novitsky

Also Present: Walt Fehst, City Manager; Jim Hoefl, City Attorney; Kelli Bourgeois, Human Resources Director/Assistant City Manager; Lenny Austin, Police Chief; Kevin Hansen, Public Works Director; Ben Sandell, Communications Coordinator, and Katie Bruno, City Clerk/Council Secretary

2. INVOCATION

Invocation provided by Bill Hugo, St Matthew Church

3. PLEDGE OF ALLEGIANCE

4. MISSION STATEMENT, Read by Mayor Schmitt

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively address changing citizen and community needs in a fiscally-responsible and customer friendly manner.

5. APPROVAL OF AGENDA

Motion by Councilmember Buesgens, seconded by Councilmember Novitsky to approve the agenda as presented. All Ayes, Motion Carried.

6. PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

A. Presentation of IACP Award

Chief Austin shared the IACP Award, indicating that a key factor in winning the award was the City of Peace Neighborhood Center /Bruce Nawrocki park initiative.

B. Lee Carlson Center Gala Announcement

Maria Davis invited the Council and Community to attend the Lee Carlson Center Gala on November 8th.

C. Columbia Heights Royalty Announcement

Dawn Hoium & Sue Hanson reported they will both be stepping down as coordinators for the Royalty program following the 2019 Jamboree. City Manager Fehst thanked them for their efforts, indicating the program excelled under their leadership.

7. CONSENT AGENDA

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

A. Approve Minutes of the City Council

MOTION: Move to approve the minutes of the City Council meeting of October 8, 2018

MOTION: Move to approve the minutes of the City Council Work Session of October 1, 2018.

B. Accept Board & Commission Meeting Minutes

MOTION: Move to accept the Traffic Commission minutes from August 6, 2018

MOTION: Move to accept the Library Board minutes from September 5, 2018

C. Approve Final Compensating Change Order and Final Payment for Keyes Park Site Improvements, Project No. 1610

MOTION: Move to approve the final compensating change order in the amount of \$40,802.25, accept the work for Keyes Park Site Improvements, City Project No. 1610, and authorize final payment of \$40,795.50 to Odesa II, LLC of Sauk Rapids, Minnesota.

D. Adopt Resolution 2018-82 being a Resolution Ordering Preparation of a Report for Concrete Alley Construction

MOTION: Move to waive the reading of Resolution 2018-82, there being ample copies available for the public.

MOTION: Move to adopt Resolution 2018-82, being a Resolution ordering preparation of a feasibility report for MSAS Overlay, Project 1906.

E. Adopt Resolution 2018-83 being a Resolution Ordering Preparation of a Report for MSAS Overlay

MOTION: Move to waive the reading of Resolution 2018-83, there being ample copies available for the public.

MOTION: Move to adopt Resolution 2018-83, being a Resolution ordering preparation of a feasibility report for MSAS Overlay, Project 1907.

F. Consideration of approval of attached list of rental housing applications.

MOTION: Move to approve the items listed for rental housing license applications for October 22, 2018, in that they have met the requirements of the Property Maintenance Code.

G. Approve Business License Applications

MOTION: Move to approve the items as listed on the business license agenda for October 22, 2018.

H. Review of Bills

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$748,967.29.

Motion by Councilmember Buesgens, seconded by Councilmember Novitsky to approve the Consent Agenda as presented. All Ayes, Motion Carried.

8. PUBLIC HEARINGS

9. ITEMS FOR CONSIDERATION

- A. Other Ordinances and Resolutions
- B. Bid Considerations
- C. New Business and Reports

10. ADMINISTRATIVE REPORTS

Councilmember Novitsky attended Coffee with a Cop at White Castle.

Councilmember Murzyn, Jr. attended Coffee with a Cop at White Castle.

Councilmember Buesgens attended Coffee with a Cop at White Castle. She participated in the cleanup event with Councilmembers Murzyn, Jr. and Novitsky. She attended the October Charter Commission meeting; the commission discussed the time line associated with the council vacancy process.

Mayor Schmitt attended the "History of Columbia Heights and Hilltop" presented by the Historical Society. She also attended the Lasagna Dinner at Community United Methodist Church.

City Manager Walt Fehst reported City Staff conducted a cleanup of 40th Ave.

11. COMMUNITY FORUM

DeWayne Morrell asked for an update on the abatement of the property on Jackson St. Mayor Schmitt suggested he check with Assistant Fire Chief Larkin. Mr. Morrell suggested the new library sign could be placed in a better place for visibility. He also suggested that the Police Department be staffed on the weekends.

12. ADJOURNMENT

Motion by Councilmember Buesgens, seconded by Councilmember Novitsky to adjourn. All Ayes, Motion carried.

Meeting adjourned at 7:43 p.m.

Respectively Submitted,
Katie Bruno, City Clerk/Council Secretary

RESOLUTION NO. 2018-82

A resolution of the City Council for the City of Columbia Heights, Minnesota,
Whereas, the City Council of Columbia Heights is proposing to improve bituminous alleys in the city by complete reconstruction, and

Whereas, the City Council intends to assess the benefitted property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Section 429.011 to 429.111 (Laws 1953, Chapter 398, as amended), and Section 103B.201 to 103B.251, as follows:

1906 CONCRETE ALLEYS

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

FINDINGS OF FACT

That the proposed improvements be referred to Mr. Kevin Hansen, City Engineer, for study, and that he is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvements are necessary, cost effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, the estimated cost of the improvement as recommended and a description of the methodology used to calculate individual assessments for affected parcels.

RESOLUTION NO. 2018-83

A resolution of the City Council for the City of Columbia Heights, Minnesota,

Whereas, the City Council of Columbia Heights is proposing to rehabilitate select state aid streets in the city that have not been rehabilitated under the street program, and

Whereas, the City Council intends to assess the benefitted property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Section 429.011 to 429.111 (Laws 1953, Chapter 398, as amended), and Section 103B.201 to 103B.251, as follows:

1907 STATE AID STREET OVERLAY PROGRAM

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

FINDINGS OF FACT

That the proposed improvements be referred to Mr. Kevin Hansen, City Engineer, for study, and that he is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvements are necessary, cost effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, the estimated cost of the improvement as recommended and a description of the methodology used to calculate individual assessments for affected parcels.

OFFICIAL PROCEEDINGS
COLUMBIA HEIGHTS TRAFFIC COMMISSION
MONDAY, OCTOBER 1, 2018

CALL TO ORDER

The meeting was called to order by Commissioner Olson at 5:15 p.m.

ROLL CALL

Members present: Commissioners Clerkin, Doty, Olson, and Schluender

Members absent: Chairperson Carlson

Staff present: Kathy Young, Assistant City Engineer
Erik Johnston, Police Captain
Barbara Thomas, Secretary Pro-Tem

Council Liaison: Nick Novitsky

Motion by Olson, seconded by Schluender, to appoint Barbara Thomas as Secretary Pro-Tem. Motion passed unanimously.

APPROVAL OF MINUTES

Motion by Doty, seconded by Schluender, to approve the minutes of August 6, 2018 as presented. Motion passed unanimously.

OLD BUSINESS

None

OTHER OLD BUSINESS

None

NEW BUSINESS

RESIDENTS PRESENT: Frost and Amada Simula, 1700 49th Avenue

A. REQUEST FOR "NO PARKING" SIGNS AT THE WESTERLY CORNER OF FAIRWAY DRIVE

Ms. Amada Simula and Ms. Crystal Fernandez have requested "No Parking" be designated at the westerly 90° curve on Fairway Drive. The concern is the limited visibility and travel width when vehicles are parked up to the corner. During various school events Fairway Drive is used for overflow parking, which causes further congestion at this corner and makes it difficult for vehicles to get through. The street is 33' wide and the curve is sharp, almost a 90° corner. This is a local street used primarily by the residents who live along the street. City staff has no opinion on the "No Parking" request.

Schluender stated that having looked at the pictures this is a reasonable request, noting that if a driver does not live in the area they may come around the corner quickly and not realize there is only a single lane to travel through. Clerkin agrees.

Doty feels the street is a real hassle when cars are parked on both sides.

Olson stated he is familiar with the area and from viewing the photograph this is absolutely a dangerous corner, especially with the way the cars are parked.

Motion by Doty, seconded by Clerkin, to call a Public Hearing with residents at the next Traffic Commission meeting in November to designate “No Parking” on the east and north sides of Fairway Drive, next to 1665 Fairway Drive, for approximately 65 feet, and also add “No Parking” or painted stripe from the corner of Fairway Drive and 49th Avenue from the stop sign 30 feet up according to state law. Motion passed unanimously.

Young advised the next Traffic Commission meeting will be held Monday, November 5th, at 5:30 p.m. and residents along Fairway Drive will be notified prior to the meeting.

RESIDENTS PRESENT:

Jerald Lemire, 3828 Quincy Street
Pam Lee, 3829 Quincy Street
Bill Skraba, 3829 Quincy Street
Deb Peterson, 3842 Quincy Street

Brooke Troche, 3847 Quincy Street
Samantha Willems-Strobush, 3850 Quincy Street
Sarin Strobush, 3850 Quincy Street

B. REQUEST TO REVIEW PARKING ON QUINCY STREET SOUTH OF 39TH AVENUE

Ms. Debbie Peterson has requested the Traffic Commission review parking on Quincy Street south of 39th Avenue. The concern is ongoing parking issues caused by businesses along 39th Avenue.

Ms. Peterson stated an average of 12-18 cars park on both sides of Quincy Street from the corner of 39th Avenue on down. This leaves no place for anyone visiting the residents who live there to park. It also makes the street dangerous as there’s barely enough room for a car to drive through, especially if there’s a tow truck present. She questioned how the businesses are allowed to park vehicles on the street in front of residents’ homes if they don’t have room to store them in their lots. These vehicles leave oil stains on the street and some have missing license plates. At times, but not recently, broken down vehicles have been parked on the street for months. Sometimes the vehicles don’t start and portable batteries have been brought out or they’ve had to be towed. It’s truly an eyesore. Employees from the businesses have been seen wiping police chalk marks off the cars and moving them.

Olson asked how far down the street the cars are parked. Residents replied halfway down the block on both sides. Mr. Lemire showed pictures of cars parked in front of his home at 3828 Quincy Street. Ms. Willems-Strobush at 3850 Quincy Street had pictures of cars being worked on in front of her home. She’s called the police twice because she was unable to get into her driveway due to vehicles being parked in front of it. She also had pictures of an employee using machinery to start a vehicle. The businesses are also parking cars up on the sidewalk. Another resident had pictures of the cars on the street and stated they’re packed in all the way down, she’s counted up to 26 cars. Advised this just started within the last year, year and a half.

Olson asked Captain Johnston his assessment of the situation. Captain Johnston stated it’s definitely a problem. Over the past two months there were approximately 22 cases where the parking was enforced. Because the only ordinance we currently have is for a 6 hour parking limit and the

businesses are aware of this, they tend to move the cars before the police can enforce the ordinance. The police have chalked about 100 cars and written five citations. Olson asked about the no parking zones on the south side of 39th Avenue. Captain Johnston stated it started off a little rough after the roadway was finished but they have been actively enforcing this. Obviously residents are seeing things that they're not, but when they've driven through the area they've found pretty good compliance. He feels many of the vehicles are from the few businesses that they've tried to make personal contact with to make them aware of the problem and ask for voluntary compliance, but they're not getting a lot of cooperation.

Ms. Willems-Strobush stated residents appreciate the effort the Police Department has put forth in trying to fix this problem. She stated the businesses are so active they are outside all the time and see officers coming with the chalk. They will actually turn the vehicles to the other side of the street and park them there or move them down the road. They also park right up to the intersection at 39th Avenue and Quincy Street causing dangerous visibility issues for anyone stopped at that corner. If a driver comes around the corner there's no way they will see you and there's only one lane at that point.

Captain Johnston feels that they've made improvements; vehicles are no longer parked on the street for days or weeks, but so far they have not had success with the daily parking issues. Ms. Willems-Strobush believes that this will remain a problem unless the police are willing to come there every couple days or so to mark vehicles.

Mr. Lemire stated he does not want a dead car or the filth of a food van or a junky van parked directly in front of his house every day. Quincy Street is a dividing line between the big industrial zone to the west and the nice neighborhoods to the east. He feels the industrial zone is creeping into their neighborhood. They would like Quincy Street to remain as a buffer zone and keep it residential on both sides.

Olson asked residents if they would use street parking if the vehicles were not there. Mr. Lemire stated he has off street parking. Ms. Peterson stated she has visitors who park on Quincy Street. Olson advised if the parking became more restrictive, such as one hour parking or no parking, this would affect the residents as well.

Ms. Peterson stated the residents would probably be hurt the most by no parking. Doty asked if residents would want one hour parking. A permit system was also brought up; however, the only permit system currently in place is for winter parking. Captain Johnston advised that this problem also extends to Jackson Street as an area they receive complaints from, although not to the degree of Quincy Street.

Schluender questioned if a two hour parking limit on Quincy Street would be doable and enforceable. Olson suggested perhaps a one-time blitz to tag the vehicles so they get the message.

Captain Johnston stated one of the challenges the businesses face is they don't have other parking solutions, so they will continue to look for parking wherever they can find it. The challenge with the two hour parking is finding someone to enforce it. Currently the Police Department does not have a fulltime service officer dedicated to parking, which is one of the many functions they perform. They could do it for a short period of time but not for the long-term. Issues have also arisen from the

Heights Event Center parking. During that discussion, resident only parking was suggested but it has not gone further than that.

Olson asked Young if she had any suggestions. She advised they've talked to the Police Department who has been working with the business owners. Police has also been talking with Community Development to research if there are any other ordinances or regulations involved. Schluender asked if we could approach this from a business licensing perspective. Novitsky assumes this would fall under a special use type permit for future businesses, but not for established businesses.

Captain Johnston stated another brainstorming suggestion is to approach the Park Commission to see if part of the Huset Park parking lot could be used for overflow parking. However, he's hesitant to suggest this due to the same reasons as the residents, a lot of the cars require repair and we do not want to see the park parking lot filled with these types of vehicles any more than we want to see them on the streets. They've looked at a wide variety of options but none of them have presented viable solutions.

Schluender asked about resident permitting, i.e., how far would we have to go with parking restrictions to make it not worthwhile for the businesses to use Quincy Street. If the top half of Quincy is no parking would they use the bottom half? Clerkin feels they will park on any street that they have access to. Ms. Willems-Strobush stated the businesses have a lot of space for vehicles; the problem is they are taking in way more junk vehicles than they have capacity for and then using the residential space around them for parking. The businesses are packed, bumper to bumper, and can't fit anything else in so they overflow onto the street.

Olson suggested temporary no parking on the entire block for six months to possibly break the cycle. Residents felt comfortable with that, stating in winter they can't park there at night anyway because of the winter ban. Ms. Peterson stated her only problem is visitors as they only have a single driveway. Ms. Willems-Strobush stated she feels like she lives in a junk yard, so is open to any possibility. Olson asked if no parking would be more effective than a two hour limit. Captain Johnston stated that no parking is easier to enforce than a two hour limit, but he feels that Jackson Street will be the next likely problem. Stated we can try no parking on Quincy Street and then address Jackson Street if there is an issue.

Ms. Willems-Strobush questioned the permit parking. Olson stated the only permit parking he is aware of is the winter parking, there's nothing else in place. He feels signage is the only solution and a ban would be easier for the police to enforce. Mr. Lemire stated he would like to try the no parking ban from November 1 to April 1 as this would be the least invasive. Residents agreed. Shluender asked if City staff can install the temporary signage. Young stated City staff would need to do a regular installation, as if the signs were permanent. Ms. Willems-Strobush asked if we would enforce no parking on Jackson Street also so the problem doesn't just get pushed onto someone else. There was no one present from Jackson Street at the meeting. Hopefully the temporary ban will force the businesses to go somewhere else or re-evaluate their inventory.

Motion by Olson, seconded by Doty to call a public hearing with residents at the next Traffic Commission meeting in November to designate "No Parking" on the east and west sides of Quincy Street from 38th Avenue to 39th Avenue. Motion passed unanimously.

The next Traffic Commission meeting will be held Monday, November 5th, at 5:30 p.m. Residents and businesses up to 38th Avenue will be notified prior to the meeting.

Schluender added that it may be beneficial to continue to make an effort to reach out to the businesses and advise that we don't want them to just move to Jackson Street. Captain Johnston stated he can take on responsibility for that. Another resident feels the businesses should rent space for overflow and not park on the street. Olson advised that this is a temporary solution, perhaps we'll force their hand and they'll have to find someplace else to park. Residents stated the businesses that are problematic with parking do not seem to attend meetings. The residents want to establish a good relationship with the businesses.

Clerkin asked about ordinances or fines for too many junk cars parked in the lots. Captain Johnston thinks this may be more of a property maintenance issue, he thinks the vehicles need to be behind fencing, but he can look into it. One of the possibilities they're looking into is repeat business violators and administrative fines for causing the police to do the extra work. Unfortunately they're not being very successful in citing the businesses because they get the vehicles off the street in time. Nothing provides businesses or residents a different right for use of the street.

Olson asked how we will sign the block with no parking. Young advised we would use the no parking this block signs with a symbol and install them on both sides of Quincy Street. Permitted parking was also discussed amongst the commissioners. Doty asked if this would be a solution we could come back with next month. Captain Johnston advised we currently do not have this system in place; it's only been in the discussion stage. He would need to check ordinances, etc.

REPORTS

CITY ENGINEER

Concrete barriers will be temporarily installed at the end of 46 ½ Avenue. The south side of the sidewalk will remain the same and the barriers will be installed on the north side of the sidewalk so there won't be such a large gap between the guardrails. Next year we'll have a more permanent solution.

POLICE CHIEF

None

COMMISSIONERS

None

ADJOURNMENT

Motion by Doty, seconded by Olson to adjourn the meeting at 5:51 p.m. Motion passed unanimously.

Respectfully submitted,

Barbara Thomas
Secretary Pro-Tem



COLUMBIA HEIGHTS PUBLIC LIBRARY
3939 Central Ave NE, Columbia Heights, MN 55421
BOARD OF TRUSTEES: MEETING MINUTES
Wednesday, October 3rd, 2018

Approved
11/7/2018

The meeting was called to order in the History Room by Chair, Patricia Sowada, at 5:32pm. **Members present:** Patricia Sowada, Catherine Vesley, Stephen Smith, Nancy Hoium, and Tricia Conway (Absent: Robert “Bobby” Williams). **Also in attendance:** Renee Dougherty (Library Director), Nick Olberding (Recording Secretary), and Margo Ashmore (Northeaster).

The **Minutes** of the **September 5th, 2018** Board Meeting were **approved**.

Bill List dated **September 12th, and 26th, 2018**, were reviewed. Each was individually moved, seconded, and **approved**.

Accounting Sheet as of September was reviewed, and **approved** (63% spent in 75% of the year, not counting Sept. utilities/wages).

- Questions and discussions based on Bills and Accounting:
 - **Cool Air:** Public Works does not plan to contract with them anymore, now that warranties have expired.
 - **Spaghetti Dinner:** Successful event; 225 tickets sold.
 - **Gas (3830):** Overspent; budget proposed to be increased next year. Monthly billing is in real-time, not averaged throughout the year.
 - **Repair & Maintenance (4000):** Is overspent due to the AMH Maintenance Contract renewal that was allocated to last year, but Finance decided it should be applied to 2018 budget because coverage was for 2018.
 - **Building Maintenance (4020):** Accounts for a larger cost because of bigger building and site with more sophisticated systems--HVAC, snowmelt, security, and increased landscaping (which needs more maintenance for several years until plantings establish themselves).
 - **Information Systems (4040):** Increasing over the years due to 3x the amount of workstations, plus other more advanced technology. The city changed the way it handles IT costs, in that it is charging labor back to the departments, rather than expensing it from the City’s administrative fund.

Old Business:

- **Report on 2019 Budget Proposal Presentation at City Council Work Session:** First, a snapshot of some statistics: From 2016 to 2017—visits increased 4.8%, meeting room use increased 50%, items borrowed increased 6.5%, and computer use increased 33%. 2017 to 2018 library visits are slightly down, but borrowing and meeting room usage is up, while computer use has remained the same. **Board Members** received a copy of the 2019 Proposed Library Budget. A budget increase of 5.3% is requested to cover these 3 areas: Personnel, Utilities, and Information Services.
 - **Personnel:** Due to turnover, half the staff is still working through the pay range steps, which adds instability to personnel costs; turnover also contributed to under-expending the personnel budget because it left gaps in several positions during the hiring process.
 - **Utilities:** We are still working on establishing a baseline for utility expenses, due to the new building. 2017 was the first full year in the new building, so utility budget increases will be based on actual usage from that year: 5% over actuals for gas/electric, and 2.5% over actuals for water/sewer.
 - **Information Services:** The City has been phasing in a new method of allocating IT service cost to the departments, so the increase for the library has been dictated by the City, based on a range of factors like number of workstations.

During the Council work session, members inquired about E-Books, Meeting Room usage, and AV Systems (because of an unfortunate issue with the Community Room projector during a meeting, before staff were on -hand to help).

- **Preliminary Report of Community Room Usage:** Library uses the room a substantial amount of time for programs--approximately 315 hours of use from Jan-Aug, which was equal to the number of hours that community members used it. The City used it 43 hours, which included elections. Additionally, the room was vacant for 1800 open hours, and received \$800 in after-hours booking fees (\$25/hour). In the past there has been talk of raising the afterhours rate; to be revisited in the future. Tonight, Tricia brought up the idea of charging for the room at all times for non-city/library use. This idea was met with mixed feelings: feels against library ideals and seem petty, might deter usage and create a barrier, may create expectations that we should set-up/takedown room for them, and would not generate enough revenue to be worth it. Something that may be revisited when rates are discussed again...
- **City Services Expo Request:** Saturday, March 2nd, 2019, 11-2. The now defunct North Metro Community Home & Garden Show (hosted in Blaine at the National Sports Center), which the City participated in will be replaced by a Columbia Heights City Services Expo in the Library Community Room. Each department will be in attendance, as well as groups like City Commissions, Boards, and possibly community groups like Sister Cities and HeightsNEXT. Catherine expressed interest in being there on the Board's behalf; it will be discussed again as the date approaches.

New Business:

- **Northeast Photo Contest (CHPL Arts Advisory Committee Review Session...10/6):** Submission deadline was October 1st, and it resulted in 106 entries. Margo has gone through them, numbered them, and sorted into preliminary categories. This Saturday will be a meeting of the CHPL Public Arts Advisory Committee, which will be held to go through the entries, and make the selections for the photo exhibition held in conjunction with the Library Open House in December. Saturday's meeting is open to the public, although only specific people will be making the selections; it begins at 11am, and will be in the History room (unless attendance forces it to be moved to the Community Room).
- **Monument Sign Update:** Ground has been broken, and footings have been installed. Unsure of the timeline, due to uncertain weather, and all of the rain in the forecast, but progress is being made. It should be operational before most of our Anniversary events occur.

Items from the Floor:

- **Library's 90th Anniversary History Program:** Saturday, October 13, 1pm.
- **Tips for Using Ancestry.com:** Monday, Oct 15, 6pm.
- **Healthy Life, Healthy You (Nutrition on a Budget):** Monday, October 29, 5pm.
- **Anoka County Homelessness Audit:** Thursday, October 25th. CHPL will be one of Anoka County's monitoring sites. Staff is not required to do anything (Anoka County should have a representative here). Homeless individuals may visit to take a survey, and receive vouchers for services and other benefits.

There being no further business, a motion to adjourn was made at 6:28pm by Patricia Sowada, and seconded.

Respectfully submitted,



Nicholas P. Olberding
Recording Secretary, Library Board of Trustees

The City of Columbia Heights does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its services, programs, or activities. Upon request, accommodation will be provided to allow individuals with disabilities to participate in all City of Columbia Heights services, programs, and activities.

**ECONOMIC DEVELOPMENT AUTHORITY (EDA)
MINUTES OF THE MEETING OF
OCTOBER 1, 2018**

The meeting was called to order at 5:45 pm by President, Marlaine Szurek.

Members Present: Murzyn, Schmitt, Williams, Novitsky, Herringer, and Szurek.

Members Absent: Buesgens

Staff Present: Walt Fehst, Kelli Bourgeois, Joseph Hogeboom, Keith Dahl, and Matt Markham

PLEDGE OF ALLEGIANCE- RECITED

CONSENT AGENDA

1. Approve minutes of September 4, 2018.
2. Approve Financial Report & Payment of Bills for August, 2018–Resolution 2018-16

Questions from Members:

Herringer asked about the Kimley Horn charge in the amount of \$6,060 on page 14 of the report. Dahl stated this fee is for the grant preparation completed for the Regional Solicitation Application.

Motion by Williams, seconded by Murzyn, to approve the minutes of September 4, 2018. All ayes. MOTION PASSED.

Motion by Williams, seconded by Murzyn, to approve the Financial Report and Payment of Bills for August, 2018 as presented. All ayes. MOTION PASSED.

RESOLUTION NO. 2018-16

A Resolution of the Economic Development Authority of Columbia Heights, Minnesota, Approving the Financial Statements for the Month of August 2018 and the Payment of the Bills for the Month of August 2018.

WHEREAS, the Columbia Heights Economic Development Authority (EDA) is required by Minnesota Statutes Section 469.096, Subd. 9, to prepare a detailed financial statement which shows all receipts and disbursements, their nature, the money on hand, the purposes to which the money on hand is to be applied, the EDA's credits and assets and its outstanding liabilities; and

WHEREAS, said Statute also requires the EDA to examine the statement and treasurer's vouchers or bills and if correct, to approve them by Resolution and enter the Resolution in its records; and

WHEREAS, the financial statement for the month of August 2018 has been reviewed by the EDA Commission; and

WHEREAS, the EDA has examined the financial statements and finds them to be acceptable as to both form and accuracy; and

WHEREAS, the EDA Commission has other means to verify the intent of Section 469.096, Subd. 9, including but not limited to Comprehensive Annual Financial Reports, Annual City approved Budgets, Audits and similar documentation; and

WHEREAS, financials statements are held by the City’s Finance Department in a method outlined by the State of Minnesota’s Records Retention Schedule,

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Columbia Heights Economic Development Authority that it has examined the referenced financial statements including the check history, and they are found to be correct, as to form and content; and

BE IT FURTHER RESOLVED the financial statements are acknowledged and received and the check history as presented in writing is approved for payment out of proper funds; and

BE IT FURTHER RESOLVED this resolution is made a part of the permanent records of the Columbia Heights Economic Development Authority.

ORDER OF ECONOMIC DEVELOPMENT AUTHORITY

Passed this 1st day of October , 2018

Offered by: Williams

Seconded by: Murzyn

Roll Call: All ayes

BUSINESS ITEMS

1. Acceptance and Authorization of a Service Agreement for Security Consultant Services

Dahl reminded members that the Columbia Heights Economic Development Authority (the “EDA”) collaborated with the Columbia Heights Police Department (the “CHPD”) to offer a Façade Improvement Grant Program (the “Grant Program”) for businesses and commercial property owners along Central Avenue NE. The intent of the Grant Program was to encourage businesses and commercial property owners to revitalize, rehabilitate, and restore their exterior store fronts, but also for the CHPD to provide monitored surveillance with the installation of security cameras at selected grantee locations.

The CHPD reviewed all of the Grant Program applications submitted, and determined that of the eight (8) grantees selected for façade improvement funding, five (5) grantees were eligible for the installation of an exterior surveillance system. The selected grantees are identified in Table 1.1.

Table 1.1 – Selected Grantees	
Business Name	Business Address
Northeast Auto Body	3918 Central Avenue NE, Minnesota 55421
Bad Hombre	3948 Central Avenue NE, Minnesota 55421
Hartley Law Offices	3988 Central Avenue NE, Minnesota 55421
Rapid Graphics & Mailing	4016 Central Avenue NE, Minnesota 55421
Chet’s Shoes	4357 Central Avenue NE, Minnesota 55421

Staff prepared a RFP requesting security consultant services with respect to the design and installation of exterior surveillance systems at the selected grantee locations. It was requested that the proposals be submitted on a cost not to exceed basis of \$25,000. The RFP was sent to eight (8) security consultant professionals and specialists. Staff received five (5) proposals from Total Access Management & Security, JTWorldwide, Innovative Security Services, Inc., Pro-Tech Design and Marco Technologies, LLC. The proposals have been delineated by cost in Table 1.2.

Table 1.2 – RFPs Received	
Security Consultant	Proposal Cost
Pro-Tech Design	\$ 27,017.02
Marco Technologies, LLC	\$ 24,901.90
Total Access Management & Security	\$ 21,291.00
Innovative Security Services, Inc.	\$ 13,974.68
JTWorldwide	\$ 13,300.00

The proposals were reviewed against the services requested in the RFP, the minimum specifications of the security surveillance equipment (cameras and recording devices) detailed in the Grant Program, as well as the proposed video management software system. All of the proposals met the minimum requirements of the Grant Program. However, the main reason for the price difference between all of the proposals is due to the video management software system proposed, or not proposed.

Both Innovative Security Services, Inc. and JTWorldwide did not specify or propose a centralized video management software system so the CHPD would be required to access each surveillance system separately. Pro-Tech proposed Milestone, Marco Technologies, LLC proposed March, and Total Access Management & Security proposed Avycon for video management software systems. And based on the video management software systems proposed, the IS department recommends using March based on price, quality, reliability, and customer service; not to mention that the CHPD currently utilizes March for all security cameras at municipal buildings.

After review, staff and the CHPD have concluded that the proposal submitted by Marco Technologies, LLC in the amount of \$24,901.90 is the most comprehensive proposal for the design and installation services requested, and will allow the CHPD to utilize one video management software system for the security cameras at all municipal buildings as well as the security cameras installed through the Grant Program.

Staff recommends accepting and authorizing the Service Agreement by and between Marco Technologies, LLC for security consultant services in connection with the Grant Program.

Questions from Members:

Herringer asked how long this program will go on for and how many security cameras will be installed. Dahl stated that staff envisions this program being offered for the next 4-5 years so there may be as many as 40-50 cameras installed, and all the cameras would have the capability to be monitored from the Public Safety building.

Surek asked if a business does not receive a security camera this year, but received a façade improvement grant, would they be eligible for a camera next year? Dahl replied that no, each year applicants will be compared to optimize the cost effectiveness of the cameras. The intent of the Façade Improvement Grant Program is the façade improvements. The security cameras are an incentive to the business, but an initiative of the Columbia Heights Police Dept. as a tool that can be useful to them in high risk areas.

Motion by Schmitt, seconded by Williams, to accept the proposal submitted by Marco Technologies, LLC in the amount of \$24,901.90, plus reimbursables, for security consultant services, and authorize Walter Fehst, as the Executive Director, to execute and deliver a Service Agreement for the same. All ayes. MOTION PASSED.

OTHER BUSINESS

The next meeting is scheduled for November 5, 2018.

Motion by Schmitt, seconded by Murzyn, to adjourn the meeting at 5:58 pm.

Respectfully submitted,

Shelley Hanson
Secretary



AGENDA SECTION	CONSENT
ITEM NO.	
MEETING DATE	NOVEMBER 13, 2018

CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

ITEM:	DESIGNATE APPROXIMATELY 65 FEET OF “NO PARKING” ON THE EAST AND NORTH SIDES OF FAIRWAY DRIVE AT THE CORNER NEXT TO 1665 FAIRWAY DRIVE		
DEPARTMENT:	Public Works	CITY MANAGER’S APPROVAL:	
BY/DATE:	Kathy Young / November 8, 2018	BY/DATE:	
CITY STRATEGY:	#1; Safe Community		
Additional Strategy?	N/A		
SHORT TERM GOAL (IF APPLICABLE):	N/A		
Additional Goal?			

BACKGROUND:

At the October 1, 2018 meeting the Traffic Commission called for a Public Hearing to consider designating approximately 65 feet of “No Parking” on the east and north sides of Fairway Drive at the corner next to 1665 Fairway Drive.

The concern is the limited visibility and travel width when vehicles are parked along both sides of Fairway Drive, especially at the corner. During some school events, Fairway Drive is used for overflow parking, causing more congestion along Fairway Drive than a typical residential street.

ANALYSIS/CONCLUSIONS:

The Traffic Commission held a public hearing on November 5, 2018 to consider designating approximately 65 feet of “No Parking” on the east and north sides of Fairway Drive at the corner next to 1665 Fairway Drive. Postcard notices of the hearing were mailed to all properties along Fairway Drive located south of 49th Avenue. Notice of the hearing was also published in the Sun Focus newspaper and posted on the City’s website. One resident was concerned about the length of the proposed “No Parking” designation. Staff explained that the total length of no parking was 65’ right at the corner, not 65’ on both the east and north sides of Fairway Drive.

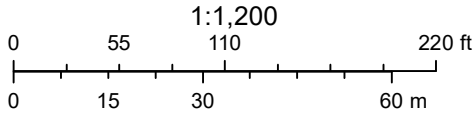
RECOMMENDED MOTION(S): Move to designate approximately 65 feet of “No Parking” on the east and north sides of Fairway Drive at the corner next to 1665 Fairway Drive based on the recommendation of the Traffic Commission.

ATTACHMENT(S): Fairway Drive Aerial
November 5, 2018 Draft Minutes

Anoka County, MN



October 18, 2018



UNAPPROVED
OFFICIAL PROCEEDINGS
COLUMBIA HEIGHTS TRAFFIC COMMISSION
MONDAY, NOVEMBER 5, 2018

CALL TO ORDER

The meeting was called to order by Commissioner Olson at 5:36 p.m.

ROLL CALL

Members present: Commissioners Clerkin, Doty, Olson, and Schluender

Members absent: Chairperson Carlson

Staff present: Kathy Young, Assistant City Engineer
Erik Johnston, Police Captain
Lenny Austin, Police Chief
Sue Schmidtbauer, Public Works Secretary

Council Liaison: Connie Buesgens

APPROVAL OF MINUTES

Motion by Doty, seconded by Schluender, to approve the minutes of October 1, 2018 as presented. Motion passed unanimously.

PUBLIC HEARINGS

RESIDENTS PRESENT: Frost and Amada Simula, 1700 49th Avenue
Jim Totzke, 1630 Fairway Drive
Donald Murzyn, 1730 Fairway Drive

- A. PUBLIC HEARING TO DESIGNATE APPROXIMATELY 65 FEET OF “NO PARKING” ON THE EAST AND NORTH SIDES OF FAIRWAY DRIVE AT THE CORNER NEXT TO 1665 FAIRWAY DRIVE, AND ALSO SIGN “NO PARKING” FROM THE CORNER OF FAIRWAY DRIVE AND 49TH AVENUE FOR 30 FEET SOUTH OF THE STOP SIGN

At the meeting on October 1, 2018 the Traffic Commission called for a Public Hearing to designate approximately 65 feet of “No Parking” on the east and north sides of Fairway Drive at the corner next to 1665 Fairway Drive, and also sign “No Parking” from the corner of Fairway Drive and 49th Avenue for 30 feet south of the stop sign. The concern is the limited visibility and travel width when vehicles are parked along both sides of Fairway Drive, especially at the corner. During some school events, Fairway Drive is used for overflow parking, causing more congestion along Fairway Drive than a typical residential street.

Amada Simula of 1700 49th Avenue attended the Public Hearing on behalf of a neighbor who lives on Fairway Drive. She stated this is a tight corner and parking during school and neighborhood events makes it hard for residents to see around the corner and/or back out of their driveways. The neighbors she spoke with were in favor of the no parking restriction. Jim Totzke lives at 1630 Fairway at the 90 degree bend. His concern is that 65 feet of no parking from each corner eliminates approximately 50% of parking for all the houses on the corner due to driveways. Young explained that the no parking is actually *a total* of 65 feet and presented the actual drawing. Mr. Totzke understands the craziness of the summer academy and this is an issue but he is asking to not put up signs but

instead just mark the inside radius. He has been there 27 years and feels this is going to cause a bigger problem because the cars will now really try to squeeze in. He understands how it would be nice to not have cars park right up to the corner but feels the cure may be worse than the problem.

Doty had photos of the leaf cover near the stop sign and advised there are times during the year when the yellow striping is covered; and its worse when it's dark outside. Unsure how many people are actually aware that you are not supposed to park less than 30 feet from a stop sign per state statute. Clerkin feels there should be some type of signage. Young advised what's been used at other locations is "No Parking Here to Corner" or "No Parking 30 Feet from Corner", but if you post "No Parking Here to Corner" then the sign is placed right where the no parking begins. Olson stated the public hearing was called to eliminate parking on the bend when it gets congested based on complaints and safety of the residents that live there, but he also feels signage for the stop sign is important due to state statute. Hopefully it will remind people to stay out of that pocket because when the parking gets congested it's dangerous. Staff will paint the bend yellow and then post a no parking sign 30 feet from stop sign even though it is marked. Mr. Totzke is fine with the decision but feels that during the summer academy they will ignore the signs anyway. Olson feels this is a dangerous corner, Mr. Totzke stated he's been there 27 years and has never seen an issue.

Motion by Clerkin to recommend the City Council designate "No Parking" for approximately 65 feet on the east and north sides of Fairway Drive at the corner next to 1665 Fairway Drive. Move to direct staff to install "No Parking from Here to Corner" signs 30 feet south of the "Stop" sign. Motion seconded by Doty. Motion passed unanimously.

RESIDENTS PRESENT:

Eric Ewald, 3705 Quincy Street
John Barnes, 3722 Quincy Street
Robert Vee, 3800 Quincy Street
Jerry Lemire, 3828 Quincy Street
Deb Peterson, 3842 Quincy Street

Pam Lee, 3829 Quincy Street
Bill Skraba, 3829 Quincy Street
Robert Jogodka, 3819 Quincy Street
Tod Biegawowski, 701 39th Avenue
Ahmed Elyamani, 715 39th Avenue

B. PUBLIC HEARING TO DESIGNATE NO PARKING ON QUINCY STREET FROM 38TH AVENUE TO 39TH AVENUE

At the meeting on October 1, 2018 the Traffic Commission called for a Public Hearing to designate "No Parking" on both the east and west sides of Quincy Street from 38th Avenue to 39th Avenue. Postcard notices of the hearing were mailed to properties within approximately 300 feet of the proposed no parking area. Notice of the hearing was also published in the Sun Focus newspaper and posted on the City's website.

Residents expressed concern with the amount of business parking on the north end of Quincy Street, including inoperable vehicles, and the difficulty of enforcing the 6 hour parking regulation.

Captain Johnston advised that the Police Department did communicate with the business owners by personally delivering a letter. They now need input from residents regarding any progress.

Ms. Debbie Peterson lives at 3842 Quincy Street which is the second house in. After thinking about the no parking designation, she feels it would be very difficult to have no parking due to family, guests,

etc., especially during holidays. Relatives and friends would need to park up to a block away. Olson asked if things have improved since the last meeting. Ms. Peterson stated junk cars on the block have improved but it's still tight. Cars are down to a minimum of six but they do clear out at night--because they have to. The businesses still work on cars but the tow truck comes less often. However, it's still bad at the first couple of houses. She's asking for residential parking only even though this would be very difficult to enforce, but at least police would know that a tow truck does not belong on that block or a car that's being worked on with no license plates. She also suggested guest passes if they go with the no parking because she does not have room in her driveway. Schluender asked what hours the cars are parking. She stated it's usually later in evening but this has also gotten better.

Eric Ewald lives at 3705 Quincy Street south of 38th Avenue. He does not live in the designated "no parking" zone but feels if no parking is designated the overflow parking will move to in front of his home. Already there are times when cars from a collision are parked in front of his house for days at a time. The businesses also seem to park cars very close to the stop sign causing near accidents due to no vision at the corner. He suggested permit parking for residents but he doesn't know what that would take. Stated the vehicles will not be as bad at this time because they can't legally park on the street overnight, but when there is parking overnight in the summer they use the street as their place of business. Again, he is for permit parking. Olson asked administratively what type of permit system we could utilize. Young advised we would need to contact other cities that have this in place and evaluate the options.

John Barnes of 3722 Quincy Street has also noticed parking at the end of the street and near accidents when cars are trying to make the turn. Approximately 3-4 weeks ago he saw a pickup truck drop a car off in front a neighbor's house that was there for three days. He checked with his neighbor who said it wasn't his, it just showed up. The businesses are parking their leftover cars on Quincy Street and it's taking up parking for the residents who live there. There are new neighbors and kids moving into the neighborhood. Having trucks and cars being dropped along with the extra traffic is dangerous for the children.

Ahmed Elyamani is the owner of Affordable Auto at 715 39th Avenue. He has been in same location since 2001 and hasn't had any problems with parking until the sidewalk was put in across the street. He has four fulltime employees and five part-time employees. He is currently in a wheelchair due to an accident. Since his accident he has two other family members who come and help. So they have the employee cars and the customer cars with very limited parking. The other businesses have lots of parking behind their buildings and large parking lots. A problem occurred for his business because they lost parking across the street on 39th Avenue. He does not want to be hurting his neighbors by making Quincy Street a no parking zone. He only has four parking spots in front of his building. If he uses one spot because he is in a wheelchair and has one or two customers in wheelchairs that use the other spots, it's going to be difficult to park anywhere. They do not work on cars on Quincy Street and it's very rare that they need to jump a car on Quincy Street. Most of their non-running and smashed vehicles get dropped at the shop. They have an overflow lot 6-7 blocks away on 37th Avenue. He stated they do not park on Quincy Street to bother the neighbors; they go to work and leave room for the neighbors to park. The employees start at 8 or 9 am and leave around 6:30 – 7:00 pm but the part-time employees are not always parked there. This all began when they lost the parking on 39th Avenue. Feels the no parking would hurt the neighbors as well as his business, especially in winter. They need to park somewhere and he would like the City to help find a solution. Olson asked what solution he is seeking. Mr. Elyamani stated he only has 5-6 cars parked on Quincy Street most of the

time and they belong to employees, maybe a couple of customer cars. They use the overflow lot or the shop for smashed cars; they do not drop smashed cars on Quincy Street. The only other choice is Jackson Street which is too far away; he and his customers in wheelchairs cannot wheel themselves that far in the snow.

Ms. Peterson stated the parking problem started way before the sidewalk was put in and cars were parked on Quincy Street for weeks at a time last winter. Olson stated the problem may not just be Mr. Elyamani's business but a conglomerate of the businesses. Olson feels the residents need to hear from more than one business owner but obviously if you're trying to do business and there's no room, what are the options. But, residents do have a right to park in front of their home and have guest parking even though it's a public street.

Mr. Ewald is frustrated by fact that if you have a business why are you allowed to park a vehicle in front of a private home—shouldn't you have a lot for the business. He feels permit parking is the best solution to identify residents who live and park on that street. He understands businesses have a company to run but they should plan ahead before proceeding. If a business outgrows its location they need to move.

Jerry Lemire lives at 3828 Quincy Street. Since the last meeting he had more photos of a tow truck picking up a car one house down and of two men working on a car in front of a neighbor's house near 39th Avenue. Agreed this got much worse when parking on 39th Avenue was eliminated. He would like to see the tow truck off his street. The tow truck is what's bringing the inoperable cars to their street. He is sympathetic for the small businesses and the handicapped but they have made the neighborhood kind of a mess on the streets. Mr. Lemire has spoken with neighbors regarding the ban on parking, but now doesn't think it will work.

Ms. Peterson stated one of her neighbors close to the corner is concerned what will happen if they ever put their house up for sale as the neighborhood looks bad because the cars are parked bumper to bumper. Once a car was parked in her driveway and she had to call to have it removed. It's also very dangerous for the children. Drivers drive inappropriately, fast and dangerously for a residential street.

Olson inquired if any other business owners were present – no.

Robert Jogodka has lived at 3819 Quincy Street since 1965 and is vehemently opposed to a no parking ban. As a resident, he does not feel he should be prohibited from parking his car in front of his house. Schluender agrees this is a dilemma. There are a lot of challenges to enforcing the restrictions of two hour parking or resident parking only that will consume officer time. Obviously he would not like junk vehicles or cars being worked on in front of his house, it's not appropriate for a residential area. However, after hearing from residents, designating no parking does not seem to be the solution. Doty brought up the permit parking. Captain Johnston stated the City would need to create a new ordinance and he's unsure how that would work. Schluender advised that if we did this it would need to be something that will work across the entire city.

A customer of one of the businesses stated he tried to park at the business but there were no parking spots available so he had to park on 39th Avenue. A resident asked how long he was going to park. He parked for 10 minutes.

Schluender asked residents if they are most concerned about customers or workers with operable cars

being parked on their street or cars with mechanical or body problems being worked on. One resident responded that it's mostly the vehicles being worked on. He doesn't know whose cars they are but once you hit the corner it's so congested you can't see what's going on. He lives on Quincy and when he gets up the street cars come whipping around the corner causing him to slam on his brakes. Questioned if parking spaces can be rented from the pallet company as that lot never seems to be full.

Mr. Ewald asked if there are any ordinances regarding leaving a damaged vehicle parked on street. Captain Johnston stated the closest ordinance he knows of is for junk vehicles, but if the vehicle is drivable the ordinance does not apply. Ms. Peterson questioned if cars can block a driveway. Captain Johnston advised cars can park right up to the driveway but they cannot obstruct it. Vehicles must be parked 30 feet from a stop sign. Schuelender questioned corner distance where there is no stop sign. Captain Johnston is not aware of anything, he would need to check. Mr. Ewald also asked if there are any ordinances restricting a commercial vehicle parking on the street for a certain amount of time. There are ordinances for buses.

Mr. Lemire advised this problem started last winter when cars were parked in front of his house for six days and other non-working cars were parked for three weeks. Olson suggested a time ban such as no parking from 7 am – 12 noon. He understands that perhaps the businessman has outgrown his location but residents need parking also. He feels permit parking would be an administrative nightmare and is something the City would need to create and adopt. Captain Johnston advised that enforcement could be added to a regular patrol but without a current system in place he's unsure.

Young stated that with winter coming it may be worthwhile to enforce the overnight parking ban for the long-term vehicles. It's not so much of a problem due to the ban but any stragglers would be ticketed.

Schluender advised that St. Paul struggles because their permit parking has grown and they have 40-50 types of zones to be enforced. The permit cost does not cover the expenses of the permit parking. Also, this would not be a quick solution to the current problem because it would need to work for the whole city.

Some residents do not feel restricting parking for certain hours would work. Ms. Peterson asked for residential parking only. Olson stated the problem with that is how to decipher if a vehicle is residential only. She feels at least a smashed vehicle or tow truck could be ticketed. The City could get residents' license numbers. Another option is to restrict parking only for certain hours. Ms. Peterson advised this hasn't been a problem until the last 1-2 years.

Doty likes permit parking but it would need to go to the council. Olson understands both sides. Mr. Ewald asked what residents could do to go forward with residential parking. Olson advised if staff put something together for council they could attend the meeting. Mr. Ewald asked how he could keep up to date with the process. Young advised we would keep the same mailing list for the notices that went out for this meeting and when it would be presented at the City Council they would let residents know. Young also advised that this most likely would need to be discussed at a work session first before being presented to the City Council. Olson advised the process would take some time. He feels the long-term parking can be nicked by the winter ban. He would like business owners try to work something out with neighboring businesses and make it a cooperative effort.

Ms. Peterson asked about Huset Park parking. Chief Austin advised the Park Board would need to get involved in that. He stated most auto businesses do not park their vehicles on city streets to work on them and he does not feel the Park Board would want them to do this in the park lot.

Olson feels the short-term solution for long-term parking is the winter ban and the City will need to look at other options.

Motion by Schluender to table “No Parking” on Quincy Street from 38th to 39th Avenue. Motion seconded by Clerkin. Motion passed unanimously.

Olson asked Mr. Elyamani to talk to other businesses regarding cooperative parking arrangements to help the neighbors with their homes. Schuelender added that we need a cooperative solution as residents will keep on pushing, if a cooperative solution is met this will ward off a regulatory solution. Olson advised will see what City staff can put together.

OLD BUSINESS

None

OTHER OLD BUSINESS

None

NEW BUSINESS

None

OTHER NEW BUSINESS

None

REPORTS

CITY ENGINEER

None

POLICE CHIEF

None

COMMISSIONERS

None

ADJOURNMENT

Motion by Olson, seconded by Doty to adjourn the meeting at 6:35 p.m. Motion passed unanimously.

Respectfully submitted,

Sue Schmidtbauer
Public Works Secretary



AGENDA SECTION	CONSENT
ITEM NO.	7D
MEETING DATE	NOVEMBER 13, 2018

CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

ITEM:	CANVASS MUNICIPAL GENERAL ELECTION RESULTS		
DEPARTMENT: Administration	CITY MANAGER'S APPROVAL:		
BY/DATE: Katie Bruno	BY/DATE:		

BACKGROUND:

On November 6, 2018 the City held an election to vote on a Mayoral candidate, two Council Member candidates, and two ballot questions. A resolution listing the allocation of votes, the results of the general election, and the abstract of votes cast in the precincts of the City of Columbia Heights is attached.

RECOMMENDED MOTION(S):

MOTION: Move to waive the reading of Resolution No. 2018-85 there being ample copies available to the public.

MOTION: Move to adopt Resolution 2018-85 being a Resolution canvassing municipal general election returns and approve the signing of the Abstract.

ATTACHMENTS:

- Resolution 2018-85
- Abstract of Votes Cast

RESOLUTION NO. 2018-85
CANVASSING MUNICIPAL GENERAL ELECTION RETURNS

WHEREAS, the City of Columbia Heights, did on the 6th day of November 2018, conduct and hold a General Municipal Election for the office of Mayor, two offices of Council, and two ballot questions; and

WHEREAS, the City Council of the City of Columbia Heights, at a meeting of said Council/Canvass Board, held on the 13th day of November, 2018 did canvass the returns and results of said General Municipal Election; and

WHEREAS, the following results were determined by said canvass of said General Municipal Election,

TOTAL BALLOTS CAST IN ELECTION:

<u>Valid Votes Cast for one 2-Year Mayor Seat</u>		<u>Valid Votes Cast for Two 4-Year Council Seats</u>	
Donna Schmitt	4014	John Murzyn, Jr.	3411
Connie Buesgens	3407	Nick Novitsky	3081
		Nelle Bing	3031
		Kay "KT" Jacobs	2757

Question 1

Shall the Columbia Heights City Charter be amended to change the mayoral term from a two-year term to a four-year term, with the change being effective January 1, 2021?

Yes 3587
No 4783

Question 2

Under the current city charter, the Police Department is under the control of the Mayor. Shall the Home Rule Charter of the City of Columbia Heights be amended to place control of the Police Department under the City Manager? If approved, this change shall take effect 30 days from the date of the election.

Yes 2911
No 5064

ORDER OF COUNCIL

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Columbia Heights, that Donna Schmitt is hereby declared to be the elected candidate for the two year Mayor Seat, and John Murzyn, Jr. and Nick Novitsky are hereby declared to be the elected Candidates for the two four-year Council Seats, and

BE IT FURTHER RESOLVED by the City Council of the City of Columbia Heights, that the Columbia Heights City Charter shall not be amended to change the mayoral term from two years to four years, or to change the direction of the Police Department from the Mayor to the City Manager.

Passed this 12th day of November, 2018

Offered by:

Seconded by:

Roll Call:

Donna Schmitt, Mayor

Attest:

Katie Bruno, City Clerk/Council Secretary

Abstract of Votes Cast
In the Precincts of the City of Columbia Heights
State of Minnesota
at the State General Election
Held Tuesday, November 6, 2018

as compiled from the official returns.

Summary of Totals
City of Columbia Heights
Tuesday, November 6, 2018 State General Election

Number of persons registered as of 7 a.m.	11642
Number of persons registered on Election Day	872
Number of accepted regular, military, and overseas absentee ballots and mail ballots	1956
Number of federal office only absentee ballots	8
Number of presidential absentee ballots	0
Total number of persons voting	9077

Summary of Totals
City of Columbia Heights
Tuesday, November 6, 2018 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

Mayor (Columbia Heights)

NP Connie Buesgens 3407	NP Donna Schmitt 4014	WI WRITE-IN** 108
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Council Member (Columbia Heights) (Elect 2)

NP Kay "Kt" Jacobs 2757	NP Nick Novitsky 3081	NP Nelle Bing 3031	NP John Murzyn Jr. 3411	WI WRITE-IN** 68
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CITY QUESTION 1 (Columbia Heights)

NP YES 3587	NP NO 4783
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CITY QUESTION 2 (Columbia Heights)

NP YES 2911	NP NO 5064
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Detail of Election Results
 City of Columbia Heights
 Tuesday, November 6, 2018 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
02 0805 : COLUMBIA HEIGHTS P-1	1916	177	1495
02 0810 : COLUMBIA HEIGHTS P-2	1520	102	1159
02 0815 : COLUMBIA HEIGHTS P-3	1417	137	1139
02 0820 : COLUMBIA HEIGHTS P-4	1499	117	1074
02 0825 : COLUMBIA HEIGHTS P-5	1448	87	1119
02 0830 : COLUMBIA HEIGHTS P-6	1186	72	1029
02 0835 : COLUMBIA HEIGHTS P-7	1363	101	1050
02 0840 : COLUMBIA HEIGHTS P-8	1293	79	1012
City of Columbia Heights Total:	11642	872	9077

Detail of Election Results
City of Columbia Heights
Tuesday, November 6, 2018 State General Election

Office Title: Mayor (Columbia Heights)

Precinct	NP Connie Buesgens	NP Donna Schmitt	WI WRITE-IN**
02 0805 : COLUMBIA HEIGHTS P-1	574	643	23
02 0810 : COLUMBIA HEIGHTS P-2	385	527	14
02 0815 : COLUMBIA HEIGHTS P-3	403	510	13
02 0820 : COLUMBIA HEIGHTS P-4	410	460	10
02 0825 : COLUMBIA HEIGHTS P-5	423	549	11
02 0830 : COLUMBIA HEIGHTS P-6	489	368	11
02 0835 : COLUMBIA HEIGHTS P-7	383	476	14
02 0840 : COLUMBIA HEIGHTS P-8	340	481	12
Total:	3407	4014	108

Office Title: Council Member (Columbia Heights) (Elect 2)

Precinct	NP Kay "Kt" Jacobs	NP Nick Novitsky	NP Nelle Bing	NP John Murzyn Jr.	WI WRITE-IN**
02 0805 : COLUMBIA HEIGHTS P-1	453	449	490	554	5
02 0810 : COLUMBIA HEIGHTS P-2	385	374	361	385	17
02 0815 : COLUMBIA HEIGHTS P-3	336	347	371	423	6
02 0820 : COLUMBIA HEIGHTS P-4	302	369	361	423	9
02 0825 : COLUMBIA HEIGHTS P-5	367	362	397	491	10
02 0830 : COLUMBIA HEIGHTS P-6	278	367	406	400	8
02 0835 : COLUMBIA HEIGHTS P-7	308	414	332	392	8
02 0840 : COLUMBIA HEIGHTS P-8	328	399	313	343	5
Total:	2757	3081	3031	3411	68

Detail of Election Results
 City of Columbia Heights
 Tuesday, November 6, 2018 State General Election

Office Title: CITY QUESTION 1 (Columbia Heights)

Precinct	NP YES	NP NO
02 0805 : COLUMBIA HEIGHTS P-1	606	754
02 0810 : COLUMBIA HEIGHTS P-2	416	641
02 0815 : COLUMBIA HEIGHTS P-3	477	561
02 0820 : COLUMBIA HEIGHTS P-4	399	566
02 0825 : COLUMBIA HEIGHTS P-5	477	578
02 0830 : COLUMBIA HEIGHTS P-6	448	521
02 0835 : COLUMBIA HEIGHTS P-7	406	563
02 0840 : COLUMBIA HEIGHTS P-8	358	599
Total:	3587	4783

Office Title: CITY QUESTION 2 (Columbia Heights)

Precinct	NP YES	NP NO
02 0805 : COLUMBIA HEIGHTS P-1	441	847
02 0810 : COLUMBIA HEIGHTS P-2	385	620
02 0815 : COLUMBIA HEIGHTS P-3	386	606
02 0820 : COLUMBIA HEIGHTS P-4	347	569
02 0825 : COLUMBIA HEIGHTS P-5	365	649
02 0830 : COLUMBIA HEIGHTS P-6	359	560
02 0835 : COLUMBIA HEIGHTS P-7	329	594
02 0840 : COLUMBIA HEIGHTS P-8	299	619
Total:	2911	5064

We, the legally constituted county canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the State General Election held on Tuesday, November 6, 2018

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Columbia Heights Clerk. Witness our official signature at _____ in _____ County this _____ day of _____, 2018.

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

State of Minnesota
City of Columbia Heights

I, _____, Clerk of the City of Columbia Heights do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the City of Columbia Heights State General Election held on Tuesday, November 6, 2018.

Witness my hand and official seal of office this _____ day of _____, 2018.



AGENDA SECTION	CONSENT AGENDA
ITEM NO.	7E
MEETING DATE	NOV 13, 2018

CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

ITEM:	LICENSE AGENDA		
DEPARTMENT:	COMMUNITY DEVELOPMENT	CITY MANAGER'S APPROVAL:	
BY/DATE:	Nov 7, 2018	BY/DATE:	
CITY STRATEGY:	#1; Safe Community		
Additional Strategy?	Choose an item.		
SHORT TERM GOAL (IF APPLICABLE):	Choose an item.		
Additional Goal?	Choose an item.		

BACKGROUND/ANALYSIS

Attached is the business license agenda for the November 13, 2018 Council meeting. This agenda consists of applications for 2019 Contractor Licenses and 2019 Business Licenses.

If City Council members have any questions, please contact staff regarding this matter.

At the top of the license agenda you will notice a phrase stating *Signed Waiver Form Accompanied Application. This means that the data privacy form has been submitted as required. If not submitted, certain information cannot be released to the public.

RECOMMENDED MOTION:

Move to approve the items as listed on the business license agenda for November 13, 2018 as presented.

ATTACHMENTS:

TO CITY COUNCIL November 13, 2018

*Signed Waiver Form Accompanied Application

CONTRACTOR'S LICENSES-2019

BLDG	*River City	8290 Main St NE, Fridley	\$80
	*Siteworx Excavating	PO Box 386, Hugo	\$80
	*Genz Ryan Pl & Htg	2200 W Hwy 13, Burnsville	\$80
	*Home Energy Center	2415 Annapolis Ln N, Plymouth	\$80
	*Horwitz Inc	7400 49 th Ave N, New Hope	\$80
	Piperight Plumbing	3920 Foss Rd, St Anthony	\$80
	*Z's Plumbing LLC	6645 Anoka St NE, Fridley	\$80
	*Adams Htg	165 Twin Lake Trail, St Paul	\$80
	*Marsh Heating & AC	6248 Lakeland Ave N, Brk Pk	\$80
	*Midland HVAC	4804 Park Glen Rd, St Louis Pk	\$80
	Walsh Plumbing Inc	9711 6 th St NE, Blaine	\$80
	*North Metro Glass	1321 Andover Blvd, Ham Lake	\$80
	*Walter Mechanical	517 W Travelers Trail, Burnsville	\$80
	Inter City W & S	11384 Crow River Dr NE, Hanover	\$80
	*Northwest Htg & Cool	434 Taylor St, Anoka	\$80

VEHICLE SALES LICENSE-2019

*David's Auto	573 40 th Ave NE, Col Hts	\$300
*Jeff's Bobby & Steves	3701 Central Ave	\$300

FUEL DISPENSING LIC-2019

*University Auto	5257 University Ave, Col. Hts	\$80
*Speedway	5000 Central Ave, Col Hts	\$160
*Holiday	4259 Central Ave, Col Hts	\$380
*Jeff's Bobby & Steves	3701 Central Ave, Col Hts	\$210

CIGARETTE SALES LIC-2019

*Holiday	4259 Central Ave, Col Hts	\$500
Family Dollar	4037 Central Ave, Col Hts	\$500
*Columbia Market	4901 University Ave, Col Hts	\$500
*Big Stop Market	334 40 th Avenue NE	\$500
*Jeff's Bobby & Steves	3701 Central Ave NE	\$500

SMOKE SHOP LIC

*Hookah Kingdom	4919 Central Ave, Col Hts	\$1,000
*Smoke & Vape	2311 37 th Ave NE, Col Hts	\$1,000

MASSAGE

*Jennifer Pypo-Muno/Hart Lake Massage	3813 Hayes St NE	\$100
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GAMES OF SKILL

*Theisen Vending	2335 Nevada Ave N, Golden Valley	\$30
*Jimmy's Breaktime Billiards	4040 Central Ave NE	\$345

POOL HALL

*Jimmy's Breaktime Billiards	4040 Central Ave NE	\$100
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OFF SALE BEER

*Jeff's Bobby & Steves	3701 Central Ave NE	\$200
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LIQUOR

*El Tequila Bar & Grill	4005 Central Ave NE	\$7,000
	(Liquor, Sunday, 2 am closing)	
*LaCasita	5085 Central Ave NE	\$6,700

WINE/BEER

*Chipotle	5200 Central Ave NE	\$1,600
*LaCocina De Curo	2301 37 th Ave NE	\$1,600
*Jimmy's Breaktime Billiards	4040 Central Ave NE	\$2,400

CITY OF COLUMBIA HEIGHTS

FINANCE DEPARTMENT

COUNCIL MEETING OF: November 13, 2018 .

STATE OF MINNESOTA

COUNTY OF ANOKA

CITY OF COLUMBIA HEIGHTS

Motion: Move that in accordance with Minnesota Statutes the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$ 1,235,779.69.

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* * * * * L E A N N O * * * * *
* * * * * L E A N N O * * * * *

Report Selection:

Optional Report Title.....11/13/2018 COUNCIL LISTING

INCLUSIONS:

Fund & Account. thru
Check Date..... thru
Source Codes..... thru
Journal Entry Dates..... thru
Journal Entry Ids..... thru
Check Number..... 172671 thru 172935
Project..... thru
Vendor..... thru
Invoice..... thru
Purchase Order..... thru
Bank..... thru
Voucher thru
Released Date..... thru
Cleared Date..... thru
Include Exp/Rev Closing Entries N
Create Excel file & Download N

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L	LEANNO	01		PRT04	Y	S	6	066	10	Y	Y	

BANK	VENDOR	CHECK#	CHECK DATE	AMOUNT
BANK CHECKING ACCOUNT				
	AAA AWARDS	172671	10/24/18	112.95
	AMERIPRIDE LINEN INC	172672	10/24/18	203.78
	ANOKA COUNTY LIBRARY	172673	10/24/18	3,328.03
	ARTISAN BEER COMPANY	172674	10/24/18	497.78
	ASPEN MILLS, INC.	172675	10/24/18	1,324.35
	ASSURED SECURITY INC	172676	10/24/18	322.00
	AUSTIN/FLORENCE	172677	10/24/18	148.50
	BAKER & TAYLOR	172678	10/24/18	1,391.36
	BOYER TRUCKS	172679	10/24/18	104.05
	CENGAGE LEARNING INC	172680	10/24/18	414.60
	CENTER POINT ENERGY	172681	10/24/18	184.18
	CENTURYLINK	172682	10/24/18	408.64
	CHAMBERLAIN OIL COMPANY	172683	10/24/18	129.48
	CINTAS	172684	10/24/18	18.96
	CITY WIDE WINDOW SERVICE	172685	10/24/18	206.00
	COLUMBIA HEIGHTS RENTAL	172686	10/24/18	482.17
	COMMERCIAL ASPHALT	172687	10/24/18	927.85
	CONCRETE SLAB LIFTING SA	172688	10/24/18	475.00
	CONWAY DATA, INC.	172689	10/24/18	2,200.00
	DALCO ENTERPRISES INC	172690	10/24/18	283.82
	DISCOUNT STEEL INC	172691	10/24/18	18.87
	EARL F ANDERSEN INC	172692	10/24/18	213.84
	ECM PUBLISHERS INC	172693	10/24/18	26.46
	FEDERAL EXPRESS	172694	10/24/18	54.13
	FIRST NATIONAL INSURANCE	172695	10/24/18	1,000.00
	FLEETPRIDE INC	172696	10/24/18	265.66
	GENUINE PARTS/NAPA AUTO	172697	10/24/18	46.38
	GREENSCAPE COMPANIES INC	172698	10/24/18	754.45
	G4S SECURE SOLUTIONS USA	172699	10/24/18	305.00
	HOISINGTON KOEGLER GROUP	172700	10/24/18	119.23
	HOME DEPOT #2802	172701	10/24/18	373.93
	HORWITZ INC	172702	10/24/18	1,905.27
	INNOVATIVE OFFICE SOLUTN	172703	10/24/18	158.31
	JOHNSON BROS. LIQUOR CO.	172704	10/24/18	65,194.86
	JUNK GENIUS	172705	10/24/18	101.77
	KIWANIS COLUMBIA HTS-FRI	172706	10/24/18	244.80
	LEAGUE OF MINNESOTA CITI	172707	10/24/18	240.00
	LEAGUE OF MN CITIES INS	172708	10/24/18	1,000.00
	LIBERTY TITLE, INC.	172709	10/24/18	315.00
	LVC COMPANIES INC	172710	10/24/18	2,104.04
	MAC QUEEN EQUIPMENT CO.	172711	10/24/18	1,063.97
	MANSFIELD OIL COMPANY	172712	10/24/18	9,687.68
	MIDWAY FORD	172713	10/24/18	486.87
	MIDWEST TAPE	172714	10/24/18	702.47
	MINITEX	172715	10/24/18	131.00
	MINNEAPOLIS SAW CO INC	172716	10/24/18	4.50
	MN DEPT OF LABOR & INDUS	172717	10/24/18	10.00

BANK	VENDOR	CHECK#	CHECK DATE	AMOUNT
BANK CHECKING ACCOUNT				
	O'BRIEN/CORTNI	172718	10/24/18	23.05
	ODESA II CONSTRUCTION LL	172719	10/24/18	40,795.50
	OFFICE DEPOT	172720	10/24/18	99.26
	OFFICE DEPOT	172721	10/24/18	408.96
	ON SITE SANITATION INC	172722	10/24/18	928.00
	ORKIN INC	172723	10/24/18	105.00
	PHILLIPS WINE & SPIRITS	172724	10/24/18	9,920.03
	RAM/SWANA	172725	10/24/18	300.00
	RAPID GRAPHICS & MAILING	172726	10/24/18	295.00
	RESPEC INC	172727	10/24/18	8,385.00
	ROYAL TIRE	172728	10/24/18	571.65
	SEMLAK/DONNA	172729	10/24/18	403.20
	SOVRAN INC	172730	10/24/18	474.00
	STAPLES ADVANTAGE	172731	10/24/18	200.57
	TEE JAY NORTH INC	172732	10/24/18	937.73
	THIES/SARAH E	172733	10/24/18	65.00
	THYSSENKRUPP ELEVATOR CO	172734	10/24/18	225.12
	TOWN & COUNTRY FENCE INC	172735	10/24/18	2,854.87
	TRIO SUPPLY COMPANY INC	172736	10/24/18	216.54
	TRUGREEN CHEMLAWN	172737	10/24/18	184.29
	ULTIMATE MARTIAL ARTS IN	172738	10/24/18	898.45
	UNIQUE MANAGEMENT SERVIC	172739	10/24/18	89.50
	VERIZON WIRELESS	172740	10/24/18	892.90
	VIRIDI INVESTMENTS LLC	172741	10/24/18	393.45
	XCEL ENERGY (N S P)	172742	10/24/18	25,045.60
	ADVANCE COMPANIES OF MN	172743	10/31/18	323.80
	AMERICAN BOTTLING COMPAN	172744	10/31/18	311.67
	AMERIPRIDE LINEN INC	172745	10/31/18	297.22
	ARTISAN BEER COMPANY	172746	10/31/18	4,486.25
	ASPEN MILLS, INC.	172747	10/31/18	72.00
	ASSURED SECURITY INC	172748	10/31/18	114.00
	BELLBOY BAR SUPPLY	172749	10/31/18	445.47
	BELLBOY CORPORATION	172750	10/31/18	827.97
	BERNICK'S WINE	172751	10/31/18	4,452.40
	BLACK STACK BREWING	172752	10/31/18	262.00
	BOURGET IMPORTS LLC	172753	10/31/18	297.25
	BREAKTHRU BEVERAGE MN BE	172754	10/31/18	15,003.69
	BREAKTHRU BEVERAGE MN W&	172755	10/31/18	25,992.32
	BROKEN CLOCK BREWING COO	172756	10/31/18	102.00
	CAPITOL BEVERAGE SALES L	172757	10/31/18	8,699.29
	CENTER POINT ENERGY	172758	10/31/18	1,054.79
	CHAMBERLAIN OIL COMPANY	172759	10/31/18	33.60
	CINTAS	172760	10/31/18	140.02
	COLUMBIA HEIGHTS RENTAL	172761	10/31/18	286.00
	COMCAST	172762	10/31/18	33.81
	COOKE CO/J P	172763	10/31/18	65.48
	CRYSTAL SPRINGS ICE LLC	172764	10/31/18	45.36

BANK	VENDOR	CHECK#	CHECK DATE	AMOUNT
BANK CHECKING ACCOUNT				
	DISPLAY SALES	172765	10/31/18	115.85
	DU ALL SERVICE CONTRACTO	172766	10/31/18	366.38
	EARL F ANDERSEN INC	172767	10/31/18	471.85
	EASTLAKE CRAFT BREWERY L	172768	10/31/18	72.00
	EHLERS & ASSOCIATES INC	172769	10/31/18	180.00
	FARNER-BOCKEN	172770	10/31/18	7,554.97
	FLEETPRIDE INC	172771	10/31/18	45.74
	FUHRMAN/LINDSEY	172772	10/31/18	131.25
	GENUINE PARTS/NAPA AUTO	172773	10/31/18	138.97
	GOPHER STATE ONE CALL IN	172774	10/31/18	260.55
	GROVE NURSERY	172775	10/31/18	215.00
	G4S SECURE SOLUTIONS USA	172776	10/31/18	225.00
	HACH COMPANY	172777	10/31/18	982.56
	HAMMEL GREEN & ABRAHAMSO	172778	10/31/18	457.19
	HAMMERHEART BREWING COMP	172779	10/31/18	195.00
	HOHENSTEINS INC	172780	10/31/18	1,877.95
	HOME DEPOT #2802	172781	10/31/18	92.94
	HORWITZ INC	172782	10/31/18	1,343.08
	HOULE/SHERRIE	172783	10/31/18	482.62
	INDEED BREWING COMPANY L	172784	10/31/18	1,649.65
	INNOVATIVE OFFICE SOLUTN	172785	10/31/18	118.68
	INTEGRATED LOSS CONTROL	172786	10/31/18	422.00
	JJ TAYLOR DIST OF MN	172787	10/31/18	9,457.10
	JOHNSON BROS. LIQUOR CO.	172788	10/31/18	26,205.80
	KEVIN J KELLEHER LLC	172789	10/31/18	295.00
	LAABS/CARY	172790	10/31/18	118.53
	LUPULIN BREWING CO	172791	10/31/18	54.00
	MENARDS CASHWAY LUMBER-F	172792	10/31/18	307.16
	MIDWAY FORD	172793	10/31/18	703.01
	MIDWEST LOCK & SAFE INC	172794	10/31/18	1,292.04
	MILK AND HONEY LLC	172795	10/31/18	180.00
	MINNEAPOLIS SAW CO INC	172796	10/31/18	48.00
	NICK'S TREE SERVICE INC	172797	10/31/18	10,968.95
	NORTHERN GREEN EXPO	172798	10/31/18	894.00
	OFFICE DEPOT	172799	10/31/18	96.96
	OLIPHANT BREWING LLC	172800	10/31/18	180.00
	ON SITE SANITATION INC	172801	10/31/18	230.00
	ORKIN INC	172802	10/31/18	105.00
	PAUSTIS & SONS WINE COMP	172803	10/31/18	1,370.50
	PETTY CASH - SUE SCHMIDT	172804	10/31/18	87.09
	PHILLIPS WINE & SPIRITS	172805	10/31/18	5,852.21
	RED BULL DISTRIBUTION CO	172806	10/31/18	94.50
	REHBEINS BLACK DIRT	172807	10/31/18	407.00
	ROTARY CLUB OF FRIDLEY-C	172808	10/31/18	184.00
	SHORT ELLIOT HENDRICKSON	172809	10/31/18	766.74
	SMALL LOT MN	172810	10/31/18	524.22
	SMITH AND LOVELESS INC	172811	10/31/18	194.63

BANK	VENDOR	CHECK#	CHECK DATE	AMOUNT
BANK CHECKING ACCOUNT				
	SOUTHERN GLAZER'S	172812	10/31/18	64,577.96
	SPARK YOUTH	172813	10/31/18	3,400.00
	SYLVA CORPORATION INC	172814	10/31/18	1,987.88
	T A SCHIFSKY & SONS INC	172815	10/31/18	5,960.68
	THE EAU CLAIRE BREWING P	172816	10/31/18	664.00
	TRUGREEN CHEMLAWN	172817	10/31/18	78.12
	ULINE INC	172818	10/31/18	215.34
	VINOCOPIA INC	172819	10/31/18	1,638.04
	WASTE MANAGEMENT OF WI-M	172820	10/31/18	144,618.44
	WINE MERCHANTS	172821	10/31/18	5,444.19
	WW GRAINGER, INC	172822	10/31/18	148.60
	ZARNOTH BRUSH WORKS, INC	172823	10/31/18	944.00
	NORTHEAST BANK CREDIT CA	172824	10/31/18	0.00
	AAA AWARDS	172825	11/07/18	11.00
	AID ELECTRIC SERVICE INC	172826	11/07/18	3,904.47
	ALCOHOL & GAMBLING ENFOR	172827	11/07/18	60.00
	AMERICAN BOTTLING COMPAN	172828	11/07/18	756.70
	AMERIPRIDE LINEN INC	172829	11/07/18	209.19
	ANOKA COUNTY HISTORICL S	172830	11/07/18	150.00
	ARTISAN BEER COMPANY	172831	11/07/18	2,090.00
	ASPEN MILLS, INC.	172832	11/07/18	52.95
	ASPHALT SURFACE TECH COR	172833	11/07/18	183,653.38
	BAKER & TAYLOR	172834	11/07/18	2,067.31
	BARTON SAND & GRAVEL	172835	11/07/18	125.00
	BATTERIES PLUS - 028	172836	11/07/18	107.98
	BELLBOY BAR SUPPLY	172837	11/07/18	757.80
	BELLBOY CORPORATION	172838	11/07/18	1,871.10
	BERNICK'S WINE	172839	11/07/18	2,650.77
	BLACK STACK BREWING	172840	11/07/18	144.00
	BLUME BRAUHAUS LLC	172841	11/07/18	32.56
	BREAKTHRU BEVERAGE MN BE	172842	11/07/18	15,816.20
	BREAKTHRU BEVERAGE MN W&	172843	11/07/18	5,509.51
	BRIANNA BELANGER	172844	11/07/18	130.84
	BRIDGEWAY INC	172845	11/07/18	156.48
	BROKEN CLOCK BREWING COO	172846	11/07/18	360.00
	BURNETTE/AMBER	172847	11/07/18	75.00
	CAPITOL BEVERAGE SALES L	172848	11/07/18	17,636.79
	CINTAS	172849	11/07/18	47.23
	COLUMBIA HEIGHTS RENTAL	172850	11/07/18	65.00
	COMMERCIAL ASPHALT	172851	11/07/18	331.65
	CORE & MAIN LP	172852	11/07/18	2,240.00
	COVERTRACK GROUP INC	172853	11/07/18	814.95
	CRUZ/JOVITA JUAREZ	172854	11/07/18	435.75
	CUMMINS INC	172855	11/07/18	130.79
	DAY/SHANNON	172856	11/07/18	57.30
	DENNIS STAHLBERGER	172857	11/07/18	54.61
	DISCOUNT STEEL INC	172858	11/07/18	62.66

BANK	VENDOR	CHECK#	CHECK DATE	AMOUNT
BANK CHECKING ACCOUNT				
	EARL F ANDERSEN INC	172859	11/07/18	1,064.96
	ECM PUBLISHERS INC	172860	11/07/18	417.40
	EHLERS & ASSOCIATES INC	172861	11/07/18	1,856.25
	EICHER/KEVIN	172862	11/07/18	73.30
	FLEETPRIDE INC	172863	11/07/18	80.80
	FLEX COMPENSATION, INC	172864	11/07/18	125.00
	GELE/SAFI HASSAN	172865	11/07/18	31.65
	GENUINE PARTS/NAPA AUTO	172866	11/07/18	59.98
	GIBRALTAR TITLE AGENCY	172867	11/07/18	315.00
	GODFREY/RUTH	172868	11/07/18	59.74
	GRAFIX SHOPPE, INC	172869	11/07/18	92.57
	GRAPE BEGINNINGS INC	172870	11/07/18	2,007.00
	GREAT LAKES COCA-COLA DI	172871	11/07/18	1,110.42
	G4S SECURE SOLUTIONS USA	172872	11/07/18	158.25
	HAVELAK/RONALD J	172873	11/07/18	66.67
	HAWKINSON/LUKE	172874	11/07/18	192.01
	HENDRICKSON/JARED	172875	11/07/18	203.31
	HOHENSTEINS INC	172876	11/07/18	6,720.00
	HOME DEPOT #2802	172877	11/07/18	169.88
	HOVELL/MIKE	172878	11/07/18	5.20
	HYDRO-KLEAN LLC	172879	11/07/18	40,457.24
	INDEED BREWING COMPANY L	172880	11/07/18	384.95
	INNOVATIVE OFFICE SOLUTN	172881	11/07/18	611.17
	JIMMY GUIRACOCHA	172882	11/07/18	210.04
	JJ TAYLOR DIST OF MN	172883	11/07/18	15,903.63
	JOHNSON BROS. LIQUOR CO.	172884	11/07/18	20,905.72
	JUNK GENIUS	172885	11/07/18	181.04
	JUREK/RITA C	172886	11/07/18	29.75
	KOTELES/TIMOTHY	172887	11/07/18	259.88
	LEAGUE OF MINNESOTA CITI	172888	11/07/18	75.00
	LEET/COREY	172889	11/07/18	185.57
	LUPULIN BREWING CO	172890	11/07/18	189.00
	LVC COMPANIES INC	172891	11/07/18	250.00
	MAC QUEEN EQUIPMENT CO.	172892	11/07/18	136.08
	MARCO, INC	172893	11/07/18	141.24
	MARSH/JULIE	172894	11/07/18	148.11
	MATSUURA/JOHN	172895	11/07/18	69.45
	MAYDA HERRERA	172896	11/07/18	317.91
	MCDONALD DISTRIBUTING CO	172897	11/07/18	1,229.60
	MEDICINE LAKE TOURS	172898	11/07/18	2,412.00
	MENARDS CASHWAY LUMBER-F	172899	11/07/18	146.21
	METRO WELDING SUPPLY	172900	11/07/18	85.75
	MINNESOTA PETROLEUM SRVC	172901	11/07/18	930.50
	MITCHELL/ZACH & JENNIFER	172902	11/07/18	184.21
	MOHAMED/ALI	172903	11/07/18	37.83
	NYSTROM/SANDRA A	172904	11/07/18	157.40
	OFFICE DEPOT	172905	11/07/18	159.95

Check History
 11/13/2018 COUNCIL LISTING

BANK	VENDOR	CHECK#	CHECK DATE	AMOUNT
BANK CHECKING ACCOUNT				
	OFFICE DEPOT	172906	11/07/18	103.34
	OMNI BREWING COMPANY, LL	172907	11/07/18	395.00
	OPOKU/MICHAEL	172908	11/07/18	805.00
	PAUSTIS & SONS WINE COMP	172909	11/07/18	1,696.00
	PHILLIPS WINE & SPIRITS	172910	11/07/18	12,734.96
	PRECISION AUTO UPHOLSTER	172911	11/07/18	275.00
	RED BULL DISTRIBUTION CO	172912	11/07/18	618.00
	REGENTS OF UNIVERSITY OF	172913	11/07/18	405.00
	RIVERA/DIANA	172914	11/07/18	462.53
	ROGER'S AUTO BODY	172915	11/07/18	3,188.29
	SETPOINT SYSTEMS CORPORA	172916	11/07/18	177.00
	SHAMROCK GROUP-ACE ICE	172917	11/07/18	62.17
	SOUTHERN GLAZER'S	172918	11/07/18	9,839.48
	STAPLES ADVANTAGE	172919	11/07/18	68.04
	STEEL TOE BREWING LLC	172920	11/07/18	163.00
	STERLING SUPPLY INC	172921	11/07/18	68.00
	SURPLUS SERVICES	172922	11/07/18	38.00
	SYLVA CORPORATION INC	172923	11/07/18	1,987.88
	T A SCHIFSKY & SONS INC	172924	11/07/18	187.24
	THOMPSON/JESSICA L	172925	11/07/18	223.03
	TIN WHISKERS BREWING CO	172926	11/07/18	120.00
	TRIO SUPPLY COMPANY INC	172927	11/07/18	235.19
	VINOCOPIA INC	172928	11/07/18	802.92
	VOLK/N J	172929	11/07/18	92.16
	WEIDMANN/ERIC	172930	11/07/18	35.91
	WHOLESALE TRUCK-TRLR PR	172931	11/07/18	609.14
	WIDBIN/LUCAS S	172932	11/07/18	254.02
	WINE MERCHANTS	172933	11/07/18	299.21
	XCEL ENERGY (N S P)	172934	11/07/18	8.70
	56 BREWING LLC	172935	11/07/18	246.00
				944,821.77

BANK	VENDOR	CHECK#	CHECK DATE	AMOUNT
REPORT TOTALS:				944,821.77

RECORDS PRINTED - 001466

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL	66,353.83
201	PLANNING & INSPECTIONS	432.53
204	EDA ADMINISTRATION	2,380.00
212	STATE AID MAINTENANCE	3,575.16
225	CABLE TELEVISION	131.25
240	LIBRARY	10,298.04
262	21ST CENTURY ARTS	3,729.84
371	TIF T4: KMART/CENTRAL AVE	371.25
372	HUSET PARK AREA TIF (T6)	371.25
376	TIF DISTRICTS A3/C7/C8	371.25
385	TIF K2 M.U.R.P.	371.25
389	TIF R8 CRESTV/TRANSITION BLK	371.25
402	STATE AID CONSTRUCTION	766.74
412	CAPITAL IMPROVEMENT PARKS	41,709.73
415	CAPITAL IMPRVMT - PIR PROJ	186,020.02
420	CAP IMPROVEMENT-DEVELOPMENT	119.23
432	CAP EQUIP REPLACE-SEWER	20,228.62
438	CAP EQUIP REPLACE STORM SEWE	20,228.62
450	CAPITAL BLDG - LIBRARY	457.19
601	WATER UTILITY	9,772.87
602	SEWER UTILITY	2,524.32
603	REFUSE FUND	145,297.18
604	STORM SEWER UTILITY	1,704.06
609	LIQUOR	393,627.15
701	CENTRAL GARAGE	19,258.93
705	BUILDING MAINTENANCE	62.07
720	INFORMATION SYSTEMS	474.00
875	FISCAL AGENCY: GIS RANGER	8,385.00
883	CONTRIBUTED PROJECTS-OTHER	115.85
884	INSURANCE	5,188.29
887	FLEX BENEFIT FUND	125.00
TOTAL ALL FUNDS		944,821.77

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	CHECKING ACCOUNT	944,821.77
TOTAL ALL BANKS		944,821.77

PAYROLL...H BIWEEKLY VENDOR DISTRIBUTION

RUN-10/24/2018 14:56:53 PAGE 1

PERIOD 2 DATING FROM 10/06/2018 THRU 10/19/2018 CHECK DATE 10/26/2018

VENDOR #AFSCME AFSCME COUNCIL 5	CHECK #	86945	
885.00.10110 PAYROLL ACCOUNT	TOTAL		802.66 *
CHECK # 086945 TOTAL			802.66 **
VENDOR #POLICE COL HGTS POLICE ASSN	CHECK #	86946	
885.00.10110 PAYROLL ACCOUNT	TOTAL		121.50 *
CHECK # 086946 TOTAL			121.50 **
VENDOR #1ST CU COL HTS LOCAL 1216	CHECK #	86947	
885.00.10110 PAYROLL ACCOUNT	TOTAL		150.00 *
CHECK # 086947 TOTAL			150.00 **
VENDOR #FIRE COLHTS FIREFIGHTER ASSN	CHECK #	86948	
885.00.10110 PAYROLL ACCOUNT	TOTAL		220.00 *
CHECK # 086948 TOTAL			220.00 **
VENDOR #DENTAL DELTA DENTAL OF MINNESOT	CHECK #	86949	
885.00.10110 PAYROLL ACCOUNT	TOTAL		6,403.31 *
CHECK # 086949 TOTAL			6,403.31 **
VENDOR #HSA HSA BANK	CHECK #	86950	
885.00.10110 PAYROLL ACCOUNT	TOTAL		7,592.42 *
CHECK # 086950 TOTAL			7,592.42 **
VENDOR #MEDICA MEDICA	CHECK #	86951	
885.00.10110 PAYROLL ACCOUNT	TOTAL		101,689.18 *
CHECK # 086951 TOTAL			101,689.18 **
VENDOR #MED SR MEDICA SENIOR	CHECK #	86952	
885.00.10110 PAYROLL ACCOUNT	TOTAL		3,565.00 *
CHECK # 086952 TOTAL			3,565.00 **
VENDOR #CHSUPP MN CHILD SUPPORT PAYMENT	CHECK #	86953	
885.00.10110 PAYROLL ACCOUNT	TOTAL		176.74 *
CHECK # 086953 TOTAL			176.74 **
VENDOR #GW MSRS MNDPC PLAN 650251	CHECK #	86954	
885.00.10110 PAYROLL ACCOUNT	TOTAL		4,477.66 *
CHECK # 086954 TOTAL			4,477.66 **
VENDOR #PER/LF NCPERS MINNESOTA	CHECK #	86955	

PERIOD 2 DATING FROM 10/06/2018 THRU 10/19/2018 CHECK DATE 10/26/2018

VENDOR #PER/LF NCPERS MINNESOTA	CHECK #	86955	
885.00.10110 PAYROLL ACCOUNT	TOTAL		432.00 *
CHECK # 086955 TOTAL			432.00 **
VENDOR #PERA PERA 397400	CHECK #	86956	
885.00.10110 PAYROLL ACCOUNT	TOTAL		65,786.44 *
CHECK # 086956 TOTAL			65,786.44 **
VENDOR #49ERS UNION 49	CHECK #	86957	
885.00.10110 PAYROLL ACCOUNT	TOTAL		700.00 *
CHECK # 086957 TOTAL			700.00 **
VENDOR #LIFE UNUM LIFE INS CO OF AMER	CHECK #	86958	
885.00.10110 PAYROLL ACCOUNT	TOTAL		2,315.21 *
CHECK # 086958 TOTAL			2,315.21 **
VENDOR #LTDISB UNUM LIFE INS CO OF AMER	CHECK #	86959	
885.00.10110 PAYROLL ACCOUNT	TOTAL		903.28 *
CHECK # 086959 TOTAL			903.28 **
VENDOR #ROTH VANTAGEPOINT TRANSFER -4	CHECK #	86960	
885.00.10110 PAYROLL ACCOUNT	TOTAL		1,224.77 *
CHECK # 086960 TOTAL			1,224.77 **
VENDOR #RHS VANTAGEPOINT TRANSFER AG	CHECK #	86961	
885.00.10110 PAYROLL ACCOUNT	TOTAL		733.06 *
CHECK # 086961 TOTAL			733.06 **
VENDOR #ICMA VANTAGEPOINT TRANSFER 45	CHECK #	86962	
885.00.10110 PAYROLL ACCOUNT	TOTAL		15,162.69 *
CHECK # 086962 TOTAL			15,162.69 **

PERIOD 2 DATING FROM 10/06/2018 THRU 10/19/2018 CHECK DATE 10/26/2018

FUND 885	PAYROLL FUND	212,455.92
	TOTAL ALL FUNDS	212,455.92

CITY OF COLUMBIA HEIGHTS ELECTRONIC PAYMENTS

PAID TO	FOR	CONFIRMATION#	TRANSACTION DATE	AMOUNT	BY
MNDOR	3rd Qtr Unemployment Insurance	10558746	10/30/18	1,425.78	SH
MNDOR	October 2018 Water/Refuse Sales Tax	0-974-789-056	11/15/18	14,497.00	JH
MNDOR	October 2018 Liquor Sales Tax	0-676-595-136	11/16/18	64,005.00	SS
				=====	
		For Council Meeting:	11/13/18	\$78,502.00	



AGENDA SECTION	OTHER ITEMS FOR CONSIDERATION
ITEM NO.	9A
MEETING DATE	NOVEMBER 13, 2018

CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

ITEM:	CONSIDERATION OF CITY OF COLUMBIA HEIGHTS, MINNESOTA, RESOLUTION 2018-84 PROVIDING FOR THE SALE OF \$2,100,000 GENERAL OBLIGATION PUBLIC FACILITIES REFUNDING BONDS, SERIES 2018A		
DEPARTMENT:	Finance	CITY MANAGER'S APPROVAL:	
BY/DATE:	Joseph Kloiber/ November 6, 2018	BY/DATE:	
CITY STRATEGY:	#3: Affordability		
Additional Strategy?	#2: Economic Strength		
SHORT TERM GOAL (IF APPLICABLE):	N/A		
Additional Goal?	N/A		

BACKGROUND: Current market conditions present an opportunity to reduce annual interest expense by refinancing (a.k.a. refunding) an outstanding bond issues, Public Facilities Series 2009A. These 2009A bonds originally financed the final \$2 million of construction for the public safety building, \$1 million of energy-related improvements to Murzyn Hall, plus various street assessments and utility system improvements totaling \$900,000. The refinancing primarily pertains to the public safety building portion remaining from the original bonds, as the final payment on the street and utility portions occurs in February 2019, and the final payment on the Murzyn hall portion occurs in February 2024.

The attached presale report prepared by Ehlers and Associates, the City's and EDA's bond consultant, estimates the present value of the interest savings to be \$96,000.

STAFF RECOMMENDATION: Staff recommends approval of the attached resolution as a best practice in debt issuance. This resolution authorizes City staff and Ehlers to accomplish the tasks necessary to obtain bids for the City Council to award the bond sale on approximately December 10, 2018.

RECOMMENDED MOTION(S):

MOTION: Move to waive the reading of Resolution 2018-84, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2018-84, being a resolution providing for the sale of \$2,100,000 General Obligation Public Facilities Refunding Bonds, Series 2018A.

ATTACHMENTS:

Resolution 2018-84

Presale Report - GO Bond Series 2018A

Resolution No. **2018-84**

Council Member _____ introduced the following resolution and moved its adoption:

**Resolution Providing for the Sale of
\$2,100,000 General Obligation Public Facilities Refunding Bonds, Series 2018A**

- A. WHEREAS, the City Council of the City of Columbia Heights, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$2,100,000 General Obligation Public Facilities Refunding Bonds, Series 2018A (the "Bonds"), to finance a refunding of the City's 2009A Public Facilities Bonds. in the City; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Columbia Heights, Minnesota, as follows:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
2. Meeting; Proposal Opening. The City Council shall meet at Approximately 7:00 p.m. on December 10, 2018, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by City Council Member _____ and, after full discussion thereof and upon a vote being taken thereon, the following City Council Members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated this 13th day of November, 2018.

City Clerk



November 13, 2018

Pre-Sale Report for

City of Columbia Heights, Minnesota

\$2,100,000 General Obligation Public Facilities
Refunding Bonds, Series 2018A



**COLUMBIA
-HEIGHTS-**
REDISCOVER THE HEIGHTS

Prepared by:

Jason Aarsvold, CIPMA
Senior Municipal Advisor

And

Stacie Kvilvang, CIPMA
Senior Municipal Advisor



Executive Summary of Proposed Debt

Proposed Issue:	\$2,100,000 General Obligation Public Facilities Refunding Bonds, Series 2018A
Purposes:	<p>The proposed 2018A Bonds are being issued to refund the City’s 2009A Public Facilities Bonds. Debt service on the Bonds will be paid from the same sources, which is ad valorem property taxes, beginning with the August 1, 2019 interest payment. The City will make the February 1, 2019 bond payments on the existing bonds with planned revenues (ad valorem property taxes, utility revenue and/or special assessments).</p> <p>Interest rates on the obligations proposed to be refunded are 4% to 4.75%. The refunding is expected to reduce debt service expense by approximately \$131,018 over the next 20 years. The Net Present Value Benefit of the refunding is estimated to be \$96,202, equal to 4.74% of the refunded principal. This Refunding is solely for interest savings and does not extend the duration of the Bonds.</p> <p>This refunding is considered to be a Current Refunding as the obligations being refunded are either callable (pre-payable) within 90 days of the date of issue of the new Bonds.</p>
Authority:	<p>The Bonds are being issued pursuant to the City Charter and Minnesota Statutes, Chapter 475 for general bonding authority. The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged.</p> <p>The CIP portion of the Bonds count against the City’s General Obligation Debt Capacity Limit of 3% of estimated market value (EMV). The City’s EMV is \$1,335,438,300 for Pay 2018 and 3% of EMV produces a debt limit of \$40,063,149. The amount of City debt, including these Bonds, subject to this debt limit is \$19,865,000, which is below the statutory debt limit.</p> <p>Section 72 of the Columbia Heights City Charter also limits certain outstanding debt to no more than 10% of the assessed value of all taxable property in the City. The Pay 2018 value of \$1,335,438,300 produces a \$133,543,830 Charter debt limit. The proposed Bonds plus the City’s applicable outstanding debt of \$19,770,000 equals \$21,870,000, which is below the Charter debt limit.</p>
Term/Call Feature:	<p>The Bonds are being issued for a 20-year term. Principal on the Bonds will be due on February 1 in the years 2020 through 2038. Interest is payable every six months beginning August 1, 2019.</p> <p>The Bonds will be subject to prepayment at the discretion of the City on February 1, 2027 or any date thereafter.</p>
Bank Qualification:	<p>Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as “bank qualified” obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.</p>



<p>Rating:</p>	<p>The City’s most recent bond issues were rated by Standard & Poor’s. The current ratings on those bonds are “AA”. The City will request a new rating for the Bonds.</p> <p>If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City’s bond rating in the event that the bond rating of the insurer is higher than that of the City.</p>
<p>Basis for Recommendation:</p>	<p>Based on our knowledge of your situation, your objectives communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of general obligation bonds as a suitable financing option for the following reasons:</p> <ul style="list-style-type: none"> - This is the most overall cost-effective option that still maintains future flexibility for the repayment of debt; and, - This coincides with the City’s past practices to finance these types of projects with this type of debt issue.
<p>Method of Sale/Placement:</p>	<p>We will solicit competitive bids for the purchase of the Bonds from underwriters and banks.</p> <p>We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.</p> <p>If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.</p>
<p>Premium Pricing:</p>	<p>In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or “discount”) but will pay the remainder of the premium to the City. The amount of the premium varies, but it is not uncommon to see premiums for new issues in the range of 2.00% to 10.00% of the face amount of the issue. This means that an issuer with a \$2,000,000 offering may receive bids that result in proceeds of \$2,040,000 to \$2,200,000.</p> <p>For this issue of Bonds we have been directed to use the net premium to reduce the size of the issue. The resulting adjustments may slightly change the true interest cost of the issue, either up or down.</p> <p>The amount of premium can be restricted in the bid specifications. Restrictions on premium may result in fewer bids, but may also eliminate large adjustments on the day of sale and unintended impacts with respect to debt service payment. Ehlers will identify appropriate premium restrictions for the Bonds intended to achieve the City’s objectives for this financing.</p>



<p>Review of Existing Debt:</p>	<p>We have reviewed all outstanding indebtedness for the City and find that, other than the obligations proposed to be refunded by the Bonds, there are no other refunding opportunities at this time.</p> <p>We will continue to monitor the market and the call dates for the City’s outstanding debt and will alert you to any future refunding opportunities.</p>
<p>Continuing Disclosure:</p>	<p>Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.</p>
<p>Arbitrage Monitoring:</p>	<p>Because the Bonds are tax-exempt obligations, the City must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Tax Certificate prepared by your Bond Attorney and provided at closing. You have retained Ehlers to assist you with compliance with these rules.</p>
<p>Risk Factors:</p>	<p>Current Refunding: The Bonds are being issued to finance a current refunding of prior City debt obligations. Those prior debt obligations are “callable” on or after February 1, 2019. The new Bonds will not be pre-payable until February 1, 2027.</p> <p>This refunding is being undertaken based in part on an assumption that the City does not expect to pre-pay off this debt prior to the new call date and that market conditions warrant the refunding at this time.</p>



<p>Other Service Providers:</p>	<p>This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.</p> <p>Bond Counsel: Kennedy & Graven, Chartered</p> <p>Paying Agent: US Bank</p> <p>Rating Agency: Standard & Poor's Global Ratings (S&P)</p>
<p>Summary:</p>	<p>The decisions to be made by the City Council are as follows:</p> <ul style="list-style-type: none"> • Accept or modify the finance assumptions described in this report • Adopt the resolution attached to this report.

This presale report summarizes our understanding of the City’s objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the City’s objectives.



Proposed Debt Issuance Schedule

Pre-Sale Review by City Council:	November 13, 2018
Distribute Official Statement:	Week of November 12, 2018
Conference with Rating Agency:	Week of November 26, 2018
City Council Meeting to Award Sale of the Bonds:	December 10, 2018
Estimated Closing Date:	December 27, 2018
Redemption Date for Bonds Being Refunded:	February 1, 2019

Attachments

- Estimated Sources and Uses of Funds
- Estimated Proposed Debt Service Schedule
- Estimated Debt Service Comparison
- Resolution Authorizing Ehlers to Proceed With Bond Sale

Ehlers Contacts

Municipal Advisors:	Jason Aarsvold	(651) 697-8512
	Stacie Kvilvang	(651) 697-8506
	Shelly Eldridge	(651) 697-8504
Disclosure Coordinator:	Emily Wilkie	(651) 697-8588
Financial Analyst:	Alicia Gage	(651) 697-8551

The Preliminary Official Statement for this financing will be sent to the City Council at their home or email address for review prior to the sale date.



City of Columbia Heights, Minnesota

\$2,100,000 G.O. Public Facilities Refunding Bonds, Series 2018A
Proposed Current Refunding of Series 2009A
Assuming Current GO BQ "AA" Market Rates plus 15bps

Sources & Uses

Dated 12/13/2018 | Delivered 12/13/2018

Sources Of Funds

Par Amount of Bonds	\$2,100,000.00
Total Sources	\$2,100,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	25,200.00
Costs of Issuance	41,000.00
Deposit to Current Refunding Fund	2,030,000.00
Rounding Amount	3,800.00
Total Uses	\$2,100,000.00

City of Columbia Heights, Minnesota

\$2,100,000 G.O. Public Facilities Refunding Bonds, Series 2018A

Proposed Current Refunding of Series 2009A

Assuming Current GO BQ "AA" Market Rates plus 15bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/13/2018	-	-	-	-	-
08/01/2019	-	-	42,300.33	42,300.33	-
02/01/2020	135,000.00	2.400%	33,395.00	168,395.00	210,695.33
08/01/2020	-	-	31,775.00	31,775.00	-
02/01/2021	155,000.00	2.500%	31,775.00	186,775.00	218,550.00
08/01/2021	-	-	29,837.50	29,837.50	-
02/01/2022	155,000.00	2.550%	29,837.50	184,837.50	214,675.00
08/01/2022	-	-	27,861.25	27,861.25	-
02/01/2023	160,000.00	2.650%	27,861.25	187,861.25	215,722.50
08/01/2023	-	-	25,741.25	25,741.25	-
02/01/2024	165,000.00	2.750%	25,741.25	190,741.25	216,482.50
08/01/2024	-	-	23,472.50	23,472.50	-
02/01/2025	70,000.00	2.850%	23,472.50	93,472.50	116,945.00
08/01/2025	-	-	22,475.00	22,475.00	-
02/01/2026	75,000.00	3.000%	22,475.00	97,475.00	119,950.00
08/01/2026	-	-	21,350.00	21,350.00	-
02/01/2027	80,000.00	3.100%	21,350.00	101,350.00	122,700.00
08/01/2027	-	-	20,110.00	20,110.00	-
02/01/2028	80,000.00	3.200%	20,110.00	100,110.00	120,220.00
08/01/2028	-	-	18,830.00	18,830.00	-
02/01/2029	85,000.00	3.300%	18,830.00	103,830.00	122,660.00
08/01/2029	-	-	17,427.50	17,427.50	-
02/01/2030	90,000.00	3.400%	17,427.50	107,427.50	124,855.00
08/01/2030	-	-	15,897.50	15,897.50	-
02/01/2031	90,000.00	3.450%	15,897.50	105,897.50	121,795.00
08/01/2031	-	-	14,345.00	14,345.00	-
02/01/2032	95,000.00	3.550%	14,345.00	109,345.00	123,690.00
08/01/2032	-	-	12,658.75	12,658.75	-
02/01/2033	100,000.00	3.650%	12,658.75	112,658.75	125,317.50
08/01/2033	-	-	10,833.75	10,833.75	-
02/01/2034	105,000.00	3.700%	10,833.75	115,833.75	126,667.50
08/01/2034	-	-	8,891.25	8,891.25	-
02/01/2035	110,000.00	3.750%	8,891.25	118,891.25	127,782.50
08/01/2035	-	-	6,828.75	6,828.75	-
02/01/2036	110,000.00	3.850%	6,828.75	116,828.75	123,657.50
08/01/2036	-	-	4,711.25	4,711.25	-
02/01/2037	115,000.00	3.900%	4,711.25	119,711.25	124,422.50
08/01/2037	-	-	2,468.75	2,468.75	-
02/01/2038	125,000.00	3.950%	2,468.75	127,468.75	129,937.50
Total	\$2,100,000.00	-	\$706,725.33	\$2,806,725.33	-

Yield Statistics

Bond Year Dollars	\$20,165.00
Average Life	9.602 Years
Average Coupon	3.5047128%
Net Interest Cost (NIC)	3.6296818%
True Interest Cost (TIC)	3.6253021%
Bond Yield for Arbitrage Purposes	3.4692559%
All Inclusive Cost (AIC)	3.8855837%

IRS Form 8038

Net Interest Cost	3.5047128%
Weighted Average Maturity	9.602 Years

Series 2018A GO Ref CR 09 | SINGLE PURPOSE | 10/31/2018 | 8:26 AM

City of Columbia Heights, Minnesota

\$2,100,000 G.O. Public Facilities Refunding Bonds, Series 2018A

Proposed Current Refunding of Series 2009A

Assuming Current GO BQ "AA" Market Rates plus 15bps

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2019	-	(3,800.00)	-	3,800.00
02/01/2020	210,695.33	210,695.33	219,361.26	8,665.93
02/01/2021	218,550.00	218,550.00	224,161.26	5,611.26
02/01/2022	214,675.00	214,675.00	218,561.26	3,886.26
02/01/2023	215,722.50	215,722.50	222,961.26	7,238.76
02/01/2024	216,482.50	216,482.50	221,811.26	5,328.76
02/01/2025	116,945.00	116,945.00	125,456.26	8,511.26
02/01/2026	119,950.00	119,950.00	127,693.76	7,743.76
02/01/2027	122,700.00	122,700.00	129,718.76	7,018.76
02/01/2028	120,220.00	120,220.00	126,531.26	6,311.26
02/01/2029	122,660.00	122,660.00	128,156.26	5,496.26
02/01/2030	124,855.00	124,855.00	129,556.26	4,701.26
02/01/2031	121,795.00	121,795.00	130,731.26	8,936.26
02/01/2032	123,690.00	123,690.00	131,568.76	7,878.76
02/01/2033	125,317.50	125,317.50	132,175.00	6,857.50
02/01/2034	126,667.50	126,667.50	132,550.00	5,882.50
02/01/2035	127,782.50	127,782.50	132,562.50	4,780.00
02/01/2036	123,657.50	123,657.50	132,337.50	8,680.00
02/01/2037	124,422.50	124,422.50	131,875.00	7,452.50
02/01/2038	129,937.50	129,937.50	136,175.00	6,237.50
Total	\$2,806,725.33	\$2,802,925.33	\$2,933,943.88	\$131,018.55

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	92,401.67
Net PV Cashflow Savings @ 3.469%(Bond Yield).....	92,401.67
Contingency or Rounding Amount.....	3,800.00
Net Present Value Benefit	\$96,201.67
Net PV Benefit / \$2,192,401.67 PV Refunded Debt Service	4.388%
Net PV Benefit / \$2,030,000 Refunded Principal...	4.739%
Net PV Benefit / \$2,100,000 Refunding Principal..	4.581%

Refunding Bond Information

Refunding Dated Date	12/13/2018
Refunding Delivery Date	12/13/2018

City of Columbia Heights, Minnesota

\$2,100,000 G.O. Public Facilities Refunding Bonds, Series 2018A
Proposed Current Refunding of Series 2009A
Assuming Current GO BQ "AA" Market Rates plus 15bps

Detail Costs Of Issuance

Dated 12/13/2018 | Delivered 12/13/2018

COSTS OF ISSUANCE DETAIL

Financial Advisor	\$20,000.00
Bond Counsel (Kennedy & Graven)	\$10,000.00
Rating Agency Fee (S&P)	\$10,000.00
County Auditor	\$1,000.00
TOTAL	\$41,000.00

City of Columbia Heights, Minnesota

\$2,100,000 G.O. Public Facilities Refunding Bonds, Series 2018A

Proposed Current Refunding of Series 2009A

Assuming Current GO BQ "AA" Market Rates plus 15bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+	105% Overlevy
02/01/2019	-	-	-	-	-
02/01/2020	135,000.00	2.400%	75,695.33	210,695.33	221,230.10
02/01/2021	155,000.00	2.500%	63,550.00	218,550.00	229,477.50
02/01/2022	155,000.00	2.550%	59,675.00	214,675.00	225,408.75
02/01/2023	160,000.00	2.650%	55,722.50	215,722.50	226,508.63
02/01/2024	165,000.00	2.750%	51,482.50	216,482.50	227,306.63
02/01/2025	70,000.00	2.850%	46,945.00	116,945.00	122,792.25
02/01/2026	75,000.00	3.000%	44,950.00	119,950.00	125,947.50
02/01/2027	80,000.00	3.100%	42,700.00	122,700.00	128,835.00
02/01/2028	80,000.00	3.200%	40,220.00	120,220.00	126,231.00
02/01/2029	85,000.00	3.300%	37,660.00	122,660.00	128,793.00
02/01/2030	90,000.00	3.400%	34,855.00	124,855.00	131,097.75
02/01/2031	90,000.00	3.450%	31,795.00	121,795.00	127,884.75
02/01/2032	95,000.00	3.550%	28,690.00	123,690.00	129,874.50
02/01/2033	100,000.00	3.650%	25,317.50	125,317.50	131,583.38
02/01/2034	105,000.00	3.700%	21,667.50	126,667.50	133,000.88
02/01/2035	110,000.00	3.750%	17,782.50	127,782.50	134,171.63
02/01/2036	110,000.00	3.850%	13,657.50	123,657.50	129,840.38
02/01/2037	115,000.00	3.900%	9,422.50	124,422.50	130,643.63
02/01/2038	125,000.00	3.950%	4,937.50	129,937.50	136,434.38
Total	\$2,100,000.00	-	\$706,725.33	\$2,806,725.33	\$2,947,061.60

Significant Dates

Dated	12/13/2018
First Coupon Date	8/01/2019

Yield Statistics

Bond Year Dollars	\$20,165.00
Average Life	9.602 Years
Average Coupon	3.5047128%
Net Interest Cost (NIC)	3.6296818%
True Interest Cost (TIC)	3.6253021%
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IRS Form 8038

Net Interest Cost	3.5047128%
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